

**A REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER,
COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON MONDAY, DECEMBER 12th, 2016
AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.**

PRESENT: Mayor Morgan, Council Members: Hoag, Smith and Delfing.

ABSENT: Messrs. Dennison, Figueiredo, Pearson

Mayor Morgan called the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald and posting copy of notice in the Borough Hall.

MINUTES:

A MOTION was made by Mr. Smith, seconded by Mrs. Delfing to approve the executive session meeting minutes of the meeting held on October 11th, 2016 as provided. Upon roll call the following vote was cast: AYES: Hoag and Smith. ABSTAIN: Delfing. NAYS: none. Motion carried.

OFFICIALS REPORTS:

There was no report for December due computer failure.

Auditor Report for Water Department: prepared by Tom Ferry was presented to the governing body.

A MOTION was made by Mr. Smith, seconded by Mrs. Delfing to accept the following reports and place on file: ABFD report for September, October and November. Upon roll call the following vote was cast: AYES: Hoag, Smith and Delfing NAYS: none. Motion carried.

CORRESPONDENCE: The following was presented to the Council and placed on file.

NJDOT re: FY2017 State Aid programs

SCMUA re: Adopted FY2017 Rate Schedule

H.E. Pellow re: Engineer's End of Year Report

Andover Township re: Joint Municipal Court 2% increase of annual payment

Andover Township re: Annexation of Properties Located in Green & Andover Townships

AUDIENCE PARTICIPATION: None.

REPORTS OF SPECIAL COMMITTEE:

SWAC no report. Mr. Landith absent.

Sustainable New Jersey no report. Mr. Figueiredo absent.

REPORTS OF STANDING COMMITTEES:

Administrative & Executive: The purchase of a new digital recording system was presented to the Council. A MOTION was made by Mr. Smith, seconded by Mr. Hoag to approve \$695 to purchase the recording system. Upon roll call the following vote was cast: AYES: Hoag, Smith and Delfing NAYS: none. Motion carried.

Celebration of Public Events: Mrs. Delfing reported that Breakfast with Santa was another success event.

Finance: Mr. Dennison absent, no report.

Parks & Playgrounds: Mr. Figueiredo, absent no report.

Public Bldgs. & Grounds: Mr. Smith discussed purchasing oil for the park building. The park building will be put on auto delivery with the Borough hall in the Morris Co-op. Mr. Smith also reported that his key still does not work in the park building side door.

Public Safety: Mrs. Delfing reported that the ABFD does need new turn-out gear and bottles replaced.

Streets & Roads: Mr. Hoag reported that a catch basin on Maple Street needs to be repaired. He is also working on the overnight parking issues.

Water Utility: Mr. Smith reported that the water department is working on ironing out some reporting issues and continuing to provide information to the Water Operator for his reports. There was also a water repair done on Andover Sparta Road. The Council briefly discussed the generator and concluded it was in the Engineers hands.

OLD BUSINESS:

The Council was presented additional information on a drone ordinance. No consideration for adoption was made.

NEW BUSINESS:

A resolution in support of Farmland Preservation was inquired by Mr. Lacz, the owner of 5 Moo Farm. The Council needs more information as to the effects of supporting such a resolution prior to approval of such a resolution. During this time the Council was also brought up to date as to the amount of land in the Borough which has been exempted from taxation through purchases made by the State since 2014 as well as the exempted properties in totality.

The governing body accepted the resignation of Board of Health secretary, Judy Smith, with regrets but thankful for her service to the community.

RESOLUTIONS:

Professional Services Agreements:

A MOTION was made by Mrs. Delfing, seconded by Mr. Smith to approve the Professional Services Agreement for Frank McGovern of McGovern & Roseman as Borough Counsel for 2017. Upon roll call the following vote was cast: AYES: Hoag, Smith and Delfing NAYS: none. Motion carried.

