

A REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON MONDAY, SEPTEMBER 8th, 2014 AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.

PRESENT: Mayor Morgan, Council Members: Danielson (8 p.m.), Pearson, Smith and Delfing.

ABSENT: Mrs. McGowan (excused absence) and Dennison

Mayor Morgan called the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald and posting copy of notice in the Borough Hall.

MINUTES:

A MOTION was made by Mr. Smith, seconded by Mrs. Delfing to approve the minutes of the May 12th, 2014. Upon roll call the following votes were cast: AYES: Delfing, Smith, Pearson. NAYS: None. Motion carried.

A MOTION was made by Mr. Smith, seconded by Mrs. Delfing to approve the minutes of the June 9th, 2014 Upon roll call the following votes were cast: AYES: Delfing, Smith, Pearson. NAYS: None. Motion carried.

A MOTION was made by Mr. Smith, seconded by Mrs. Delfing to approve the minutes of the June 19th, 2014 Upon roll call the following votes were cast: AYES: Delfing, Smith, Pearson. NAYS: None. Motion carried.

A MOTION was made by Mr. Smith, seconded by Mrs. Delfing to approve the minutes of the July 14, 2014 Upon roll call the following votes were cast: AYES: Delfing, Smith, Pearson. NAYS: None. Motion carried.

OFFICIALS REPORTS:

A MOTION was made by Mr. Smith, seconded by Mrs. Delfing to approve the Treasurer's Report for September 8th, 2014 as presented and waive the reading. Upon roll call the following vote was cast: AYES: Pearson, Smith and Delfing. NAYS: None. Motion carried.

A MOTION was made by Mr. Smith, seconded by Mrs. Delfing to accept the following reports and place on file: ABFD report for August. Upon roll call the following vote was cast: AYES: Pearson, Smith and Delfing. NAYS: None. Motion carried.

CORRESPONDENCE:

Letter from Sussex County Dept of Public Health: seeking approval for "Tie a Ribbon" Campaign was presented to the board and placed on file.

Letter from Sussex County Technical School re: Statement regarding Sussex County Technical School Tuition was presented to the board and placed on file.

Letter from Sussex County Board of Taxation re: error calculating the 2014 County Library and Health Tax Levy was presented to the board and placed on file.

AUDIENCE PARTICIPATION: None.

REPORTS OF SPECIAL COMMITTEE:

No report by the SWAC committee

The Joint Court Committee reported that they were in discussions with Frankford Twp and Andover Twp. They

were informed by Wantage Twp. that it wanted all the Town in the Court now or none at all.

REPORTS OF STANDING COMMITTEES:

Administrative & Executive: Mr. Pearson reported that the clerk is requesting some help over the next few weeks to help in the office one day per week. A MOTION was made by Mrs. Delfing, seconded by Mr. Pearson to approve this expenditure based on the pay established by the salary ordinance. Upon roll call the following votes Smith, Delfing, Danielson, Pearson. NAYS: None. Motion carried.

Celebration of Public Events: Mrs. Delfing reported that the next celebration is the Christmas Breakfast on December 6th.

Finance: Mr. Dennison absent. The Mayor reported he has spoken with the Forestry Division regarding the missing water payments.

Parks & Playgrounds: Mr. Danielson reported that a belt is needed for the tractor.

Public Bldgs. & Grounds: Mr. Smith reported that he and the Mayor replaced a 3 inch pipe in the park building which could have been costly if an outside source was hired. The Mayor reported that Petro oil has a fixed price of \$3.31 per gallon.

Public Safety: Mrs. Delfing discussed the matter of the 911 dispatch. Andover Twp. would like to continue with this contract.

Streets & Roads: Mr. Danielson discussed that a patch that was placed after a water main break in front of H. Rushes on Main Street needs to be refilled.

Water Utility: Mr. Smith discussed a report created by Mr. Grodeska the water operator who stated that over 3 million gallons of water were used. Mr. Smith asked the Borough Clerk to send a letter to Sussex Properties regarding the water lines at the location of the Francisco Farm and if they will be winterizing them or monitoring them to prevent a break that could impair the municipality.

*** Mr. Danielson entered the meeting at 8 p.m. *****

OLD BUSINESS:

It was briefly discussed that the Water Maintenance Bid expires 12/31/14. A new bid packet is being put together and will be properly advertised and opened sometime in November.

There was a discussion regarding snow removal for parking lots and the bus stop. Estimates will be gathered.

NEW BUSINESS:

Road Submission for NJDOT Grant for West High Street and Lindley Court was submitted by H.Pellow's office.

A MOTION was made by Mrs. Delfing, seconded by Mr. Danielson to approve the request from NORWESCAP Head Start to use Memorial Park for dental screening. Upon roll call the following votes were cast: AYES: Danielson, Smith, Delfing, Pearson. NAYS: None. Motion carried.

There was a brief discussion regarding finding a candidate for the position on the school board. Mr. Brothman is interested.

REASSESSMENT:

A MOTION was made by Mr. Pearson, seconded by Mr. Smith to approve a resolution to **WAIVER REQUEST FOR PROPOSALS REQUIREMENT**. Upon roll call the following votes were cast: AYES: Danielson, Delfing, Smith, Pearson. NAYS: None. Motion carried.

A MOTION was made by Mr. Pearson, seconded by Mr. Danielson to authorize the signing of the **CONTRACT TO PROVIDE A COMPLETE REASSESSMENT OF ALL REAL PROPERTY FOR TAX EQUALIZATION PURPOSES BETWEEN THE BOROUGH OF ANDOVER, A MUNICIPAL CORPORATION OF THE STATE OF NEW JERSEY, AND APPRAISAL SYSTEMS, INC., A NEW JERSEY CORPORATION.** Upon roll call the following votes were cast: AYES: Danielson, Delfing, Smith, Pearson. NAYS: None. Motion carried.

RESOLUTION: None.

ANY OTHER BUSINESS:

Rourke Day of Lakeland Emergency Squad sent a report will be filed for next meeting. Radios are on order.

AUDIENCE PARTICIPATION:

Mr. Richard Mooney asked when the Elizabethtown Gas franchise will be in place. He was informed that we are in the process of seeking a contact with information on the BPU approval.

Mr. Mooney asked if the Council is paying someone to mow the lawn at the pump house.

There was discussion regarding the Generator Grant from FEMA. Mr. Danielson reported he has sent emails to contact for the new grant information. He has not heard back yet.

MOTION TO PAY THE BILLS PLUS AD ONS:

A MOTION was made by Mr. Danielson, seconded Mr. Pearson to pass the following Resolution: BE IT RESOLVED by the Governing Body to approve the payment of all vouchers on the bill listed September 8th, 2014, submitted by the Chief Financial Officer for payment. Upon roll call the following votes were cast AYES: Pearson, Danielson, Delfing, Smith, Dennison NAYS: None. Motion carried.

MOTION TO ADJOURN:

A MOTION was made by Mr. Smith, seconded by Mr. Danielson to adjourn the meeting. AYES: All in favor. NAYS: None. Motion carried.

Beth Brothman, RMC
Borough Clerk