

**A REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON MONDAY, FEBRUARY 9<sup>th</sup>, 2015 AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.**

**PRESENT:** Mayor Morgan, Council Members: Dennison (7:06 p.m.), Danielson, Pearson, Smith and Delfing.

**ABSENT:** Mrs. McGowan

Mayor Morgan called the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald and posting copy of notice in the Borough Hall.

**MINUTES:**

A MOTION was made by Mr. Smith, seconded by Mr. Danielson to approve the Reorganization minutes of the held on January 12<sup>th</sup>, 2015 as per copies furnished each member. Upon roll call the following votes were cast: AYES: Pearson, Smith, Delfing. ABSTAIN: Dennison and Danielson. NAYS: None. Motion carried.

**OFFICIALS REPORTS:**

There was no Treasurer's report this meeting.

A MOTION was made by Mrs. Delfing, seconded by Mr. Pearson to accept the following reports and place on file: ABFD Report for January 2015, Bureau of Safe Drinking Water Monthly Operating Report dated 1-4-15, Andover Water Operator list of testing required for 2015, Lakeland Emergency Squad January 2015 report. Upon roll call the following votes were cast: AYES: Pearson, Smith, Delfing, Danielson. ABSTAIN: Dennison. NAYS: None. Motion carried.

**CORRESPONDENCE:**

A letter from D. McGowan re: resignation from Council and accepted with regret.

A letter from M. Figueiredo County Municipal Democratic Committee re: submission of names to fill vacancy was reviewed by the Council. The three names submitted were Collen Figueiredo, Daniel McGowan and Michael Figueiredo, with the primary consideration for Michael Figueiredo. This term will be for one year and is to be filled at the next general election or expire on 12/31/15. This seat will then be required to run again in the 2016 general election to fill the full term of the seat which would expire on 12/31/19. After some consideration **A MOTION** was made by Mrs. Delfing, seconded by Mr. Dennison to appoint Michael Figueiredo to fill the vacancy left by Mrs. McGowan. Upon roll call the following votes were cast: AYES: Dennison, Danielson, Pearson, Smith and Pearson. NAYS: None. Motion carried.

A letter from Byram Township re: proposed shared service for snow removal on Forest Lakes Dr. was reviewed. The Borough Attorney will reply as this road is privately owned.

A letter from Appraisal Systems to Assessor re: Status of Reassessment & Voucher 5 was reviewed by the Council and the Assessor requested to appear at the meeting scheduled for 2/18/15. This was later in the meeting changed to as the 2/18 is canceled. The Assessor will be put in touch with the Mayor regarding the appeal process and what the Borough can expect in the coming months.

A letter from Stephen & Rhonda Owens re: Chapter 104 Property Maintenance Ordinance Reporting Violations at 23 West High Street. This matter is being addressed.

**AUDIENCE PARTICIPATION:** None.

**REPORTS OF SPECIAL COMMITTEE:** None.

**REPORTS OF STANDING COMMITTEES:**

**Administrative & Executive:** Mr. Pearson reported that the codification estimate is being prepared and that all ordinances are posted on the website. He also stated that the CFO is still out on medical leave and that the municipal clerk has submitted for vacation time in May.

**Celebration of Public Events:** Mrs. Delfing reported that she will purchase the candy and items needed for the Easter Egg Hunt and is preparing for about 20 children. A plaque for Mrs. McGowan will be purchased and an edible arrangement will be sent to the CFO.

**Finance:** Mr. Dennison reported that he is waiting to hear from the CFO and that he has almost completed the street lights project.

**Parks & Playgrounds:** Mr. Danielson discussed the shared use of the upper ball field. Once a schedule is determined it will be emailed to him.

**Public Bldgs. & Grounds:** Mr. Smith reported that the heat went down at the park building, but he was able to fix it. There was some discussion over the conversion of the building to natural gas. The Elizabethtown franchise approval is still pending, but the Clerk will follow up with Borough Attorney to find out what the status is. Specs on the conversion need to be put together to prepare for a bid when the time comes.

**Public Safety:** Mrs. Delfing reported that the Fire Chief will be taking the position of deputy crossing guard and already meets the requirement for training. The Chief is also looking into quotes to repair the jaw on the "jaws of life" as well as filling the air bottles. There was a brief discussion regarding the problem of the ice in the fire department parking lot.

