

A REGULAR / BUDGET WORKSHOP MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON MONDAY, APRIL 11th, 2016 AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.

PRESENT: Mayor Morgan, Council Members: Figueiredo, Hoag, Pearson, Smith and Delfing.

ABSENT: Mr. Dennison.

Mayor Morgan called the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald and posting copy of notice in the Borough Hall.

MUNICIPAL BUDGET REVIEW:

Tom Ferry the municipal auditor from FWCC attended this meeting to discuss the final budget information for consideration.

OFFICIALS REPORTS:

A Motion was made by Mr. Figueiredo, seconded by Mr. Smith to approve the Treasurer's Report for April 11th, 2016 as presented and waive the reading. Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried.

A MOTION was made by Mr. Smith, seconded by Mrs. Delfing to accept the following reports and place on file: Joint Court Report for February, Lakeland Emergency Squad March & YTD Report, ABFD for March. Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried.

CORRESPONDENCE: The following was presented to the governing body and placed on file:

Letter from NJDOT re: West High Street Municipal Aid grant award of \$145,000.00

Letter from Ransom Environmental re: Updated Notification of Environmental Remediation Activities for JAZ Trucking 33 Main Street – gasoline tanker spill

Letter from Lakeland Emergency Squad re: LES new business model and modified municipal relationship

Letter from Gebhardt & Kiefer re: Obchinetz v. Maple Shade Township – file closed

H.E. Pellow & Associates for NJ Park Services re: Rail Road Right-of-Way / Kittatinny Valley State Park

AUDIENCE PARTICIPATION: None.

REPORTS OF SPECIAL COMMITTEE: Mr. Landrith of the SWAC committee discussed the new latest solid waste laws. He also discussed the Water Quality 208 draft copy of the septic requirements that are being considered by the County.

REPORTS OF STANDING COMMITTEES:

Administrative & Executive:

Mr. Pearson reported that the Financial Disclosure Forms are due before the end of the month.

Celebration of Public Events:

Mr. Figueiredo / Mrs. Delfing reported that the Easter Egg Hunt went well and that the Memorial Day ceremony will begin at 10 a.m. on 5/30/16. The tree dedication for former Mayor Bollard will be held immediately following the Memorial Day ceremony. Sussex County Day is being planned and the Borough will participate.

Finance:

Mr. Dennison was absent and there was no report.

Parks & Playgrounds:

Mr. Figueiredo reported that the detectives looking into the graffiti determined it was not gang related. He also reported that a letter was sent to the resident who was riding their dirt bike in the park. Should it continue a summons will be issued.

Public Bldgs. & Grounds: Mr. Smith reported that the mowing is about to start at the parks. He will arrange to meet with the Memorial Park employee to discuss hours and have a certificate of insurance sent in by the person mowing Prospect Avenue. The boiler change out estimates will be available soon and the boiler can be purchased directly the Borough preventing mark up. The drapes in the park building should be removed and the floors need to be sealed or replaced.

Public Safety:

Mrs. Delfing reported that the ABFD would like the Borough to consider an ordinance naming the ABFD as primary rescue. This draft will be reviewed by the Borough Attorney and presented at next meeting. There was a brief discussion regarding the tenants and owner of 10 High Street in conflict with each other and harassing the members of the ABFD regarding the fire at that location in March. They should be referred to the municipal attorney. It was also mentioned that the ISO rating went has gone down.

Mrs. Delfing continued to report that the ABFD will be purchasing a 2003 Tahoe as a Chiefs Truck. The Borough will be responsible for maintenance of the vehicle.

A MOTION was made by Mrs. Delfing, seconded by Mr. Figueiredo to approve having the Tahoe added to the insurance policy. Upon roll call the following votes were cast: AYES: Figueiredo, Pearson, Smith, Delfing. NAYS: None. ABSTAIN: Hoag. Motion carried.

Streets & Roads:

Mr. Hoag reported that the catch basin on Lindley Court has been repaired and looks like a good job. There was some discussion regarding the no parking signs overnight or during snow removal in Newton and how that is the kind of sign we should order and install.

Water Utility:

Mr. Smith reported that the water system is good. There was a complaint from the Andover Hunt & Fish that they had bait die so the water was tested at the location and found to be good.

NEW BUSINESS:

In light of the recently received letter from the NJDOT approving a grant of \$145,000 to repair West High Street, the governing body discussed the funding that would be needed to complete that project. The Engineer will need to be consulted to determine how to proceed.

Annexation: The Mayor reported on the status of annexing certain properties to the Borough. A MOTION was made by Mr. Pearson, seconded by Mr. Smith to approve an amount of \$5000 to be budgeted to pay for professional services pursue this possibility. Upon roll call the following votes were cast: AYES: Figueiredo, Hoag, Pearson, Smith, Delfing. NAYS: None. Motion carried

The governing body considered the position of a Municipal OEM:
A MOTION was made by Mr. Pearson, seconded by Mr. Figueiredo to appoint John Hoag to this position and Jessica Casella as Deputy OEM. Upon roll call the following votes were cast: AYES: Figueiredo, Pearson, Smith, Delfing. NAYS: None. ABSTAIN: Hoag. Motion carried.

BSA Troop 85 Request for use of the park building on June 11, 2016 and waiver of fees was considered and approved by the governing body. Community service will be accepted by organizations using the building.

The Mayor mentioned that the County has hired a new business administrator and road works supervisor. He will be meeting with them in the near future regarding the shared service agreement.

OLD BUSINESS: None.

2016 MUNICIPAL BUDGET

A MOTION was made by Mr. Smith, seconded by Mr. Pearson to approve a Resolution Requesting Change in Title and Text of Appropriation Pursuant to NJSA 40A:4-85. Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried.

A MOTION was made by Mr. Figueiredo, seconded by Mrs. Delfing to approve the second reading and adoption of a "MODEL ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (NJSA 40A:4-45.14)". Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried.

A MOTION was made to approve the adoption of the 2016 Municipal Budget. The discussion was opened to the public and closed without comment. Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried.

A MOTION was made by Mr. Pearson, seconded by Mr. Smith to approve the second reading and adoption of "AN ORDINANCE FIXING THE SALARIES OF THE MAYOR, COUNCIL, OFFICERS AND EMPLOYEES OF THE BOROUGH OF ANDOVER, IN THE COUNTY OF SUSSEX, STATE OF NEW JERSEY FOR THE YEAR 2016". Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried.

WATER UTILITY:

A MOTION was made by Mr. Figueiredo, seconded by Mr. Pearson to approve the first of two extensions of the Water Maintenance & Repair Service Contract for one year to December 2016. Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried.

FARM LAND LEASE:

A MOTION was made by Mr. Figueiredo, seconded by Mr. Pearson to approve a Resolution for Authorization to Sign Lease for Farm Land with Tranquility Farms. Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried.

AUDIENCE PARTICIPATION: None.

MOTION TO PAY THE BILLS:

A MOTION was made by Mr. Pearson, seconded by Mr. Figueiredo to pay the bills on the list of the meeting held on 4/11/16. Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried.

MOTION TO ADJOURN:

A MOTION was made by Mr. Figueiredo, seconded by Mr. Hoag to adjourn the meeting. AYES: All in Favor. NAYS: None. Motion carried.

A handwritten signature in black ink, appearing to read "Beth Brothman", followed by a long, horizontal, wavy line extending to the right.

Beth Brothman, RMC
Borough Clerk