

A REGULAR / BUDGET WORKSHOP MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON MONDAY, May 8th, 2017 AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.

PRESENT: Mayor Morgan, Council Members: Dennison, Figueiredo, Pearson, Smith and Delfing.

ABSENT: Mr. Hoag

Mayor Morgan called the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald and posting copy of notice in the Borough Hall.

MINUTES:

A MOTION was made by Mr. Figueiredo, seconded by Mr. Smith to approve the minutes of the meeting held on August 8, 2016 with change to the administrative report. Upon roll call the following votes were cast: AYES: Dennison, Figueiredo, Smith, Delfing. NAYS: None. ABSTAIN: Pearson. Motion carried.

A MOTION was made by Mr. Figueiredo, seconded by Mr. Smith to approve the minutes of the meeting held on November 14, 2016 with correction from Mrs. to Mr. in roll call for Dennison. Upon roll call the following votes were cast: AYES: Figueiredo, Pearson, Smith, Delfing. NAYS: None. ABSTAIN: Dennison. Motion carried.

A MOTION was made by Mr. Figueiredo, seconded by Mr. Smith to approve the minutes of the meeting held on April 10, 2017. Upon roll call the following votes were cast: AYES: Figueiredo, Pearson, Smith, Delfing. NAYS: None. ABSTAIN: Dennison. Motion carried.

OFFICIALS REPORTS:

A MOTION was made by Mr. Figueiredo, seconded by Mr. Pearson to approve the May 8th, 2017 Treasurer's Report as presented. Upon roll call the following votes were cast: AYES: Dennison, Figueiredo, Pearson, Smith and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

A MOTION was made by Mr. Dennison, seconded by Mr. Figueiredo to accept the following reports and place on file: Lakeland Squad Report Summery & YTD for March and April, Joint Court Report for March, ABFD report for April. Upon roll call the following votes were cast: AYES: Dennison, Figueiredo, Pearson, Smith and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

CORRESPONDENCE:

County Board of Taxation re: 2017-2018 Municipal Percentage Shares for Tax Levies for Regional School Districts and Districts Merged

County Board of Taxation re: Final Equalization Table

County Board of Taxation re: Resolution Establishing the Ratio of Assessed Value of Properties in County at 100%

H.E. Pellow re: cc to County of Sussex Div. of Engineering of Proposed Improvement to W. High St.

AUDIENCE PARTICIPATION: Mr. Dick Mooney mentioned that there will be extra millings from the NJDOT roadwork and on behalf of Mr. Jensen of JSL, Inc. 172 Main Street asked if millings could be put along the back of the property. He was told that would be a land use board matter and require amendment to his site plan as well as NJDEP approval.

REPORTS OF SPECIAL COMMITTEE: None.

REPORTS OF STANDING COMMITTEES:

Administrative & Executive:

Mr. Pearson reported that he will continue to fine tune the issues surrounding the new emails. He will be meeting with the Clerk to understand the issues at hand. Also, he has contacted Senator Oroho regarding a bill to amend the bill which addresses the board of health as it pertains to borough towns.

Celebration of Public Events:

Mr. Figueiredo reported that the Easter Egg Hunt was a success. It was thought that perhaps that the time should be changed to noon next year. Mr. Figueiredo continued to report that the Memorial Day wreath ceremony will be held at 10 a.m. Lastly, the clean community event in the park is scheduled for 5/13/17.

Finance: Mr. Dennison had no report.

Parks & Playgrounds:

Mr. Figueiredo reported that the port-a-john was tipped over and was cleaned up on Tuesday. There was also some discussion about Terry C. doing work in the park. A MOTION was made by Mrs. Delfing, seconded by Mr. Pearson to approve \$200 to pay for this work. Upon roll call the following votes were cast: AYES: Dennison, Figueiredo, Pearson, Smith and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

Public Bldgs. & Grounds:

Mr. Smith reported that quotes are coming in for masonry work and that the A/C is not in yet and may not be before the election in June. He also mentioned that the Senior Citizens would no longer be using the park building for their meetings and also the issues surrounding the rumors for this. After some jovial conversation, it was made clear that regardless of the circumstance, the municipal clerk had no part in the matter that lead up to their leaving or the decisions for the requirements that were presented to them to continue to use the building. In light of this discussion and for the sake of consistency the building in the park will now be referred to as the community center. Additionally he reported that the Generators which have been priced out at about \$36000-40000 but the bidding process and prevailing wage will have to be followed. Lastly, the faucet outside may have an issue and may need to be replaced.

Public Safety: Mrs. Delfing reported that the ABFD Fish and Chips dinner was a big success.

Streets & Roads:

Mr. Hoag was absent. It was mentioned that the catch basin on lower Maple was repaired and that street sweeping was done.

Water Utility:

Mr. Smith reported that the pump house has been weed whacked and the first quote to install an m-scope came in around \$4000. As per the notice he has received that there are no meters left, the water department will not be purchasing any more meters. There was also a brief discussion regarding the DBRC submission needing to be redone. The Mayor reported that Mr. Copcutt will be moving again, but remain in Tennessee.

NEW BUSINESS:

The Council considered the ABFD request to use the ballfield for a drill with Atlantic Health on 6/12/17. A MOTION was made by Mrs. Delfing, seconded by Mr. Figueiredo to approve the use. Upon roll call the following votes were cast: AYES: Dennison, Figueiredo, Pearson and Delfing. NAYS: Smith. Motion carried.

The Council reviewed a membership application from the ABFD for Mark Bernabei. A MOTION was made by Mrs. Delfing, seconded by Mr. Pearson to approve the application. Upon roll call the following votes were cast: AYES: Dennison, Figueiredo, Pearson and Delfing. NAYS: Smith. Motion carried.

OLD BUSINESS:

The Council reviewed an ordinance for vacant / abandoned property registration which would require banks to register vacant or abandoned properties. The Clerk will be having a draft created for the next meeting to consider for introduction.

The Borough Attorney will be contacted regarding the progression of closure of tax title lien properties. The Mayor mentioned that time will be of the essence in this process.

The Borough Attorney will also be contacted to determine the status of the land merger agreements.

ORDINANCE:**MASTER PLAN:**

A Motion was made by Mr. Figueiredo, seconded by Mr. Pearson to approve "AN ORDINANCE AMENDING CHAPTER 134 ENTITLED "ZONING" OF THE CODE OF ANDOVER BOROUGH". Upon roll call the following votes were cast: AYES: Dennison, Figueiredo, Pearson and Delfing. NAYS: Smith. Motion carried.

RESOLUTIONS:**West High Street Improvements:**

A Motion was made by Mr. Smith, seconded by Mr. Pearson to approve the signature on voucher from NJDOT in the amount of \$70,156.77, which is 75% of the State Participating Amount of \$93,542.36. Upon roll call the following votes were cast: AYES: Dennison, Figueiredo, Pearson, Smith and Delfing. NAYS: None. Motion carried.

AUDIENCE PARTICIPATION: None.

MOTION TO PAY THE BILLS:

A MOTION was made by Mr. Dennison, seconded by Mr. Figueiredo to pay the bills on the list of the meeting held on 5/8/17. Upon roll call the following votes were cast: AYES: Dennison, Figueiredo, Pearson, Smith and Delfing. NAYS: None. Motion carried.

MOTION TO ADJOURN:

A MOTION was made by Mr. Figueiredo, seconded by Mr. Smith to adjourn the meeting. AYES: All in Favor. NAYS: None. Motion carried.