

**A REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER,
COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON MONDAY, NOVEMBER 14th, 2016
AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.**

PRESENT: Mayor Morgan, Council Members: Hoag (7:05 p.m.), Figueiredo, Pearson, Delfing and Smith

ABSENT: Mrs. Dennison

Mayor Morgan called the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald and posting copy of notice in the Borough Hall.

MINUTES:

A MOTION was made by Mr. Smith and seconded by Mr. Figueiredo to approve the minutes of the meeting held on September 21st, 2016. Upon roll call the following votes were cast: AYES: Figueiredo, Smith, Pearson, Delfing. NAYS: None. ABSTAIN: None. Motion carried.

A MOTION was made by Mr. Smith and seconded by Mr. Figueiredo to approve the minutes of the meeting held on October 11th, 2016. Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Smith, Pearson. NAYS: None. ABSTAIN: Delfing. Motion carried.

OFFICIALS REPORTS:

A MOTION was made by Mr. Figueiredo, seconded by Mrs. Delfing to accept the Treasurer's Report for November 14th, 2016. Upon roll call the following votes were cast: AYES: Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried.

A MOTION was made by Mr. Smith, seconded by Mr. Pearson to accept the following reports and place on file: Joint Court report for September. Upon roll call the following votes were cast: AYES: Delfing, Figueiredo, Pearson, Smith. NAYS: None. Motion carried

***** Mr. Hoag entered in attendance 7:05 p.m. *****

CORRESPONDENCE: The following was presented to the Council and filed as necessary.

A letter from Dan Lacz, 5 Moo Farm re: request for consideration of support for Farmland Preservation was considered. There was some question as to how this would affect the center of place designation.

State of NJDOT re: Financing for Transportation Trust Fund may proceed was presented and placed on file.

Morris County Cooperative re: confirmation of agreement was presented and placed on file.

A MOTION was made by Mr. Smith, seconded by Mrs. Delfing. Upon roll call the following votes were cast: AYES: Hoag, Delfing, Figueiredo, Pearson, Smith. NAYS: None. Motion carried

Township of Andover re: Lackawanna Cut-Off Restoration Project

Statewide Insurance re: Loss Control Service Visit

AUDIENCE PARTICIPATION: None.

REPORTS OF SPECIAL COMMITTEE: None.

REPORTS OF STANDING COMMITTEES:

Administrative & Executive: Mr. Pearson reported that he has been working on emails with GoDaddy. Cost of agreement is \$526 per year. A MOTION was made by Mrs. Delfing, seconded by MR. Hoag to approve the agreement. Upon roll call the following votes were cast: AYES: Hoag, Delfing, Figueiredo, Pearson, Smith. NAYS: None. Motion carried

Celebration of Public Events: It was reported that the Community Breakfast is the first Saturday in December. Some gifts for the children and food need to be purchased at an expected cost of \$800. A MOTION was made by Mr. Figueiredo, seconded by Mr. Hoag. Upon roll call the following votes were cast: AYES: Hoag, Delfing, Figueiredo, Pearson, Smith. NAYS: None. Motion carried

Finance: Mr. Dennison absent. No report.

Parks & Playgrounds: Mr. Figueiredo discussed the need for signage for the park to say there is no overnight parking. A MOTION was made by Mrs. Delfing, seconded by Mr. Pearson to approve an amount not to exceed \$600. Upon roll call the following votes were cast: AYES: Hoag, Delfing, Figueiredo, Pearson, Smith. NAYS: None. Motion carried

Public Bldgs. & Grounds: Mr. Smith reported that the painting invoice for ad-ons was in and the repair of the park building hand and locks is going to be handled.

Public Safety: Mrs. Delfing reported that the crossing guard requirement information is being looked into.

Streets & Roads: Mr. reported that the invoice from the County for tree removal on Brighton is alright to pay.

Water Utility: Mr. Smith reported that water utility is operating as normal. The County will be contacted to ensure that no salt will be used near the pump house.

OLD BUSINESS:

The agreement with Lakeland Emergency Squad which was in review for several months was presented for final approval.

A MOTION was made by Mr. Figueiredo, seconded by Mr. Pearson to approve an Agreement between the municipalities of Andover Township, Andover Borough and Byram Township with Lakeland Emergency Squad. Upon roll call the following votes were cast: AYES: Hoag, Delfing, Figueiredo, Pearson, Smith. NAYS: None. Motion carried

The discussion regarding the purchase of a First Response Unit for Lakeland Emergency Squad continued. The review has concluded there are still issues that need to be understood. The Clerk will directed to look into pricing. The matter will continue at the next meeting.

NEW BUSINESS:

There was a brief discussion regarding a contract for snow plowing.

A MOTION was made by Mr. Hoag, seconded by Mr. Figueiredo to approve a snow plowing contract with Petit Corp for Andover Memorial Park. Upon roll call the following votes were cast: AYES: Hoag, Delfing, Figueiredo, Pearson, Smith. NAYS: None. Motion carried

RESOLUTIONS:

A MOTION was made by Mr. Figueiredo, seconded by Mr. Hoag to approve a transfer resolution in the amount of \$2750.00. Upon roll call the following votes were cast: AYES: Hoag, Delfing, Figueiredo, Pearson, Smith. NAYS: None. Motion carried

ORDINANCES:

A MOTION was made by Mr. Pearson, seconded by Mr. Figueiredo to re-introduce and publish the first reading of "AN ORDINANCE OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY, AMENDING THE CODE OF THE BOROUGH OF ANDOVER TO ADD AND INCLUDE NEW CHAPTER 69, ENTITLED "FIRE HYDRANTS" to reflect the current standard of \$2000 from 1992 level of \$1000. Upon roll call the following votes were cast: AYES: Hoag, Delfing, Figueiredo, Pearson, Smith. NAYS: None. Motion carried

A MOTION was made by Mr. Figueiredo, seconded by Mr. Smith to approve introduction and publication of "AN ORDINANCE TO AMEND CHAPTER 66, ENTITLED "FEES", OF THE CODE OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY. Upon roll call the following votes were cast: AYES: Hoag, Delfing, Figueiredo, Pearson, Smith. NAYS: None. Motion carried

AUDIENCE PARTICIPATION: None.

MOTION TO PAY THE BILLS PLUS AD ONS:

A MOTION was made by Mr. Figueiredo, seconded Mr. Hoag to pass the following Resolution: BE IT RESOLVED by the Governing Body to approve the payment of all vouchers on the bill listed November 14, 2016, submitted by the Chief Financial Officer for payment. Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried.

MOTION TO ADJOURN:

A MOTION was made by Mr. Figueiredo, seconded by Mr. Smith to adjourn the meeting. AYES: All in favor. NAYS: None. Motion carried.

Beth Brothman, RMC
Borough Clerk