

A REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON MONDAY, NOVEMBER 10th, 2014 AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.

PRESENT: Mayor Morgan, Council Members: Pearson, Smith, Delfing and Danielson

ABSENT: Mrs. McGowan (excused absence), Mr. Dennison

Mayor Morgan called the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald and posting copy of notice in the Borough Hall.

MINUTES:

A MOTION was made by Mr. Danielson, seconded by Mrs. Delfing to approve the executive session minutes of the meeting of Thursday, October 9th, 2014 as presented. Upon roll call the following votes were cast: AYES: Pearson, Smith, Delfing and Danielson. NAYS: None. Motion carried.

A MOTION was made by Mr. Danielson, seconded by Mrs. Delfing to approve the minutes of the meeting of Monday, September 23rd, 2014 as presented. Upon roll call the following votes were cast: AYES: Pearson, Smith, Delfing and Danielson. NAYS: None. Motion carried

A MOTION was made by Mr. Danielson, seconded by Mrs. Delfing to approve the executive session minutes of the meeting of September 23rd as presented. Upon roll call the following votes were cast: AYES: Pearson, Smith, Delfing and Danielson. NAYS: None. Motion carried

OFFICIALS REPORTS:

A MOTION was made by Mr. Smith, seconded by Mr. Danielson to approve the Treasurer's Report for November 10th, 2014 as presented and waive the reading. Upon roll call the following votes were cast: AYES: Pearson, Smith, Delfing and Danielson. NAYS: None. Motion carried.

The Tax Collector sale report was reviewed by the Council.

A MOTION was made by Mr. Danielson, seconded by Mr. Pearson to accept the following reports and place on file: Joint Municipal Court Report for October, Lakeland Emergency Squad September, October and Year to Date Summery Reports, ABFD for October, Monthly Operating Report dated 11-6-14, Board of Health minutes dated 10/1/14. Upon roll call the following votes were cast: AYES: Pearson, Smith, Delfing and Danielson. NAYS: None. Motion carried.

CORRESPONDENCE:

A letter from Highland Soccer Club re: field use and equipment ownership was presented to the Council and placed on file.

AUDIENCE PARTICIPATION: None.

REPORTS OF SPECIAL COMMITTEE:

The SCMUA Proposed Rate Schedule effective 12/1/14 was reviewed by the Council.

The SWAC food waste composting survey was reviewed by the Council.

REPORTS OF STANDING COMMITTEES:

Administrative & Executive: Mr. Pearson reported that everything is working out with the administrative help.

Celebration of Public Events: Mrs. Delfing reported that the Christmas breakfast is the next celebration. She will do the shopping for the presents and food. A MOTION was made by Mr. Smith, seconded by Mr. Danielson to

approve an amount up to and not to exceed \$1000 for these purchases. Upon roll call the following votes were cast AYES: Pearson, Smith, Danielson, Delfing. NAYS: None. Motion carried.

Finance: Mr. Dennison absent. No report.

Parks & Playgrounds: Mr. Danielson no report.

Public Bldgs. & Grounds: Mr. Smith reported that he fixed the circular pump at the pump building for about \$300. The building was prepared for the election and the basketball court lights are good. He also reported that the rental by the Methodist Church is complete.

Public Safety: Mrs. Delfing reported that the ABFD may need some tools for the jaws of life tool.

Streets & Roads: Mr. Danielson reviewed the snow plowing estimates for the parking lot at the Memorial Park. Cahill \$175 up to 4 inches - \$85 each time after up to 4 inches.

Petit Corp. \$ 165 up to 4 inches - \$85 each time after up to 4 inches.

Andover Landscaping – no estimate.

A MOTION was made by Mr. Pearson, seconded by Mr. Danielson to approve the estimate by Petit Corp. Upon roll call the following votes were cast AYES: Pearson, Smith, Danielson, Delfing. NAYS: None. Motion carried.

Water Utility: Mr. Smith reported that the occasional increase in water usage is still occurring.

NEW BUSINESS:

The Borough Attorney is reviewing the PEG Bandwidth rights of way agreement. This will be forwarded for approval once he has completed his review.

Cub Scout Pack 181 request for use of the Park and Park building on 1/10/15.

A MOTION was made by Mr. Smith, seconded by Mr. Danielson to approve the use and waive the fees. Upon roll call the following votes were cast AYES: Pearson, Smith, Danielson, Delfing. NAYS: None. Motion carried.

OLD BUSINESS:

It was reported that the new board of education member from Andover Borough is Mr. David Brothman who received 23 votes.

There was a brief discussion regarding the reassessment and that the process has begun.

The clerk was instructed to contact George Morville to bring him up to date on the Forest Lakes matter.

