

**A REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON MONDAY, AUGUST 10<sup>th</sup>, 2015 AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.**

**PRESENT:** Mayor Morgan, Council Members: Dennison, Danielson, Figueiredo, Pearson, Smith, and Delfing.

**ABSENT:** None.

The Mayor called the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald and posting copy of notice in the Borough Hall.

JCPL Resolution was presented by Jackie Espinoza of JCPL to the governing body.

A MOTION was made by Mr. Smith, seconded by Mr. Danielson to approve **A RESOLUTION DECLARING ANDOVER BOROUGH IN SUPPORT FOR THE JCP&L MONTVILLE – WHIPPANY REINFORCEMENT PROJECT**. Upon roll call the following votes were cast: AYES: Dennison, Danielson, Figueiredo, Pearson, Smith and Delfing. NAYS: None. Motion carried.

**MINUTES:**

**A MOTION** was made by Mr. Danielson, seconded by Mrs. Delfing to approve the minutes of the meeting held on April 13<sup>th</sup>, 2015. Upon roll call the following votes were cast: AYES: Dennison, Danielson, Figueiredo, Pearson, Smith and Delfing. NAYS: None. Motion carried.

**A MOTION** was made by Mr. Danielson, seconded by Mrs. Delfing to approve the minutes of the Regular and Executive Session meeting held on May 11<sup>th</sup>, 2015. Upon roll call the following votes were cast: AYES: Dennison, Danielson, Figueiredo, Pearson, Smith and Delfing. NAYS: None. Motion carried.

**OFFICIALS REPORTS:**

The Treasurer's Report for August 10th, 2015 was tabled until the next regular meeting.

The governing body reviewed the 2015 Tax Board Appeals Report

**A MOTION** was made by Mr. Danielson, seconded by Mrs. Delfing to accept the following reports and place on file: Bureau of Safe Drinking Water Report dated 7/8/15, Joint Municipal Court Report for June, Upon roll call the following votes were cast: AYES: Dennison, Danielson, Figueiredo, Pearson, Smith and Delfing. NAYS: None. Motion carried.

**CORRESPONDENCE:** The following was presented to the Council and placed on file.

Letter from NJ State Dept. of Agriculture re: application for survey gypsy moth egg masses

Letter from NJ State Bureau of Boiler & Pressure Vessel Compliance – Notice of Violation

**AUDIENCE PARTICIPATION:** None.

**REPORTS OF SPECIAL COMMITTEE:** None.

**REPORTS OF STANDING COMMITTEES:**

**Administrative & Executive:** Mr. Pearson that fees for the rental agreement in the park building are being compiled.

**Celebration of Public Events:** Mrs. Delfing reported that the next event is free garage sale weekend.

**A MOTION** was made by Mrs. Delfing, seconded by Mr. Figueiredo to waive the fees for garage sales on September 19 & 20. Upon roll call the following votes were cast: AYES: Dennison, Danielson, Figueiredo, Pearson, Smith and Delfing. NAYS: None. Motion carried

**Finance:** Mr. Dennison. Tom Ferry of FWCC will be presenting the Audit at the September 14<sup>th</sup> meeting.

**Parks & Playgrounds:** Mr. Danielson reported that the swing in the park is broken. There was some discussion over the daily hours for employees in the park.

**Public Bldgs. & Grounds:** Mr. Smith reported that maintenance is needed on some of the equipment in the basement of the park building. He also mentioned that mowing timesheet has been reviewed and is three times the amount of the hours from the previous employee. Mr. Dennison mentioned that the park building was dirty when he rented it recently and that improvements on that standard should be made.

**Public Safety:** Mrs. Delfing thanked the ABFD for the July 11<sup>th</sup> help. She also discussed the "jaws of life" invoice and is waiting to get more information from the Chief.

**Streets & Roads:** Mr. Danielson reported that Gristmill Lane was patch by the County and no cost was incurred by the Borough. The masonry work on the sidewalk and stairs in the park is still pending.

**Water Utility:** Mr. Smith reported that work needs to be done at the pumphouse to clean up the location.

#### **OLD BUSINESS:**

Mayor Morgan asked how the progress is going with implementing new Borough emails. Mr. Pearson is still working on that matter.

The Mayor reported that he is in contact with Elizabethtown Gas to find out more information on how the public can hook up to the main line. This information will be provided in a newsletter.

