

A REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON MONDAY, JUNE 9th, 2014 AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.

PRESENT: Mayor Morgan, Council Members: Danielson, Pearson, Smith and Delfing.

ABSENT: Mrs. McGowan (excused absence) and Mr. Dennison

Mayor Morgan called the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald and posting copy of notice in the Borough Hall.

MINUTES:

A MOTION was made by Mr. Danielson, seconded by Mr. Smith to approve the minutes of the governing body meeting held on April 14, 2014. Upon roll call the following votes were cast: AYES: Danielson, Pearson, Smith, Delfing. NAYS: None. Motion carried.

A MOTION was made by Mr. Danielson and seconded by Mrs. Delfing to approve the Treasurer's Report for June 9th, 2014 as presented. Upon roll call the following votes were cast: AYES: Danielson, Pearson, Smith, Delfing. NAYS: None. Motion carried.

OFFICIALS REPORTS: No reports

CORRESPONDENCE:

An Email from Green Twp re: Shared Service of OEM was presented. Mayor Morgan will discuss this possibility with Mayor Conkling.

A Ltr from NJDOT re: unable to provide Municipal Aid Grant for West High Street was presented and placed on file.

A Ltr from NJDEP div. Water Compliance & Enforcement re: Compliance Inspection #SCI140001 was presented and placed on file.

A Ltr from Gebhardt & Kiefer re: Obchinetz v. Maple Shade Twp. was presented and placed on file.

AUDIENCE PARTICIPATION:

Members of the audience, Mr. & Mrs. Murray and Mrs. Berkowicz appeared before the governing body to express that the local sporting goods shop (Andover Hunt and Fish) is displaying too many items outdoors and making the town look terrible in their opinion. There was also some concern with the sale of diesel fuel at the local Exxon station. Mr. Murray's of 205 Main reported that large and 18 wheel trucks can't completely enter the parking lot as its not sited properly. The governing body explained that they would pass this information along to the Planning and Zoning Board as well as to Code Enforcement to address.

REPORTS OF SPECIAL COMMITTEE: Mr. Landrith of SWAC was absent from this meeting. No report.

The Joint Court Committee reported that they have a meeting on June 11th to further discuss the letter from Green Twp. indicating they no longer would like to be the location for the joint court.

REPORTS OF STANDING COMMITTEES:

Administrative & Executive: Mr. Pearson reported that the Clerk's priorities are to work on a codification estimate, organizing the filing system, and to have the files from the basement moved to the 2nd floor.

Celebration of Public Events: Mrs. Delfing reported that a more specific job description has been completed for the park employees and cleaning of Borough Hall and Park building. There was a brief discussion regarding the Ms. Andover and Princess pageant to be held on the 19th. Sashes and flowers are on order.

Finance: Mr. Dennison absent – it was discussed that our CFO was taking the QPA exam and there is a possibility that our threshold could be increased.

Parks & Playgrounds: Mr. Danielson reported that SLAP is scheduled and they could help secure the bleachers. He will be not be available on the day SLAP works.

Public Bldgs. & Grounds: Mr. Smith reported that new keys for the public buildings is being worked on and he is looking into a new door for the park building. There was a discussion regarding the Church use of the park building on Sundays and that final payment will be deferred until October. Also discussed were the need to replace the radios for the Borough.

Public Safety: Mrs. Delfing reported that the diesel cleanup still continues

Streets & Roads: Mr. Danielson reported that the Mayor has solved the labor rate matter and we are just waiting on the agreement to approve at our next meeting. He also mentioned that we need to bid on snow removal for the parking lots. County may be able to include us in their bid. There was also some discussion about repairing the catch basin on West High Street.

Water Utility: Mr. Smith reported that the water situation is good a rental of hydrant at Prospect Ave. is possible over next couple of months.

OLD BUSINESS:

SHARED SERVICE AGREEMENT: There are some issues that still need to be sorted out prior to signing – These matters continue to be worked on – tabled until the next regular meeting.

NEW BUSINESS:

BSA Troop 81 request for use of Park Building:

A MOTION was made by Mr. Smith, seconded by Mrs. Delfing to approve the use for the requested dates with the submission of a certificate of insurance holding Andover Borough harmless. Upon roll call the following votes were cast: AYES: Danielson, Delfing, Pearson, Smith. NAYS: None. Motion carried.

There was some discussion about Municipal Signage sponsorship. This matter is being reviewed by the Borough Attorney.

There was a County 911 Dispatch System discussion. The Mayor would like to have the County appear at a regular meeting to provide a presentation. The ABFD and LES will be invited to attend.

There was also a discussion regarding the appeal of block 24 lot 47 (Pio Costa). The Assessor is hoping to discuss this impact with the owner.

FEMA Generator grant situation is still unclear after the reversal of approved submission.

The Mayor and Council briefly discussed the fact that the BPU has not approved the franchise agreement with Elizabethtown Gas.