The Mayor reported that Senator Oroho's office found that Elizabethtown had never submitted the franchise agreement with the NJ BPU.

The Mayor and Mr. Danielson discussed updating of the OEM plan.

Congratulations were given to Mrs. Delfing and Mr. Danielson on their successful election.

There was a brief discussion regarding the expansion of the business known as SALT Studio. There will be a need for them to come before the planning and zoning board.

The Mayor asked about the temporary sign ordinance and how it is being enforced.

ORDINANCES:

The governing body reviewed the parking ordinance for West High Street.

A MOTION was made by Mr. Smith, seconded by Mrs. Delfing to approve the second reading and adoption of “ **AN ORDINANCE TO AMEND CHAPTER 66, ENTITLED “FEES”, OF THE CODE OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY, ESTABLISHING FEES FOR SOIL LOG/SOIL BORING TESTS.** Upon roll call the following votes were cast AYES: Pearson, Smith, Danielson, Delfing. NAYS: None. Motion carried.

A MOTION was made by Mr. Smith, seconded by Mr. Danielson to approve the introduction and publication of “ **AN ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF ANDOVER BY REPEALING CHAPTER 6, ENTITLED “COURT, JOINT MUNICIPAL” IN ITS ENTIRETY AND ADDING NEW CHAPTER 6, ENTITLED “COURT, JOINT MUNICIPAL”.** Upon roll call the following votes were cast AYES: Pearson, Smith, Danielson, Delfing. NAYS: None. Motion carried.

The Council reviewed the suggestion to increase the maximum yearly amount for the plumbing and electrical sub codes. They also considered to increase the Deputy Crossing Guard salary.

A MOTION was made by Mr. Smith, seconded by Mr. Danielson to approve the amendment of the salary ordinance to \$1500 for electrical and plumbing salaries. Upon roll call the following votes were cast AYES: Pearson, Smith, Danielson, Delfing. NAYS: None. Motion carried.

A MOTION was made by Mr. Smith, seconded by Mr. Danielson to increase the salary of the Deputy Crossing Guard to \$11.74 per hour, the same as the primary Crossing Guard. Upon roll call the following votes were cast AYES: Pearson, Smith, Danielson, Delfing. NAYS: None. Motion carried.

EXECUTIVE SESSION:

A MOTION was made by Mrs. Delfing, seconded by Mr. Danielson to adopt the following Resolution. Upon roll call the following vote was cast: AYES: All in favor. NAYS: None. Motion carried

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss: personnel and negotiations

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Andover will go into closed session: 8:35 p.m.

A MOTION was made by Mrs. Delfing, seconded by Mr. Danielson to resume the public portion of the meeting. Upon roll call the following vote was cast: AYES: All in favor. NAYS: None. Motion carried: 8:52 p.m.

RESOLUTIONS:

A MOTION was made by Mr. Danielson, seconded by Mrs. Delfing to approve the transfer resolution to Electrical Inspector from Police in the amount of \$210 and to Utilities from Water in the amount of \$6700. Upon roll call the following votes were cast AYES: Pearson, Smith, Danielson, Delfing. NAYS: None. Motion carried.

A MOTION was made by Mr. Danielson, seconded by Mrs. Delfing to approve a resolution to rescind the Tax Interest on block 33 lot 1 in the amount of \$73.34. Upon roll call the following votes were cast AYES: Pearson, Smith, Danielson, Delfing. NAYS: None. Motion carried.

AUDIT: Corrective Action

A MOTION was made by Mr. Danielson, seconded by Mr. Smith to approve the Corrective Action Plan – 2013 Annual Audit as submitted. Upon roll call the following votes were cast AYES: Pearson, Smith, Danielson, Delfing. NAYS: None. Motion carried.

ANY OTHER BUSINESS: Mrs. Delfing discussed that perhaps a doctors note for the crossing guard should be provided prior to the reorganization meeting.

AUDIENCE PARTICIPATION: None.

MOTION TO PAY THE BILLS PLUS AD ONS:

A MOTION was made by Mr. Smith, seconded Mrs. Delfing to pass the following Resolution: BE IT RESOLVED by the Governing Body to approve the payment of all vouchers on the bill listed November 10th, 2014, submitted by the Chief Financial Officer for payment. Upon roll call the following votes were cast AYES: Pearson, Smith, Danielson, Delfing. NAYS: None. Motion carried.

MOTION TO ADJOURN:

A MOTION was made by Mrs. Delfing, seconded by Mr. Pearson to adjourn the meeting. AYES: All in favor. NAYS: None. Motion carried.

Beth Brothman, RMC
Borough Clerk