

**A REGULAR / BUDGET WORKSHOP MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON MONDAY, APRIL 10<sup>th</sup>, 2017 AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.**

**\*\*\*The electrical support for the recording system failed during this meeting. \*\*\***

**PRESENT:** Mayor Morgan, Council Members: Hoag, Figueiredo, Pearson and Smith.

**ABSENT:** Mr. Dennison and Mrs. Delfing.

Mayor Morgan called the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald and posting copy of notice in the Borough Hall.

**MINUTES:**

A MOTION was made by Mr. Smith, seconded by Mr. Figueiredo to approve the minutes of the meeting held on January 25, 2017. Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Smith. NAYS: None. ABSTAIN: Pearson. Motion carried.

A MOTION was made by Mr. Smith, seconded by Mr. Figueiredo to approve the minutes of the meeting held on February 13, 2017. Upon roll call the following votes were cast: AYES: Hoag and Smith. NAYS: None. ABSTAIN: Figueiredo and Pearson. Motion carried.

A MOTION was made by Mr. Smith, seconded by Mr. Figueiredo to approve the minutes of the meeting held on February 22, 2017. Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Pearson and Smith. NAYS: None. ABSTAIN: None. Motion carried.

**OFFICIALS REPORTS:**

A MOTION was made by Mr. Pearson, seconded by Mr. Figueiredo to approve the April 10<sup>th</sup>, 2017 Treasurer's Report as presented. Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Pearson and Smith. NAYS: None. ABSTAIN: None. Motion carried.

A MOTION was made by Mr. Figueiredo, seconded by Mr. Smith to accept the following reports and place on file: ABFD for February & March, Joint Court Report for February. Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Pearson and Smith. NAYS: None. ABSTAIN: None. Motion carried.

**CORRESPONDENCE:** None.

**AUDIENCE PARTICIPATION:** None.

**REPORTS OF SPECIAL COMMITTEE:** None.

**REPORTS OF STANDING COMMITTEES:**

**Administrative & Executive:**

Mr. Pearson reported there are some emails that are still not set up and that the clerk will provide a quote for codification in the next few months.

**Celebration of Public Events:**

Mr. Figueiredo reported that he will be stuffing eggs for the Egg Hunt on 4/15 at 10 a.m. Mr. Pearson agreed to come help him. It was also reported that the Memorial Day wreath laying ceremony will be on Monday, May 29 at 10 a.m.

**Finance:**

Mr. Dennison was absent. No report.

**Parks & Playgrounds:**

Mr. Smith reported that he has been in contact with a member of the Andover Girls Softball who would like to clean up the field on Thursday using the tractor. He will work with him to get that done. Purchasing clay for the field was mentioned.

**Public Bldgs. & Grounds:**

Mr. Smith mentioned that the Senior Citizens group no longer meet at the Park Building. They cleaned out the closet as well as took any miscellaneous items that belonged to them and left garbage by the door. There was a space that was unpainted where the plaque was taken down and Blake will come back to paint it for free. It was also discussed that masonry work needs to be done on the Borough Hall front steps as well as the park side step and the north corner of the park building foundation. Mr. Smith also discussed putting a Wharton cooling system in the parking building which will be between \$10,000 - \$11,000. It was also mentioned that the heat has been turned off at the park building.

**Public Safety:**

Mrs. Delfing absent. No report

**Streets & Roads:**

Mr. Hoag reported that the catch basin will be repaired by Petit Corp. He also mentioned that there is a lot of gravel on the end Lindley Court which was put there by residents raking their lawn.

**Water Utility:**

Mr. Smith reported that an invoice was received from the DBRC. This is a fee that we have never incurred before and may likely continue to receive. He also stated that Mr. Olivo will be checking our daily water numbers. Because of this we may have to increase the amount in the water operator line item. Mr. Smith also asked about the status of the generator grant. The Mayor is still working with Cory Stoner on that and will report as the issue progresses. Mr. Smith also mentioned the community service workers who offered to clean up the water tower. He would like the work spread out, perhaps the part should be first.

## **2017 MUNICIPAL BUDGET**

A MOTION was made by Mr. Figueiredo, seconded by Mr. Smith to approve the second reading and publication of a "MODEL ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (NJSA 40A:4-45.14)". Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Pearson, Smith. NAYS: None. Motion carried.

