

A REGULAR / BUDGET WORKSHOP MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON MONDAY, MARCH 14th, 2016 AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.

PRESENT: Mayor Morgan, Council Members: Dennison, Figueiredo, Hoag, Pearson, Smith and Delfing.

ABSENT: None.

Mayor Morgan called the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald and posting copy of notice in the Borough Hall.

MUNICIPAL BUDGET:

A MOTION was made by Mr. Figueiredo, seconded by Mr. Pearson to approve the first reading and publication of "AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK." Upon roll call the following votes were cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried.

2016 MUNICIPAL BUDGET

A MOTION was made by Mrs. Smith, seconded by Mrs. Delfing to approve the introduction and publication of the 2016 budget. This motion was tabled for additional review during this meeting.

A MOTION was made by Mrs. Delfing, seconded by Mr. Hoag to approve introduction and publication of 2016 budget. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried.

SALARY ORDINANCE

A MOTION was made by Mr. Smith, seconded by Mr. Pearson to approve introduction and publication of 2016 Salary Ordinance. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried.

MINUTES:

A MOTION was made by Mr. Dennison, seconded by Mr. Pearson to approve the minutes of the meeting held on February 8, 2016. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried.

OFFICIALS REPORTS:

A Motion was made by Mr. Figueiredo, seconded by Mr. Hoag to approve the Treasurer's Report for March 14th, 2016 as presented and waive the reading. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried.

A MOTION was made by Mr. Hoag, seconded by Mr. Dennison to accept the following reports and place on file: Joint Court Report for January 2016, Lakeland Emergency Squad February 2016 & YTD report, ABFD February 2016 Report, Monthly Operating Report dated 3/4/16. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried.

CORRESPONDENCE:

County Board of Taxation: Preliminary Equalization Table was presented to the governing body and placed on file.

AUDIENCE PARTICIPATION:

Jessie Casella, Chief of the ABFD reported that the Fire Department is celebrating its 90th year on 8/27/16. More information will follow as planned.

REPORTS OF SPECIAL COMMITTEE: Mr. Landrith of the SWAC committee discussed the DEP and Grinnell transition.

Mr. Figueiredo discussed the NJ Sustainable program and the requirements to accomplish the Bronze level.

REPORTS OF STANDING COMMITTEES:**Administrative & Executive:**

Mr. Pearson reported that a new shred box has been delivered to the municipal office and he will discuss the email matter with Mr. McNeir.

Celebration of Public Events:

Mr. Figueiredo / Mrs. Delfing reported that the Easter Egg Hunt is next week and that the Memorial Day ceremony will begin at 10 a.m. on 5/30/16.

Finance:

Mr. Dennison reported that the budget is in the process of being worked on and that the JCPL light chart is almost done.

Parks & Playgrounds:

Mr. Figueiredo reported that the garbage in the park is overflowing during the winter months.

A MOTION was made by Mrs. Delfing, seconded by Mr. Figueiredo to approve \$350 to be paid to the ABFD from October to April to remove the garbage from the park. Upon roll call the following votes were cast: AYES: Dennison, Figueiredo, Pearson, Smith, Delfing. NAYS: None. ABSTAIN: Hoag. Motion carried.

Mr. Figueiredo also reported that the graffiti has been removed from the playground equipment.

After reviewing a request from the Andover Girls Softball league to use the park:

A MOTION was made by Mr. Smith, seconded Figueiredo to approve the use of the park by Andover Girls Softball. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried.

Public Bldgs. & Grounds: Mr. Smith reported that the Husqvarna tractor needs to be serviced and Ford tractor needs some repair. The need for clay in the ball field was briefly

discussed and a determination of the amount of clay would have to be made. He continued to report that the park on Prospect Ave will be mowed by the same company as last year. Mr. Smith is also looking into a mason for work at the park building as he continues to research changing the park building over from oil to natural gas. The need for a fee structure for the rental of the park building was mentioned.

A MOTION was made by Mrs. Delfing, seconded by Mr. Hoag to approve an amount not to exceed \$500 to repair/service the Husqvarna tractor. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried.

Public Safety: Mrs. Delfing had no report.

Streets & Roads:

Mr. Hoag reported that street sweeping will be scheduled when the County is prepared and he reviewed the pot hole repairs.

Water Utility:

Mr. Smith reported that our new water operator and assistant operator are working out well. He implemented a new chlorine tester and estimates of annual testing will be reviewed. He will also be submitting a coliform sample plan. He also reported that a new chlorinator has been purchased and installed for \$624, but we need a 2nd.

A MOTION was made by Mr. Hoag, seconded by Mr. Dennison to approve the purchase of a second water chlorinator. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried.

It was also reported that we have a new chlorine supplier and the electric heater has been replaced. Mr. Smith also reported that Jeff Schick will be taking our daily water samples while Mr. Mooney is not available. The Generator grant status is still in the hands of Harold Pellow's office and it's possible that the generator will have to be elevated to meet flooding plan.

NEW BUSINESS:

A MOTION was made by Mr. Smith, seconded by Mr. Figueiredo to appoint Mr. Hoag as the new Right to Know Coordinator. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried

The Mayor discussed the new Tier 2 Storm Requirements. The Clerk will inquire as to whether these changes are being addressed by the Engineer.

OLD BUSINESS: None.

BOND ANTICIPATION:

A MOTION was made by Mr. Smith, seconded by Mrs. Delfing to approve a resolution confirming Chief Financial Officer's Award of Bond Anticipation Note in the amount of \$320,000 to Sussex Bank at 1.4% dated March 3rd 2016 payable March 3rd, 2017. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried

ACTION ALLIANCE:

A MOTION was made by Mr. Pearson, seconded by Mr. Figueiredo to approve a resolution for Action Alliance - Fiscal Grant Cycle July 2014 to June 2019. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried.

MUNICIPAL LIQUOR LICENSE AUTHORITY:

A MOTION was made by Mr. Pearson, seconded by Mr. Smith to approve the transfer of license #190133001008 MB Harrisburg Holdings, LLC to JJ8789, LLC T/A Crossed Keys Inn. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried.

RECYCLING:

A MOTION was made by Mrs. Delfing, seconded by Mr. Figueiredo to adopt Resolution for "Tonnage Grant Which May Be Made to Municipalities in Order to Encourage Local Source Separation and Recycling Programs." Upon roll call the following votes were cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried.

PROCLAMATION:

A Proclamation for Nicholas DaSilva for Surviving his battle with Cancer and Declaring September as Childhood Cancer Awareness Month was read by the Mayor.

AUDIENCE PARTICIPATION:

None.

MOTION TO PAY THE BILLS:

A MOTION was made by Mr. Figueiredo, seconded by Mr. Pearson to pay the bills on the list of the meeting held on 3/14/16. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried.

MOTION TO ADJOURN:

A MOTION was made by Mr. Pearson, seconded by Mr. Smith to adjourn the meeting. AYES: All in Favor. NAYS: None. Motion carried.


Beth Brothman, RMC
Borough Clerk