

**A REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON MONDAY, AUGUST 11<sup>th</sup>, 2014 AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.**

**PRESENT:** Mayor Morgan, Council Members: Dennison, Danielson, Pearson, Smith and Delfing.

**ABSENT:** Mrs. McGowan (excused absence)

Mayor Morgan called the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald and posting copy of notice in the Borough Hall.

**OFFICIALS REPORTS:**

A MOTION was made by Mr. Dennison, seconded by Mr. Danielson to approve the Treasurer's Report for August 11<sup>th</sup>, 2014 as presented and waive the reading. Upon roll call the following vote was cast: AYES: Dennison, Danielson, Pearson, Smith and Delfing. NAYS: None. Motion carried.

A MOTION was made by Mr. Smith, seconded by Mr. Danielson to accept the following reports and place on file: Lakeland Emergency Squad July Report and Year to Date Totals, Bureau of Safe Drinking Water report dated 8/4/14, Joint Court Report for July. Upon roll call the following vote was cast: AYES: Dennison, Danielson, Pearson, Smith and Delfing. NAYS: None. Motion carried.

**CORRESPONDENCE:**

A letter from Andover Twp. re: Proposal for Joint Shared Court with Andover Township was presented and placed on file.

A letter from Walkkill Valley Reg. H.S. re: Resolution to Eliminate Sussex Technical School Tuition was reviewed by the Council.

A MOTION was made by Mr. Pearson, seconded by Mrs. Delfing to approve the "Resolution for Sussex County Technical School Non Tuition for User Fees". Upon roll call the following vote was cast: AYES: Dennison, Danielson, Pearson, Smith and Delfing. NAYS: None. Motion carried.

The MOTION was amended by Mr. Smith, seconded by Mr. Dennison to reflect a more grammatically correct resolution on the last "Whereas" by changing "make" to mean" and adding a final "Whereas" prior to "has a 40 year framework. Upon roll call the following vote was cast: AYES: Dennison, Danielson, Pearson, Smith and Delfing. NAYS: None. Motion carried.

"Resolution for Sussex County Technical School Non Tuition for User Fees.

A letter from Mr. O'Hanlon blk 11 lot 1 re: Request for Consideration of Hardship – Water Well  
After some consideration of the request and site in question which is at least 900 ft from the Main Road, the Water Superintendent, Robert Smith, recommended that this hardship be approved based on this information provided.

A MOTION was made by Mr. Smith, seconded by Mr. Dennison to approve the request to install a water well on the property known as block 11 lot 1 due to hardship and information submitted. Upon roll call the following votes were cast: AYES: Dennison, Danielson, Pearson, Smith, Delfing. NAYS: None. Motion carried.

**AUDIENCE PARTICIPATION:** None.

## REPORTS OF SPECIAL COMMITTEE:

The SWAC August meeting was cancelled and septic management information for all communities is being reviewed.

The Joint Court Committee reported that a meeting planned for August 13<sup>th</sup> is cancelled and that they continue to talk with Wantage and Frankford.

## REPORTS OF STANDING COMMITTEES:

**Administrative & Executive:** Mr. Pearson reported the need for a deputy registrar to fulfill the Statutory requirements set by the State. Some alternatives were discussed, clerk/registrar will look into possible shared services.

**Celebration of Public Events:** Mrs. Delfing reported that the next celebration is the Christmas Breakfast on December 6<sup>th</sup>.

**Finance:** Mr. Dennison received the JCPL map so that he will be able to look into the costs for municipal lights.

**Parks & Playgrounds:** Mr. Danielson discussed the request by a Girls U14 softball team to use the upper ballfield. A MOTION was made by Mr. Dennison, seconded by Mr. Pearson to approve this request as long as a certificate of insurance and complete application with schedule is submitted. Upon roll call the following votes were cast: AYES: Dennison, Danielson, Smith, Pearson, Delfing. NAYS: None. Motion carried.

**Public Bldgs. & Grounds:** Mr. Smith reported repairs to the pump house to fix roof leak and repoint building are necessary. Oil needs to be purchased for the buildings.

**Public Safety:** Mrs. Delfing reported the yard sale at the ABFD is this weekend. There was also a brief discussion regarding the County 911 dispatch. A presentation will be made or a tour of the facility requested.

**Streets & Roads:** Mr. Danielson that the signs still need to be placed and that street work will be scheduled as the new shared service agreement is in place.

**Water Utility:** Mr. Smith discussed that pump house calibrations need to be done in 2014/2015 and the gates are secured.

## OLD BUSINESS:

The Shared Service Agreement with Green Township for OEM will be sent to Borough Attorney, Frank McGovern to review.

The matter of appointing an RTK Coordinator was discussed.

A MOTION was made by Mrs. Delfing, seconded by Mr. Smith to appoint Scott Danielson as RTK Coord. Upon roll call the following votes were cast: AYES: Dennison, Pearson, Smith, Delfing. NAYS: None. ABSTAIN: Danielson. Motion carried.

There was brief discussion regarding the adoption of an ordinance for soil boring.

A MOTION was made by Mrs. Delfing, seconded by Mr. Pearson to approve the first reading and publication of "AN ORDINANCE REVISING THE BOROUGH OF ANDOVER CODE, CHAPTER 66, "FEES", TO ADOPT A FEE FOR SOILD LOG/SOILD BORING TESTS WITHIN THE BOROUGH OF ANDOVER". Upon roll call the following votes were cast: AYES: Dennison, Danielson, Pearson, Delfing, Smith. NAYS: None. Motion carried.

