

A REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON MONDAY, JANUARY 11TH, 2016 AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.

PRESENT: Mayor Morgan, Council Members: Dennison, Danielson, Figueiredo, Pearson, Smith (7:07 p.m.) and Delfing.

ABSENT: None.

Mayor Morgan called the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald and posting copy of notice in the Borough Hall.

The Municipal Clerk administered the oath of office to the members of the Andover Borough Fire Dept. Chief Jessica Casella, Asst. Chief Brian Stang, Captain Andrew Rousch, President John Hoag, Secretary Lou Casella, Treasurer David Hergert and Asst. Treasurer David Hergert. Lieutenant Steve Masnaghetti and Vice President Richard Mooney were absent.

MINUTES:

A Motion was made by Mrs. Delfing, seconded by Mr. Danielson to approve the minutes of the meeting held on July 13th, 2015. Upon roll call the following votes were cast: AYES: Dennison, Figueiredo, Pearson, Delfing. NAYS: None. ABSTAIN: Danielson. Motion carried.

A Motion was made by Mrs. Delfing, seconded by Mr. Danielson to approve the minutes of the meeting held on August 10th, 2015. Upon roll call the following votes were cast: AYES: Dennison, Danielson, Figueiredo, Pearson, Delfing. NAYS: None. Motion carried.

A Motion was made by Mrs. Delfing, seconded by Mr. Danielson to approve the minutes of the meeting held on December 14th, 2015. Upon roll call the following votes were cast: AYES: Dennison, Danielson, Figueiredo, Delfing. NAYS: None. ABSTAIN: Pearson. Motion carried.

A Motion was made by Mrs. Delfing, seconded by Mr. Danielson to approve the minutes of the Reorganization meeting held on January 6, 2016. Upon roll call the following votes were cast: AYES: Dennison, Danielson, Figueiredo, Pearson, Delfing. NAYS: None. Motion carried.

OFFICIALS REPORTS:

A MOTION was made by Mr. Danielson, seconded by Mr. Dennison to approve the Treasurer's Report for January 11th, 2015 as presented and waive the reading. Upon roll call the following votes were cast: AYES: Dennison, Danielson, Figueiredo, Pearson, Delfing. NAYS: None. ABSTAIN: Smith. Motion carried.

**** *Mr. Smith entered into discussion 7:07 p.m.* ****

A MOTION was made by Mr. Pearson, seconded by Mrs. Delfing to adopt a Transfer Resolution in the amount of \$681.07 as presented. Upon roll call the following votes were cast: AYES: Dennison, Danielson, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried.

A MOTION was made by Mr. Danielson, seconded by Mr. Dennison to accept the following reports and place on file: Monthly Operating Report dated 12/7/15 & 1-7-16, NJ Water Supply Disinfectant Residuals Reporting Form for December, Joint Court Report for November, Allied Meter Service pressure test for Sparling #53459, Lakeland Emergency Squad December 2015 and YTD totals, ABFD November, December and 2015 totals. Upon roll call the following votes were cast: AYES: Dennison, Danielson, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried.

CORRESPONDENCE: The following was presented to the governing body and placed on file.

Memo from PZ Board re: Consideration of Weight Limit for High Street (Cty Rte 606)

Flood Hazard Application Notice from HE Pellow for NJ State Parks Service re: Rail Road Right-of-Way along Limecrest Road

Thank you card from Andover Senior Group for use of the park building and for the lovely Christmas decorations

State of NJ Division of Water Quality re: NJPDES Annual Fee Report & Mandatory storm water / surface water discharge electronic submission.

State of NJ Bureau of Boiler & Pressure Vessel Compliance re: Final Notice of Violations and Order of the Commissioner to Abate Violations – Violation Type: Boiler, Pressure Vessel & Refrigeration Systems Violations at the Community Center – Tranquility Road. Mr. Dennison will contact a plumber to take care of this.

Harold E. Pellow re: Completion of Floodplains FEMA Sheet #3. Mr. Dennison will take care of this.

AUDIENCE PARTICIPATION: None.

REPORTS OF SPECIAL COMMITTEE: None.

REPORTS OF STANDING COMMITTEES:

Administrative & Executive: Mr. Pearson reported on the costs to set up individual emails for the Council. At this time with costs exceeding \$25 per email more research needs to be done. Also, the clerk is looking into the costs of a paper shredding event in the Spring.

Celebration of Public Events: Mrs. Delfing discussed the Easter Egg hunt. It was determined that an Egg Hunt will be held on 3/26 at 10 a.m. for children 12 and under, rain or shine. It was also determined that the Tree Dedication for Shirlee Bollard will be held on Memorial Day.

Finance: Mr. Dennison reported that budget meetings will be starting on the 27th.

Parks & Playgrounds: Mr. Danielson no report.

Public Bldgs. & Grounds: Mr. Smith reported that there are security issues at the park building. Some doors have been found ajar or unlocked. A quotation is pending from Pella for the upstairs front door. He also discussed the need to repair the boiler.