A MOTION was made by Mrs. Delfing, seconded by Mr. Smith to **NOT APPROVE** the Professional Services Agreement for Richard Cushing of Gebhardt & Kiefer as **Special Counsel** for 2017 Upon roll call the following vote was cast: AYES: Hoag, Smith and Delfing NAYS: none. Motion carried.

A MOTION was made by Mrs. Delfing, seconded by Mr. Smith to approve the Professional Services Agreement with Jessica Caldwell of Caldwell & Associates as Planner for 2017. Upon roll call the following vote was cast: AYES: Hoag, Smith and Delfing NAYS: none. Motion carried.

A MOTION was made by Mrs. Delfing, seconded by Mr. Smith to approve the Professional Services Agreement with Steven Rogut of Rogut & McCarthy as Bond Counsel for 2017. Upon roll call the following vote was cast: AYES: Hoag, Smith and Delfing NAYS: none. Motion carried.

A MOTION was made by Mrs. Delfing, seconded by Mr. Smith to approve the Professional Services Agreement with Tom Ferry of FWCC as Auditors for 2017. Upon roll call the following vote was cast: AYES: Hoag, Smith and Delfing NAYS: none. Motion carried.

Water Sys. Maintenance Repair & Service Contract:

A MOTION was made by Mr. Smith, seconded by Mr. Hoag to approve the second and Final Extension. Upon roll call the following vote was cast: AYES: Hoag, Smith and Delfing NAYS: none. Motion carried.

Water Maintenance Operator Service Agreement:

A MOTION was made by Mrs. Delfing, seconded by Mr. Smith to approve the Water Maintenance Operator Service Agreement for 2017. Upon roll call the following vote was cast: AYES: Hoag, Smith and Delfing NAYS: none. Motion carried.

County Hazard Mitigation Plan:

A MOTION was made by Mr. Smith, seconded by Mr. Hoag to approve a resolution for the County Hazard Mitigation Plan. Upon roll call the following vote was cast: AYES: Hoag, Smith and Delfing NAYS: none. Motion carried.

SHARED SERVICE:

A MOTION was made by Mrs. Delfing, seconded by Mr. Hoag Shared Service between Borough of Andover & Sandyston Township. Upon roll call the following vote was cast: AYES: Hoag, Smith and Delfing NAYS: None. Motion carried.

ORDINANCE:

A MOTION was made Mr. Smith, seconded by Mrs. Delfing to approved the second reading and publication of **"AN ORDINANCE OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY, AMENDING THE CODE OF THE BOROUGH OF ANDOVER TO ADD AND INCLUDE NEW CHAPTER 69, ENTITLED "FIRE HYDRANTS"**. Upon roll call the following vote was cast: AYES: Hoag, Smith and Delfing NAYS: None. Motion carried.

A MOTION was made Mr. Smith, seconded by Mrs. Delfing to approved the second reading and publication of **"AN ORDINANCE TO AMEND CHAPTER 66, ENTITLED "FEES", OF THE CODE OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY** Upon roll call the following vote was cast: AYES: Hoag, Smith and Delfing NAYS: None. Motion carried.

AUDIENCE PARTICIPATION:

Jessica Casella, Fire Chief, reported that the 90th anniversary of the ABFD is officially 12/28/2016 as records have been discovered with their incorporation date.

MOTION TO PAY THE BILLS PLUS AD ONS:

A MOTION was made by Mr. Hoag, seconded Mr. Smith to pass the following Resolution: **BE IT RESOLVED** by the Governing Body to approve the payment of all vouchers on the bill listed December 12th, 2016, submitted by the Chief Financial Officer for payment. Upon roll call the following vote was cast: AYES: Hoag, Smith and Delfing NAYS: none. Motion carried.

MOTION TO ADJOURN:

A MOTION was made by Mayor Morgan, seconded by Mr. Smith to adjourn the meeting. AYES: All in favor. NAYS: None. Motion carried.

Beth Brothman, RMC
Borough Clerk