ORDINANCE:

A MOTION to approve the second reading and adoption of the 2014 salary ordinance – was tabled until the next regular meeting.

A MOTION was made by Mr. Smith, seconded by Mrs. Delfing to approve the second reading and adoption of “AN ORDINANCE TO AMEND CHAPTER 66, ENTITLED “FEES”, OF THE CODE OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY” Upon roll call the following votes were cast: AYES: Danielson, Pearson, Smith, Delfing. NAYS: None. Motion carried.

A MOTION was made by Mr. Pearson, seconded by Mr. Danielson to approve the second reading and adoption of "AN ORDINANCE APPROPRIATING THE SUM OF \$4,925.00 FOR PURCHASE OF OFFICE EQUIPMENT". Upon roll call the following votes were cast: AYES: Danielson, Pearson, Smith, Delfing. NAYS: None. Motion carried.

A MOTION was made by Mr. Danielson, seconded by Mr. Smith to approve the first reading and publication of "ORDINANCE APPROPRIATING THE SUM OF \$4,555.00 FOR IMPROVEMENTS TO MUNICIPAL BUILDING WITHIN ANDOVER BOROUGH" Upon roll call the following votes were cast: AYES: Danielson, Pearson, Smith, Delfing. NAYS: None. Motion carried.

**ORDINANCE APPROPRIATING THE SUM OF \$4,555.00
FOR IMPROVEMENTS TO MUNICIPAL BUILDING WITHIN ANDOVER BOROUGH**

BE IT ORDAINED AND ENACTED by the Borough Council of the Borough of Andover, County of Sussex, State of New Jersey as follows:

SECTION 1: The sum of four thousand five hundred Fifty -five dollars (\$4,555.00) presently located in the General Capital Improvement Fund and General Capital Reserves is hereby appropriated for the Improvements to Municipal Building funded from the General Capital Improvement Fund:

Improvements to Municipal Building: \$4,555.00

SECTION 2: In connection with the amount authorized in Section 1 hereof, the Borough makes the following determinations:

- 1) The purpose described in Section 1 hereof is not a Current Fund Operating Expense and is a purchase the Borough of Andover may lawfully make as a capital purchase.
- 2) The period of usefulness of the purpose described in Section 1 hereof is not in the limitation of said Local Bond law and according to the aggregate reasonable life thereof is five (5) years or longer.

SECTION 3: All ordinances or parts of ordinances which are inconsistent with the terms of this ordinance be and the same hereby repealed to the extent of their inconsistency.

SECTION 4: This ordinance becomes effective immediately upon publication after adoption.

RESOLUTION:

MUNICIPAL LIQUOR LICENSE AUTHORITY:

A MOTION was made by Mr. Danielson, seconded by Mrs. Delfing to adopt Resolution to renew the liquor license of JIMMYS AN ITALIAN TAVERN. Upon roll call the following votes were cast: AYES: Danielson, Delfing, Pearson, Smith. NAYS: None. Motion carried.

WHEREAS, Application was made to the Mayor and Council of the Borough of Andover, County of Sussex and State of New Jersey as the issuing authority for a C License in compliance with the laws of the State of New Jersey, resolutions and regulations of the Borough of Andover and the laws and rules of the Alcoholic Beverage Control Commission of the State, said application for a C License being made by Jimmy's An Italian Tavern LLC, and

WHEREAS, advertising was done by the Alcoholic Beverage Control Commission and hearing took place on June 9, 2014 at 7:00 p.m. at the Borough Hall, and no protest against the issuing of the said license was received in writing by the Borough Clerk, and the Issuing Authority having proceeded to investigate the fitness of Jimmys An Italian Tavern LLC to be issued the said license and the propriety of issuing same, and having carefully considered the matter pertaining to the issuance of said license, it is hereby

RESOLVED that the said license as applied for by Jimmy's An Italian Tavern LLC being a C License, License No. 1901- 33-001-008, be issued in accordance with the form and the manner prescribed, and

BE IT FURTHER RESOLVED that the Borough Clerk be authorized to issue, sign and deliver the above license, which will expire June 30, 2014.

ANY OTHER BUSINESS:

The Mayor asked the Borough Clerk to contact Mr. Sinclair at the Long Pond School to see if municipal officials will be invited to this year's 8th grade graduation as an invite has not yet been received.

AUDIENCE PARTICIPATION: None.

MOTION TO PAY THE BILLS PLUS AD ONS:

A MOTION was made by Mr. Danielson, seconded Mr. Pearson to pass the following Resolution: BE IT RESOLVED by the Governing Body to approve the payment of all vouchers on the bill listed June 9th, 2014, submitted by the Chief Financial Officer for payment. Upon roll call the following votes were cast AYES: Danielson, Pearson, Smith, Delfing. NAYS: None. Motion carried.

MOTION TO ADJOURN:

A MOTION was made by Mr. Danielson, seconded by Mr. Pearson to adjourn the meeting. AYES: All in favor. NAYS: None. Motion carried.

Beth Brothman, RMC
Borough Clerk