**AN ORDINANCE TO AMEND CHAPTER 66, ENTITLED "FEES",  
OF THE CODE OF THE BOROUGH OF ANDOVER,  
COUNTY OF SUSSEX, STATE OF NEW JERSEY,  
ESTABLISHING FEES FOR SOIL LOG/SOIL BORING TESTS**

**BE IT ORDAINED** by the Borough Council of the Borough of Andover, County of Sussex, State of New Jersey, that Chapter 66 of the Code of the Borough of Andover, entitled "Fees", be and is hereby amended as follows:

**Section 1.** Section 66-4, entitled "Miscellaneous fees and charges" of Chapter 66 of the Code of the Borough of Andover, entitled "Fees", be and is hereby amended to add new subparagraph E as follows:

- E. Soil Log/Soil Boring Test Fee: A fee of \$50 plus \$5 for each hole shall be paid by the requester to the Borough as a prerequisite for the observation, inspection and/or recording of a soil log/soil boring test by the Board of Health or its agent.

**Section 2.** Severability. If any provision of this Ordinance or the application thereof to any person or circumstances is held invalid, the remainder of this Ordinance shall not be affected thereby but shall remain in full force and effect.

**Section 3.** Repealer. All ordinances or parts of ordinances or resolutions inconsistent with or contrary to the provisions of this Ordinance are hereby repealed to the extent of such inconsistency or contrariness. . All provisions of Chapter 66 of the Code of the Borough of Andover, entitled "Fees", not amended hereby shall remain in full force and effect.

**Section 4.** This Ordinance shall take effect immediately on its final passage and publication as required by law.

**NEW BUSINESS:**

The Council discussed the Passaic County Cooperative Public Outreach Plan and will have them appear at the September meeting for the Public Outreach presentation. This information will be published in the NJ Herald and local newsletter.

The Municipal Clerk discussed the Sustainable New Jersey program and the possibility of holding a farmers market in the park in 2015.

The Municipal Clerk discussed the need to fill the Deputy Registrar position in the near future. The Clerk/Registrar will look for a possible shared service with another municipality.

**ORDINANCE:**

A MOTION was made by Mr. Danielson, seconded by Mrs. Dennison to approve the second reading and adoption of "**ORDINANCE APPROPRIATING THE SUM OF \$4,555.00 FOR IMPROVEMENTS TO MUNICIPAL BUILDING WITHIN ANDOVER BOROUGH**". Upon roll call the following votes were cast: AYES: Dennison, Danielson, Delfing, Pearson, Smith. NAYS: None. Motion carried.

A MOTION was made by Mr. Smith, seconded by Mr. Pearson to approve the first reading and introduction of "**ORDINANCE APPROPRIATING THE SUM OF \$3,500.00 FOR IMPROVEMENTS TO SENIOR BUILDING**". Upon roll call the following votes were cast: AYES: Dennison, Danielson, Delfing, Pearson, Smith. NAYS: None. Motion carried.

**ORDINANCE APPROPRIATING THE SUM OF \$3,500.00  
FOR IMPROVEMENTS TO SENIOR BUILDING**

BE IT ORDAINED AND ENACTED by the Borough Council of the Borough of Andover, County of Sussex, State of New Jersey as follows:

SECTION 1: The sum of three thousand five hundred dollars (\$3,500.00) presently located in the General Capital Fund is hereby appropriated for the improvement to senior building funded from the Capital Improvement fund, General Capital Fund :

Improvements to Senior Building: \$3,500.00

SECTION 2: In connection with the amount authorized in Section 1 hereof, the Borough makes the following determinations:

- 1) The purpose described in Section 1 hereof is not a Current Operating Expense and is a purchase the Borough of Andover may lawfully make as a capital purchase.
- 2) The period of usefulness of the purpose described in Section 1 hereof is not in the limitation of said Local Bond law and according to the aggregate reasonable life thereof is five (5) years or longer.

SECTION 3: All ordinances or parts of ordinances which are inconsistent with the terms of this ordinance be and the same hereby repealed to the extent of their inconsistency.

SECTION 4: This ordinance becomes effective immediately upon publication after adoption.

**RESOLUTION:** Reassessment Award of Contract

A MOTION was made by Mr. Danielson, seconded by Mr. Dennison to pass a Resolution authorizing the award of a contract to Appraisal Systems Inc. to provide a complete reassessment of all real property located in the Borough of Andover. Upon roll call the following votes were cast: AYES: Dennison, Danielson, Pearson, Smith, Delfing. NAYS: None. Motion carried.

**ANY OTHER BUSINESS:** None.

**AUDIENCE PARTICIPATION:** None.

**MOTION TO PAY THE BILLS PLUS AD ONS:**

A MOTION was made by Mr. Pearson, seconded Mr. Danielson to pass the following Resolution: BE IT RESOLVED by the Governing Body to approve the payment of all vouchers on the bill listed October 14<sup>th</sup>, 2014, submitted by the Chief Financial Officer for payment. Upon roll call the following votes were cast AYES: Pearson, Danielson, Delfing, Smith, Dennison NAYS: None. Motion carried.

**MOTION TO ADJOURN:**

A MOTION was made by Mr. Dennison, seconded by Mr. Pearson to adjourn the meeting. AYES: All in favor. NAYS: None. Motion carried.

Beth Brothman, RMC  
Borough Clerk