A MOTION was made by Mr. Pearson, seconded by Mr. Figueiredo the budget self examination resolution for 2017. Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Pearson, Smith. NAYS: None. Motion carried.

A MOTION was made by Mr. Pearson, seconded by Mr. Hoag to approve the second reading and publication 2017 Andover Borough Municipal Budget. The discussion was opened to the public and closed without comment. Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Pearson, Smith. NAYS: None. Motion carried.

Tom Ferry, Municipal Auditor, reviewed the 2017 budget for the public hearing portion.

A MOTION was made by Mr. Hoag, seconded by Mr. Figueiredo to approve the second reading and publication of "AN ORDINANCE FIXING THE SALARIES OF THE MAYOR, COUNCIL, OFFICERS AND EMPLOYEES OF THE BOROUGH OF ANDOVER, IN THE COUNTY OF SUSSEX, STATE OF NEW JERSEY FOR THE YEAR 2017". Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Pearson, Smith. NAYS: None. Motion carried.

## **NEW BUSINESS:**

The Mayor reported that the Borough Attorney was contacted by attorney John Ursin as he has a client who is interested in land in the C-3 zone. The discussion was broad based as to the kind of business they would want to operate and appropriate with the zone. This information led into a discussion regarding the adoption of the reexamination of the Master Plan which will be held on April 17<sup>th</sup> at 7 p.m.

## **OLD BUSINESS:**

The Mayor reported that the Borough Attorney is reviewing the tax title lien properties in the Borough and the foreclosure process.

The purchase of an FRU vehicle for Lakeland Emergency Squad was discussed. A meeting was had with a committee from LES to determine an amount that would suffice. The end amount needed is \$31000 from the Borough and LES will meet to determine how much they will contribute. The vehicle purchase would be through HGAC and the Municipal Clerk will complete the application for the Borough to join that cooperative.

A MOTION was made by Mr. Pearson, seconded by Mr. Figueiredo to approve a resolution to join the HGAC cooperative and the contribution amount of \$31000. Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Pearson, Smith. NAYS: None. Motion carried.

The Mayor mentioned the sidewalk sales on Main Street and that it was good to see people in town. Mr. Smith agreed that it good to see it.

## **ORDINANCE:**

A MOTION was made by Mr. Pearson, seconded by Mr. Figueiredo to approve the second reading and adoption of AN ORDINANCE OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY AMENDING PARAGRAPH C OF SECTION 149-4, ENTITLED "LICENSING", OF CHAPTER 149, ENTITLED "BODY ART ESTABLISHMENTS", OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF ANDOVER. Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Pearson, Smith. NAYS: None. Motion carried.

**RESOLUTIONS:**

**Farm Lease:**

A MOTION was made by Mr. Hoag, seconded by Mr. Figueiredo to approve a Resolution for Authorization to Sign Lease for Farm Land with Tranquility Farms. Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Pearson, Smith. NAYS: None. Motion carried.

**Farmland Preservation:**

A MOTION was made by Mr. Pearson, seconded by Mr. Figueiredo to approve a Resolution Declining Support for Farmland Preservation Application. Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Pearson, Smith. NAYS: None. Motion carried.

**Recycling Enhancement Act:**

A MOTION was made by Mr. Pearson, seconded by Mr. Hoag to approve a Resolution certifying the submission of expenditures for recycling taxes paid on all solid waste accepted for disposal or transfer at the solid waste facility for 2016 in the amount of \$527.76 as per The Recycling Enhancement Act, P.L. 2007 Chapter 311. Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Pearson, Smith. NAYS: None. Motion carried.

**AUDIENCE PARTICIPATION:** None.

**MOTION TO PAY THE BILLS:**

A MOTION was made by Mr. Pearson, seconded by Mr. Figueiredo to pay the bills on the list of the meeting held on 4/10/17. Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Pearson, Smith. NAYS: None. Motion carried.

**MOTION TO ADJOURN:**

A MOTION was made by Mr. Hoag, seconded by Mr. Figueiredo to adjourn the meeting. AYES: All in Favor. NAYS: None. Motion carried.

Beth Brothman, RMC  
Borough Clerk