

A REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON MONDAY, JULY 13th, 2015 AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.

PRESENT: Council Members: Dennison, Figueiredo, Pearson, Smith, and Delfing.

ABSENT: Mr. Danielson and Mayor Morgan

The meeting was called to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald and posting copy of notice in the Borough Hall.

OFFICIALS REPORTS:

The Treasurer's Report for July 13th, 2015 was tabled until the next regular meeting.

The Council reviewed the 2015 Tax rates and Billing Information as well as the 2015 Tax Sale Report. It was reported that the rate will be \$2.81.

A MOTION was made by Mr. Smith, seconded by Mr. Pearson to accept the following reports and place on file: Monthly Operating Report dated 6/2/15, Joint Court Report for May 2015, Lakeland Emergency Squad report for June. Upon roll call the following votes were cast: AYES: Dennison, Figueiredo, Pearson, Smith and Delfing. NAYS: None. Motion carried.

CORRESPONDENCE: The following was presented to the Council and placed on file.

Cc: Letter from DEP Bureau of Coastal and Land Use Compliance and Enforcement to Stacey E. Mehrkens re: Warning Letter – Unauthorized placement of soil fill material within flood hazard area.

Ltr from Gebhardt & Kiefer re: Obchinetz v. Maple Shade Township

Ltr from NJ State re: 2015 Right to Know Survey deadline for submission 7/15/15

AUDIENCE PARTICIPATION: None.

REPORTS OF SPECIAL COMMITTEE:

Mr. James Landrith of SWAC reported that the last two meetings for his committee had been cancelled and that he hasn't received any update from Cavalier recycling. The agreement with Grinnell location is run by Cavalier. The next SWAC meeting is in September.

REPORTS OF STANDING COMMITTEES:

Administrative & Executive: Mr. Pearson discussed the need to fill positions in areas of mowing of park land and caretaker for the Borough Hall & Park Building. Applications were taken the suggestions to fill these positions are Clarence Stang to mow park land and Cindy Smith as Cleaning Personnel of the Park Building and Borough Hall.

A MOTON was made by Mr. Pearson and seconded by Mr. Figueiredo to hire Clarence Stang to mow the park land. Upon roll call the following votes were cast: AYES: Dennison, Figueiredo, Pearson, Smith and Delfing. NAYS: None. Motion carried.

A MOTION was made by Mr. Pearson and seconded by Mr. Figueiredo to hire Cindy Smith as Cleaning Personnel for the Borough Hall and Park Building. Upon roll call the following votes were cast: AYES: Dennison, Figueiredo, Pearson and Delfing. ABSTAIN: Smith NAYS: None. Motion carried.

Mr. Pearson reported that he is still in the process of reviewing fees for the rental agreement. There was also discussion regarding the emergency generators that were awarded to the Borough and that they need to be stored in a Borough building, not at a different location. These generators would be used in an emergency as necessary, but not for the pump house which already has its own generator.

Celebration of Public Events: Mrs. Delfing reported that there was an American Flag Ceremony in the Borough Park Day performed by Girl Scout Emily Brothman.

Finance: Mr. Dennison. The Hazard Mitigation program was discussed as to the financing required for the program.

Parks & Playgrounds: Mr. Smith that new equipment has been ordered and will be installed at the end of August. This equipment is a result of the claim from the accident in March. Mr. Smith also asked if there was a need to keep any of the metals stored in the park building such as the old slide which was taken out. He will be cleaning the building out of this unnecessary accumulation as it is not useful and not part of the asset inventory.

Public Bldgs. & Grounds: Mr. Smith reported that maintenance is needed on some of the equipment in the basement of the park building. He also mentioned that mowing timesheet has been reviewed and is three times the amount of the hours from the previous employee. Mr. Dennison mentioned that the park building was dirty when he rented it recently and that improvements on that standard should be made.

Public Safety: Mrs. Delfing thanked the ABFD for the July 11th help. She also discussed the "jaws of life" invoice and is waiting to get more information from the Chief.

Streets & Roads: Mr. Danielson the County of Sussex road department called regarding the condition of the Grist Mill Lane. They wanted to provide a quote for this work and submit it to the Borough. Mr. Dennison also reported that there is a safety issue at the corner of Route 517 (Lenape Road) and Andover Mohawk Road with people running the stop sign. Mr. Dennison will contact the Sheriff's department for help with this.

Water Utility: Mr. Smith reported that he contractor who was to check the valve for the water loss inquiry has yet to call back. He also discussed the need to determine the water hook ups at the farm at 39 Brighton Road. The cost to meter read the entire Borough was briefly discussed.

OLD BUSINESS:

The Council discussed the taxes owed for land acquired in Andover Township and Green Township from the open space project. **A MOTION** was made by Mr. Pearson, seconded by Mrs. Delfing to approve the payment for these lands. Upon roll call the following votes were cast: AYES: Dennison, Figueiredo, Pearson, Smith and Delfing. NAYS: None. Motion carried. The Clerk was directed to communicate with the CFO to send funds for the lands in Andover Township and Green Township.

NEW BUSINESS:

A letter from Pass It Along was requesting use of Borough streets for bicycle tour was reviewed.

A MOTION was made by Mr. Figueiredo, seconded by Mr. Smith to approve use of Borough Streets for 4th annual Pass It Along Bike Tour on Saturday, September 12, 2015 contingent upon State and County approval for road permits. Upon roll call the following votes were cast: AYES: Dennison, Figueiredo, Pearson, Smith and Delfing. NAYS: None. Motion carried.

RESOLUTIONS:

A MOTION was made by Mr. Pearson, seconded by Mrs. Delfing to approve a 25 day grace period for tax bill mailing Upon roll call the following votes were cast: AYES: Dennison, Figueiredo, Pearson, Smith and Delfing. NAYS: None. Motion carried.

MUNICIPAL LIQUOR LICENSE AUTHORITY:

The renewal of liquor license # 190133001008 and transfer of same license #190133001008 from Jimmy's An Italian Tavern to MB Harrisburg Holdings, LLC was tabled until the next regular meeting as required documents have not yet been received to move on these issues.

AUDIENCE PARTICIPATION: None.

MOTION TO PAY THE BILLS PLUS AD ONS:

A MOTION was made by Mr. Pearson, seconded Mr. Smith to pass the following Resolution: BE IT RESOLVED by the Governing Body to approve the payment of all vouchers on the bill listed July 13th, 2015, submitted by the Chief Financial Officer for payment. Upon roll call the following votes were cast: AYES: Dennison, Figueiredo, Pearson, Smith and Delfing. NAYS: None. Motion carried.

MOTION TO ADJOURN:

A MOTION was made by Mr. Pearson, seconded by Mr. Smith to adjourn the meeting. AYES: All in favor. NAYS: None. Motion carried.

Beth Brothman, RMC
Borough Clerk