

THE REORGANIZATION MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON MONDAY, JANUARY 6th, 2016 AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.

PRESENT: Mayor Morgan, Council members Dennison, Danielson, Figueiredo, Pearson, Smith and Delfing

ABSENT: None.

Mayor John A. Morgan brought the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald and posting copy of notice in the Borough Hall.

Mayor Morgan read the Statement of Election and the Municipal Clerk administered the Oath of Office to Council Members Robert L. Smith, Melvin Dennison and Michael Figueiredo

A MOTION was made by Mr. Danielson, seconded by Mr. Pearson to adopt the following Resolution for Reorganization. Upon roll call the following vote was cast: AYES: Dennison, Danielson, Figueiredo, Pearson, Smith, Delfing. NAYS: none. Motion carried.

BE IT RESOLVED that the regular meeting of the Mayor and Council be held on the second Monday of each month, except that on Holiday Mondays the meeting be held the next day, Tuesday, at the Borough Hall, beginning at 7:00 p.m.,

BE IT FURTHER RESOLVED that the Borough Attorney shall be Frank McGovern of McGovern & Roseman, and

BE IT FURTHER RESOLVED that the Borough Engineer shall be Harold E. Pellow of Harold E. Pellow & Associates, and

BE IT FURTHER RESOLVED that the Official Newspaper of the Borough shall be the New Jersey Herald and Sunday Herald, and

BE IT FURTHER RESOLVED that Thomas Perry of Ferraioli, Wielkotz, Cerullo & Cuva be designated as official auditor for the purpose of preparing the 2015 Municipal Budget and auditing the accounts of the Borough,

BE IT FURTHER RESOLVED that Steven Rogut of Rogut McCarthy LL be designated as official Bond Counsel for the purpose of preparing Bond Ordinances of the Borough,

BE IT FURTHER RESOLVED that Richard Cushing of Gebhardt & Kiefer be designated as Special Counsel for the ensuing year,

BE IT FURTHER RESOLVED that Jessica M. Caruso be designated as official Borough Tax Search Officer for the ensuing year, and

BE IT FURTHER RESOLVED that Beth Brothman be designated as official Borough Assessment Search Officer for the ensuing year, and

BE IT FURTHER RESOLVED that Beth Brothman be designated as the person who will perform the Land Use Administrator, Planning Board Secretary and Zoning Officer services under the Shared Service Agreement with Sandyston Township for the year 2015, and

BE IT FURTHER RESOLVED that the interest rate on delinquent taxes shall be 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00 and a penalty of 6% against a delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year, and Any balances under \$5.00 to be cancelled.

BE IT FURTHER RESOLVED that a penalty of 10% shall be levied on delinquent water rents for the ensuing year.

AND BE IT FURTHER RESOLVED that the Depositories for Borough funds will be PNC Bank, Lakeland Bank, Sussex Bank, New Jersey Cash Management, Hudson City Savings Bank, Bank of New York, First Hope Bank, Valley National Bank and Commerce Bank

A MOTION was made by Mr. Smith , seconded by Mr. Danielson to elect Michael Figueiredo as Council President for the ensuing year. Upon roll call the following vote was cast: AYES: Dennison, Danielson, Pearson, Smith, Delfing. ABSTAIN: Mr. Figueiredo NAYS: none. Motion carried.

A MOTION was made by Mr. Smith, seconded by Mrs. Delfing to appoint council member Peter Pearson to the Planning/Zoning Board for a 1-year term. Upon roll call the following vote was cast: AYES: Dennison, Danielson, Figueiredo, Pearson, Smith, Delfing. NAYS: none. Motion carried.

A MOTION was made by Mr. Dennison, seconded by Mr. Pearson to approve the Mayor's appointments to the following positions for 2016. Upon roll call the following vote was cast: AYES: Dennison, Danielson, Figueiredo, Pearson, Smith, Delfing. NAYS: none. Motion carried.

