

**A REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON MONDAY, MAY 12th, 2014 AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.**

**PRESENT:** Mayor Morgan, Council Members: Danielson, Pearson, Smith and Delfing.

**ABSENT:** Mrs. McGowan (excused absence) and Mr. Dennison

Mayor Morgan called the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald and posting copy of notice in the Borough Hall.

**ANDOVER REGIONAL SCHOOLS:** Terry VanAuken gave a presentation on the 2014-2015 proposed school budget. Budget was prepared based on the state-mandated 2% cap on the 2013-2014 budget tax levy of \$11,889,498 plus use of the health care waiver, banked cap and budgeted fund balance. 2% cap figure = \$237,790 and 2014-2015 reflects a 2.7% increase. Ms. Van Auken explained the tuition bills for Newton High School and Sussex Technical School, out of district education placements and projected district enrollment.

A MOTION was made by Mr. Danielson and seconded by Mrs. Delfing to approve the Treasurer's Report for May 12<sup>th</sup>, 2014 as presented. Upon roll call the following votes were cast: AYES: Danielson, Pearson, Smith, Delfing. NAYS: None. Motion carried.

**OFFICIALS REPORTS:**

A MOTION was made by Mr. Danielson, seconded by Mr. Smith to accept the following reports and place on file: DeBlock Environmental Services LLC Water Report dated 2/14/14, ABFD report for April, Bureau of Safe Drinking Water Monthly Operating Report dated 5/2/14, Joint Municipal Court Report for April. Upon roll call the following vote was cast: AYES: Danielson, Pearson, Smith, Delfing. NAYS: None. Motion carried.

**CORRESPONDENCE:**

A Letter from Michael O'Brien re: Concerned Borough Resident was forwarded to the PZ Board.

A Letter from Gebhardt & Kiefer re: Obchinetz v. Maple Shade Twp. was presented and placed on file.

A Letter from NJDEP re: Green Acres Program. Mr. Danielson to review the grants submission program

**AUDIENCE PARTICIPATION:**

Mr. Richard Mooney reported that Old Creamery is in need of repair and also inquired about the cats at the Francisco farm. Repairs are in the process of being scheduled and the cats may belong to someone in the area.

**REPORTS OF SPECIAL COMMITTEE:** Mr. Landrith of SWAC was absent from this meeting. No report.

**REPORTS OF STANDING COMMITTEES:**

**Administrative & Executive:** Mr. Pearson reported that the website is up and working and computers needed some work after some problems.

**Celebration of Public Events:** Mrs. Delfing reported the Memorial Day Celebration was prepared for, wreath & flags ordered.

**Finance:** Mr. Dennison absent – no report.

**Parks & Playgrounds:** Mr. Danielson reported that SLAP was coming in June. Trees/plants in the mini park will be handled by Angela.

**Public Bldgs. & Grounds:** Mr. Smith reported that a new door needs to be ordered for the park building which will be about \$1000-\$1500. Lock quotes were reviewed and KeyWorld has the best price for the best work. Also estimates are being gathered by Mr. Smith to paint the interior the Borough Hall. There was also some

discussion that tile work is needed at the park building, a repair is needed to fix the hold caused by a door knob in the men's room as park building and to repair the AC in the park building.

**A MOTION** was made by Mr. Pearson, seconded by Mr. Danielson to approve \$3675 to paint the Borough Hall interior – downstairs. Upon roll call the following votes were cast: AYES: Danielson, Pearson, Smith, Delfing. NAYS: None. Motion carried.

A MOTION was made by Mrs. Delfing, seconded by Mr. Danielson to approve up to \$2500 to replace the front door to the park building. Upon roll call the following votes were cast: AYES: Danielson, Pearson, Smith, Delfing. NAYS: None. Motion carried.

**Public Safety:** Mrs. Delfing reported we are still looking into the quotes for the antenna and radio purchases. ABFD installation was very nice.

**Streets & Roads:** Mr. Danielson reported that we are unable to schedule street sweeping until we have a public works agreement in place. The Mayor is still working on some final issues with the shared service agreement such as the billing of labor rates. Mr. Danielson will be calling Mr. Eskilson regarding the omission in the agreement to do snow removal at the Park, parking lot. Mr. Danielson also discussed that Mr. Mooney would be fixing a catch basin drain pipe on West High Street.

**Water Utility:** Mr. Smith discussed was at the Francisco farm. The Barns were turned off as there is a break in the barns causing water loss. Mr. Mooney will check the valves on the property. The pumphouse roof is leaking and will need to be repair a.s.a.p.

**SHARED SERVICE AGREEMENT:** Reviewed submission by the County. There are some issues that still need to be sorted out prior to signing. – tabled until the next regular meeting.

**OLD BUSINESS:** PEG Bandwith discussion was tabled.

**NEW BUSINESS:**

There was a brief discussion regarding flowers to beautify Borough Hall, the mini park and Andover Borough Park. A MOTION was made by Mr. Smith, seconded by Mr. Danielson to approve an amount not to exceed \$400 for flowers/landscaping materials for these locations. Upon roll call the following votes were cast: AYES: Danielson, Pearson, Smith, Delfing. NAYS: None. Motion carried.

A MOTION was made by Mr. Pearson, seconded by Mrs. Delfing to approve the certification for the rescue squad contribution. Upon roll call the following votes were cast: AYES: Danielson, Pearson, Smith, Delfing. NAYS: None. Motion carried.

There was a brief discussion about setting up the time for Keyworld to replace the locks in both public buildings.

**ORDINANCE:**

A MOTION was made by Mr. Danielson, seconded by Mrs. Delfing to approve the first reading and introduction of "AN ORDINANCE APPROPRIATING THE SUM OF \$4,925.00 FOR PURCHASE OF OFFICE EQUIPMENT" . Upon roll call the following votes were cast: AYES: Danielson, Delfing, Pearson, Smith. NAYS: None. Motion carried.

**RESOLUTION:**

A MOTION was made by Mrs. Delfing, seconded by Mr. Danielson to approve Resolution to Redeem tax sale certificate #2012-07 in the amount of \$5374.55 for block 23 lot 17.01. Upon roll call the following votes were cast: AYES: Danielson, Delfing, Pearson, Smith. NAYS: None. Motion carried.

A MOTION was made by Mrs. Delfing, seconded by Mr. Danielson to approve Resolution to refund overpayment for FNA for tax sale in the amount of \$3093.67 for block 23 lot 18 Upon roll call the following votes were cast: AYES: Danielson, Delfing, Pearson, Smith. NAYS: None. Motion carried.

**AUDIENCE PARTICIPATION:** None.

**MOTION TO PAY THE BILLS PLUS AD ONS:**

A MOTION was made by Mr. Danielson, seconded Mr. Pearson to pass the following Resolution: BE IT RESOLVED by the Governing Body to approve the payment of all vouchers on the bill listed May 12th, 2014, submitted by the Chief Financial Officer for payment. Upon roll call the following votes were cast AYES: Danielson, Pearson, Smith, Delfing. NAYS: None. Motion carried.

**MOTION TO ADJOURN:**

A MOTION was made by Mr. Danielson, seconded by Mr. Pearson to adjourn the meeting. AYES: All in favor. NAYS: None. Motion carried.

Beth Brothman, RMC  
Borough Clerk