Public Safety: Mrs. Delfing discussed the need to replace two helmets. A MOTION was made by Mrs. Delfing, seconded by Mr. Dennison to approve an amount up to \$500 for this replacement. Upon roll call the following votes were cast: AYES: Dennison, Danielson, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried.

Streets & Roads: Mr. Danielson reported that a municipal sign had been taken down by a vehicle on the southbound lane of Route 206. A claim will be filed and police report will be obtained. He also discussed the need to repair a hole on West High Street and a catch basin on Lindley Court. There was also some discussion regarding pot holes around the Borough and in the park parking lot. Estimates to repair those pot holes will be obtained. Lastly, he reported that the “no parking” signs still need to be ordered.

Water Utility: Mr. Smith reported that a meeting with Mr. Grodeska, the water operator, will be set up to discuss the new coliform regulations. Mr. Smith also reported that Dick Mooney, the contracted water maintenance & repair person, is having surgery and will be out for a few weeks. Coverage has been provided.

OLD BUSINESS:

An update on the Lakeland Emergency Squad meeting regarding municipal contribution which was held in December was reported by Mr. Figueiredo. He explained the new plan to begin a billing process that will invoice patients. Someone from LES will attend a regular meeting to explain this process and the municipal contribution for an emergency vehicle.

The Mayor and Superintendent Smith will be looking into the chlorinator repair or replacement at the pump house. The Water Utility is also considering adding a water softener to the system. Any information from Culligan should be provided to the Mayor.

There was a brief discussion regarding the erosion at the water hydrant on the south side of the tunnel due to water run off from route 206. Mr. Danielson will take pictures to be added to the letter that will go to the NJDOT.

NEW BUSINESS:

The Council reviewed the proposals submitted for professional municipal Planner.

A MOTION was made by Mr. Pearson, seconded by Mrs. Delfing to appoint Mr. Figueiredo to the position. Upon roll call the following votes were cast: AYES: Dennison, Danielson, Pearson, Smith, Delfing. NAYS: None. ABSTAIN: Figueiredo. Motion carried.

The need to meet with the ISO representative was mentioned. The Fire Chief will contact the representative for an appointment. Mrs. Delfing will be included in that meeting.

The Mayor reported that he spoke with Vanguard LED lighting as they have been contacting the Borough since the League meeting in November. After some discussion it was determined that there was no immediate need for this service.

The Mayor discussed his meeting with Harold Pellow's office regarding the Generator Grant. It is in process and moving smoothly.

There was a brief conversation about the County Shared Service expiring in May. The Mayor will contact their office and set up a meeting. The items of importance to address in the shared service would be road repair, tree removal after storms, leaf removal from streets, street signs.

The Council was made aware that the Greater Andover Senior Citizen group that meets in the park building have reported that they do not have hot water when they are in the building.

ANY OTHER BUSINESS: There was some discussion regarding the need to update the Sustainable New Jersey council members. This special committee was made of Mr. Figueiredo, Mr. Dennison and Mr. Pearson

PROFESSIONAL SERVICES:

A MOTION was made by Mr. Smith, seconded by Mr. Figueiredo to approve the reappointment of Harold E. Pellow as municipal engineer for a 3 year term from 1/1/16 – 12/31/18. Upon roll call the following votes were cast: AYES: Dennison, Danielson, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried

A MOTION was made by Mr. Smith, seconded by Mr. Figueiredo to approve the reappointment of Steven L. Rogut as municipal bond attorney for a 1 year term from 1/1/16 – 12/31/16. Upon roll call the following votes were cast: AYES: Dennison, Danielson, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried

RESOLUTIONS:

A MOTION was made by Mrs. Delfing, seconded by Mr. Pearson to approve the Sussex County Hepatitis B Vaccination Program for Emergency Responders. (\$40 each vaccine – series of 3 vaccines). Upon roll call the following votes were cast: AYES: Danielson, Dennison, Pearson, Figueiredo, Smith. NAYS: Delfing. Motion carried.

A MOTION was made by Mr. Danielson, seconded by Mr. Dennison to adopt Resolution authorizing the municipal assessor and municipal attorney to represent the Borough before the Sussex County Board of Taxation for the purpose of defending tax appeals, rollbacks, etc. Upon roll call the following votes were cast: AYES: Dennison, Danielson, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried.

ORDINANCES: None.

AUDIENCE PARTICIPATION:

The Fire Chief relayed the date of the County St. Patrick's Day parade on March 19th.

MOTION TO PAY THE BILLS: There was no bills list at this meeting.

MOTION TO ADJOURN:

A MOTION was made by Mr. Figueiredo, seconded by Mr. Dennison to adjourn the meeting. AYES: Danielson, Dennison, Pearson, Figueiredo, Smith. NAYS: Delfing. Motion carried.

Beth Brothman, RMC
Borough Clerk