

**A REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON MONDAY, JANUARY 9<sup>TH</sup>, 2017 AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.**

**PRESENT:** Mayor Morgan, Council Members: Figueiredo, Smith and Delfing.

**ABSENT:** Messrs: Dennison, Hoag, Pearson

Mayor Morgan called the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald and posting copy of notice in the Borough Hall.

Zoning Officer William Paterson: Mr. Paterson attended this meeting to discuss the challenges of afterhours enforcement. The areas that were of issues were identified to be overnight parking on street and parking on street during snow removal. Mr. Paterson advised the Council to post signage on those streets indicating the ordinance as this would perhaps abate the situation and, if not, would substantiate to the court systems, that the Borough has properly noticed the public. There was also some discussion regarding a local person identifying the vehicles by plate and model/ year of the car. This person would have to be available for a court appearance if necessary.

**MINUTES:**

A Motion was made by Mrs. Delfing, seconded by Mr. Figueiredo to approve the minutes of the reorganization meeting held on January 4<sup>th</sup>, 2017. Upon roll call the following votes were cast: AYES: Figueiredo, Smith, Delfing. NAYS: None. ABSTAIN: None. Motion carried.

A Motion was made by Mrs. Delfing, seconded by Mr. Figueiredo to approve the minutes of the meeting held on December 12, 2017. Upon roll call the following votes were cast: AYES: Smith, Delfing. NAYS: None. ABSTAIN: Figueiredo. Motion carried..

**OFFICIALS REPORTS:**

A MOTION was made by Mr. Smith, seconded by Mr. Figueiredo to approve the Treasurer's Report for January 9<sup>th</sup>, 2017 as presented and waive the reading. Upon roll call the following votes were cast: AYES: Figueiredo, Smith, Delfing. NAYS: None. ABSTAIN: None. Motion carried.

**CFO:**

MOTION to approve an appropriation transfer in the amount of \$136.00 was made by Mr. Figueiredo, seconded by Mrs. Delfing. Upon roll call the following votes were cast: AYES: Figueiredo, Smith, Delfing. NAYS: None. ABSTAIN: None. Motion carried.

**A MOTION** was made by Mr. Smith, seconded by Mr. Figueiredo to accept the following reports and place on file: Joint Court Report for November. Upon roll call the following votes were cast: AYES: Figueiredo, Smith, Delfing. NAYS: None. ABSTAIN: None. Motion carried.

**CORRESPONDENCE:** The following was presented to the governing body and placed on file.

Sussex County Municipal Chapters for County Wastewater Management Plan

**AUDIENCE PARTICIPATION:**

Mr. Arthur Copcutt of Andover Sparta Road indicated the Council was doing a fine job.

**REPORTS OF SPECIAL COMMITTEE:**

Mr. James Landrith of the SWAC and 206 Committees reported that there are new State regulations regarding wastewater management. The County is reviewing them to continue to work within the guidelines. He reported that an application for a glass recycling plant near the Limecrest Quarry is starting to make progress. Lastly, he reported that the septic requirements have not been being enforced the moment mainly due to population decline.

## **REPORTS OF STANDING COMMITTEES:**

**Administrative & Executive:** Mr. Pearson absent. No report.

**Celebration of Public Events:** Mrs. Delfing reported that the Christmas celebration was a hit. She then addressed the Easter Egg hunt. It was determined that an Egg Hunt will be held on 4/15 at 10 a.m. for children 12 and under, rain or shine.

**Finance:** Mr. Dennison absent. No report.

**Parks & Playgrounds:** Mr. Figueiredo reported that he is investigating the cost of a piece of playground equipment for children 2 and under.

**Public Bldgs. & Grounds:** Mr. Smith reported that the claim for the damage to the Park Building is in with Statewide. Results will be discussed at a future meeting.

**Public Safety:** Mrs. Delfing reported that Statewide training will be scheduled with the fire chief.

**Streets & Roads:** Mr. Hoag. No report. There was some discussion about gravel on roadway.

**Water Utility:** Mr. Smith reported the gallonage used is 65,000 per day at the moment. There was some discussion regarding the generator grant that is with Cory Stoner and that he said it would be complete by the end of the month.

## **OLD BUSINESS:**

An update was provided on the Sussex Warren Energy Aggregation program. Contracts are signed for .08 kilowatts rate with Tri Eagle.

The Mayor reported that the tree killing emerald ashbore is in the County and should be reported in the newsletter.

Statewide Insurance Renewal – optional pollution coverage \$3002 was discussed. The Council decided not to pursue this coverage.

Statewide Insurance Training Assessment Survey 2017 was discussed. Mrs. Delfing reported that this should be completed by the fire chief.

**ANY OTHER BUSINESS:** None.

## **RESOLUTIONS:**

A MOTION was made by Mr. Figueiredo, seconded by Mrs. Delfing to adopt a Resolution authorizing the municipal assessor and municipal attorney to represent the Borough before the Sussex County Board of Taxation for the purpose of defending tax appeals, rollbacks, etc. . Upon roll call the following votes were cast: AYES: Figueiredo, Smith, Delfing. NAYS: None. ABSTAIN: None. Motion carried

## **Hepatitis B Program:**

A MOTION was made by Mrs. Delfing, seconded by Mr. Figueiredo to approve a Resolution to approve a reimbursement to Sussex County Public Health Nursing for the administering of Hepatitis B vaccines to employees / volunteers requiring the vaccination. . Upon roll call the following votes were cast: AYES: Figueiredo, Smith, Delfing. NAYS: None. ABSTAIN: None. Motion carried

**Action Alliance:**

A MOTION was made by Mrs. Delfing, seconded by Mr. Figueiredo to approve a resolution for Action Alliance – Fiscal Grant Cycle July 2014 to June 2019. . Upon roll call the following votes were cast: AYES: Figueiredo, Smith, Delfing. NAYS: None. ABSTAIN: None. Motion carried

**Refund Planning Board Application Submission:**

A MOTION was made by Mr. Figueiredo, seconded by Mrs. Delfing to approve a resolution for reimbursement of \$500 to Usher Parekh for funds submitted. . Upon roll call the following votes were cast: AYES: Figueiredo, Smith, Delfing. NAYS: None. ABSTAIN: None. Motion carried

**ORDINANCE:**

A MOTION was made by Mr. Smith, seconded by Mr. Figueiredo to approve “ AN ORDINANCE APPROPRIATING THE SUM OF \$25000 FOR EMERGENCY REPAIR TO SENIOR BUILDING” . Upon roll call the following votes were cast: AYES: Figueiredo, Smith, Delfing. NAYS: None. ABSTAIN: None. Motion carried.

**AUDIENCE PARTICIPATION:** None.

**MOTION TO PAY THE BILLS:**

A MOTION was made by Mr. Figueiredo, seconded by Mrs. Delfing to pay the bills list of 01/09/17. Upon roll call the following votes were cast: AYES: Figueiredo, Smith, Delfing. NAYS: None. ABSTAIN: None. Motion carried

**MOTION TO ADJOURN:**

A MOTION was made by Mr. Figueiredo to adjourn the meeting. Upon roll call the following votes were cast: AYES: All in favor NAYS: None. ABSTAIN: None. Motion carried

Beth Brothman, RMC  
Borough Clerk