Registered Municipal Clerk, Beth Brothman
Chief Finance Officer / Treasurer, Michelle LaStarza
Tax Collector, Jessica M. Caruso
Tax Clerk, Beth Brothman
Assessor, Joe Ferraris
Borough Hall Custodian & Caretaker, Cindy Smith
Police Commissioner, Robert Smith
Fire Commissioner, Lynn Delfing
Deputy Fire Commissioner, Robert Smith
Animal Control Officer, Dale Sloat
Animal Control Officer – alternate, Alan DeCarolis
Registrar of Vital Statistics, Beth Brothman
Deputy Registrar of Vital Statistics, Amanda Lobban
Coordinator of Aging, John A. Morgan
Joint Insurance Fund Commissioner, Beth Brothman
Sustainable New Jersey, Michael Figueiredo
Emergency Management Coordinator, E. Scott Danielson
Deputy Emergency Management Coordinator, John Hoag
911 Coordinator, E. Scott Danielson
Right to Know Coordinator, E. Scott Danielson
Crossing Guard (end June 2016), Terry Casella
Deputy Crossing Guard(end June 2016), open

Fire Sub-Code Official, William Paterson
Fire Prevention Officer, William Paterson
Zoning Officer & Housing Officer, William Paterson
Construction Official, Building Inspector,
Building Sub-Code Official, Rodney Schmidt
Permit Control Official, Beth Brothman
Electrical Inspection, Cliff Storm
Plumbing Inspection, Rich Beard
Director of Welfare, Beth Brothman
Dog License Clerk, Beth Brothman
Public Agency Compliance Officer, Beth Brothman
Community Building Custodian, Cindy Smith
Community Building Scheduling Coordinator, Beth Brothman
Clean Communities Coordinator, Beth Brothman
Recycling Coordinator, Beth Brothman

Board of Health Members:
Pat Bloxham Term Expires 12/31/17

Mary Jane Schick, Term Expires 12/31/17
Judy Smith, Term Expires 12/31/18
Joanne Wojcik, Term Expires 12/31/18
Bob Mooney, Term Expires 12/31/16

Water Utility:

Licensed Operator, Robert Grodeska
Assistant Water Operator, Dick Mooney
Water Collector, Jessica M. Caruso
Water Meter Reader, Open
Water Superintendent, Robert Smith

Mayor's Appointments to Planning/Zoning Board:
Beth Brothman, Class II, term expires 12/31/16

Sussex County Water Quality PAC & Sussex County Solid Waste Advisory Committee: James Landrith

A MOTION was made by Mr. Smith, seconded by Mr. Danielson to adopt the amended Rule of Order & Council Committees for 2016 with change to add Mr. Figueiredo to the Administrative Committee. Upon roll call the following vote was cast: AYES: Dennison, Danielson, Figueiredo, Pearson, Smith, Delfing. NAYS: none. Motion carried.

A MOTION was made by Mr. Smith, seconded by Mr. Danielson to approve the attached temporary budget. Upon roll call the following vote was cast: AYES: Dennison, Danielson, Figueiredo, Pearson, Smith, Delfing. NAYS: none. Motion carried.

WHEREAS, N.J.S.A. 40A:4-1 et seq. deals with state regulation of local budget matters and these regulations require a temporary budget be adopted covering the first quarter of the fiscal year, and

WHEREAS, the total appropriations exclusive of capital improvements, debt service, deferred charges and reserve for uncollected taxes amounted to \$461,457 in the 2015 municipal budget,

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Andover, County of Sussex, State of New Jersey, that the 2016 temporary budget be adopted in the amount of \$38,455 per month until such time as the 2016 budget is finally adopted.

BE IT FURTHER RESOLVED, by the governing body of the Borough of Andover, County of Sussex, State of New Jersey that the 2016 temporary Water Utility budget be adopted in the amount of \$7,397 per month until such time as the 2016 budget is finally adopted.

BE IT FURTHER RESOLVED, by the governing body of the Borough of Andover, County of Sussex, State of New Jersey that the 2016 temporary Open Space budget be adopted in the amount of \$1,715 per month until such time as the 2016 budget is finally adopted.

ANY OTHER BUSINESS: None.

AUDIENCE PARTICIPATION: None.

A MOTION was made by Mr. Smith, seconded by Mr. Pearson, to adjourn the meeting. AYES: Dennison, Danielson, Pearson, Smith, Delfing. NAYS: none. Motion carried.

Beth Brothman
Municipal Clerk