**Streets & Roads:** Mr. Danielson reported that the County is plowing well and that the billing is on target. He also mentioned that the High Street has been taken. There was some discussion regarding the flooding issue on Morris Sussex and perhaps being able to fix it. There was also some discussion regarding Old Creamery Road and the need to fix the entrance from 517 to widen the road as it's narrow and can cause the vehicle to bottom out.

**Water Utility:** Mr. Smith reported the system working and that he received a call last week to turn off the water at the Francisco Farm only to find that the copper piping had been removed from the property.

**NEW BUSINESS:** A Proclamation for Anne Foster was entered into record:

WHEREAS, Lakeland Emergency Squad Member Anne Foster has served the community selflessly for 30 years; and

WHEREAS, she bravely and selflessly provided emergency medical services to the Borough of Andover citizens; and

WHEREAS, with Lakeland Emergency Squad she has provided lifesaving care to those in need 24 hours a day, seven days a week and has engaged in numerous hours of specialized training and continuing education to enhance her lifesaving skills; and

WHEREAS, the Mayor and Council of the Borough of Andover wish to extend their gratitude and appreciation for Anne Fosters dedication and service to this municipality and recognize her value and accomplishments; and

NOW, THEREFORE, I, JOHN A. MORGAN, MAYOR OF THE BOROUGH OF ANDOVER, SUSSEX COUNTY, NEW JERSEY, DO HEREBY RECOGNIZE AND CONGRATULATE:

**Anne Foster**

*For her outstanding service to the Andover Borough Community and extend to her our deepest appreciation for all of her dedicated work and wishing her the best in all of her future endeavors*

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**Meeting Cancellation:**

There was a brief discussion regarding the next meeting scheduled meeting on 2/18/15 as there may be some scheduling complications.

A MOTION was made by Mr. Smith, seconded by Mr. Dennison to cancel the advertised meeting of February 18, 2015. Upon roll call the following votes were cast: AYES: Dennison, Danielson, Pearson, Smith, Delfing. NAYS: None. Motion carried.

**Crossing Guard:**

A MOTION was made by Mr. Dennison, seconded by Mr. Danielson to appointment Brian Stang to the position of Deputy (Alternate) Crossing Guard. Upon roll call the following votes were cast: AYES: Dennison, Danielson, Pearson, Smith, Delfing. NAYS: None. Motion carried.

**Water Utility:**

A MOTION was made by Mr. Pearson, seconded by Mr. Smith to approve the authorization of the contract for Assistant Water Operator Service at the rate of \$21.00 per hours, not to exceed \$7665.00 per year. Upon roll call the following votes were cast: AYES: Dennison, Danielson, Pearson, Smith, Delfing. NAYS: None. Motion carried.

**2015 Municipal Budget:** Tabled until the next regular meeting.

**ORDINANCES:**

A MOTION was made by Mr. Smith, seconded by Mr. Pearson to approve the second reading and adoption of "AN ORDINANCE FIXING THE SALARIES OF THE MAYOR, COUNCIL, OFFICERS AND EMPLOYEES OF THE BOROUGH OF ANDOVER, IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY FOR THE YEAR 2015. Upon roll call the following votes were cast: AYES: Dennison, Danielson, Pearson, Smith, Delfing. NAYS: None. Motion carried.

**RESOLUTIONS:**

A MOTION was made by Mr. Danielson, seconded by Mr. Smith to approve a Resolution for Municipal Alliances for the Prevention of Alcoholism & Drug Abuse – Fiscal Grant Cycle July 2014 – June 2019. Upon roll call the following votes were cast: AYES: Dennison, Danielson, Pearson, Smith, Delfing. NAYS: None. Motion carried.

A MOTION was made by Mr. Dennison, seconded by Mr. Danielson to approve a Resolution Authorizing the Signing of the Government Energy Aggregation Program Agreement. Upon roll call the following votes were cast: AYES: Dennison, Danielson, Pearson, Smith, Delfing. NAYS: None. Motion carried.

**AUDIENCE PARTICIPATION:**

Mr. Figueiredo of 26 West High Street thanked the Council for their confidence to fill the position.

**MOTION TO PAY THE BILLS:** There was no bills list at this meeting.

**MOTION TO ADJOURN:**

A MOTION was made by Mr. Smith, seconded by Mr. Pearson to adjourn the meeting. AYES: All in favor. NAYS: None. Motion carried.