The Mayor asked how the Street Light inventory project is coming along. Mr. Dennison reported that he will finish it in the next few weeks.

There was some discussion regarding the playground equipment installation. A schedule will be created to start preparing the area and ground.

Mayor Morgan inquired about the PILOT program and if it is right for the Borough. Mr. Dennison reported that the Tax Collector didn't feel like it would apply to the Borough. Mr. Dennison will find out more information.

The Hazard Mitigation program was discussed. The Mayor forwarded plans and it seems that it is looking like we are in good standing to receive the funds.

There was a brief discussion regarding filling the cracks in Lakeview and Prospect to seal it from further damage. **A MOTION** was made by Mr. Smith, seconded by Mr. Dennison to approve \$1600 for the project as provided in an estimate. Upon roll call the following votes were cast: Ayes: Dennison, Danielson, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried.

The Mayor asked if the Right To Know information was completed as per the letter from the State. Mr. Danielson will take care of it.

The Mayor reported that the farm at 39 Brighton Road was reviewed for water usage and the amount of water hook ups was reduced to 8 total. The tax collector will update the information.

Mr. Dennison was asked by Mayor Morgan to look into the Moris County Coop.

Mr. Dennison mentioned that the park building floor was damaged and could use replacement. He found a product that was worth looking into to consider for that future project that may hold up better than what is there now.

Mr. Smith considered what the costs would be to install new water meters throughout the entire Borough.

#### **NEW BUSINESS:**

A MOTION was made by Mr. Dennison, seconded by Mr. Danielson to approve up to \$850 for a Memorial Plaque and Tree Dedication for former Mayor Shirlee Bollard. Upon roll call the following votes were cast: AYES: Dennison, Danielson, Figueiredo, Pearson, Smith and Delfing. NAYS: None. Motion carried

The information on the NJLM 100<sup>th</sup> Conference November 17-19 was presented to the governing body as reservations will soon have to be made.

**AUDIT:**

A MOTION was made by Mr. Pearson, seconded by Mr. Smith to approve the publication of Summary or Synopsis of Audit Report. Upon roll call the following votes were cast: AYES: Dennison, Danielson, Figueiredo, Pearson, Smith and Delfing. NAYS: None. Motion carried

A MOTION was made by Mr. Pearson, seconded by Mr. to pass Resolution to submit a certified copy of Resolution and required Affidavit showing evidence of compliance. Upon roll call the following votes were cast: AYES: Dennison, Danielson, Figueiredo, Pearson, Smith and Delfing. NAYS: None. Motion carried

A MOTION was made by Mr. Pearson, seconded by Mr. to accept the Corrective Action Plan as submitted by the CFO. Upon roll call the following votes were cast: AYES: Dennison, Danielson, Figueiredo, Pearson, Smith and Delfing. NAYS: None. Motion carried

**MUNICIPAL LIQUOR LICENSE AUTHORITY:**

A MOTION was made by Mr. Smith and seconded by Mr. Danielson to approve the transfer of license #190133001008 from Jimmy's An Italian Tavern to MB Harrisburg Holdings, LLC. Upon roll call the following votes were cast: AYES: Dennison, Danielson, Figueiredo, Pearson, Smith and Delfing. NAYS: None. Motion carried.

A MOTION was made by Mrs. Delfing, seconded by Mr. Figueiredo to approve the renewal of liquor license # 190133001008. Upon roll call the following votes were cast: AYES: Dennison, Danielson, Figueiredo, Pearson, Smith and Delfing. NAYS: None. Motion carried.

**AUDIENCE PARTICIPATION:** None.

**MOTION TO PAY THE BILLS PLUS AD ONS:**

A MOTION was made by Mr. Danielson, seconded Mrs. Delfing to pass the following Resolution: BE IT RESOLVED by the Governing Body to approve the payment of all vouchers on the bill listed August 10th, 2015, submitted by the Chief Financial Officer for payment. Upon roll call the following votes were cast: AYES: Dennison, Danielson, Figueiredo, Pearson, Smith and Delfing. NAYS: None. Motion carried.

The governing body also reviewed the Trial Balance and Current Fund to 8/10/15

**MOTION TO ADJOURN:**

A MOTION was made by Mr. Danielson, seconded by Mr. Dennison to adjourn the meeting. AYES: All in favor. NAYS: None. Motion carried.

Beth Brothman, RMC  
Borough Clerk