

A REGULAR / BUDGET WORKSHOP MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON MONDAY, JUNE 12th, 2017 AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.

PRESENT: Mayor Morgan, Council Members: Hoag, Pearson, Smith and Delfing.

ABSENT: Mr. Dennison and Mr. Figueiredo

Mayor Morgan called the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald and posting copy of notice in the Borough Hall.

Princess of Andover Borough: After some consideration Violet Gruswitz, age 5, was selected as Princess of Andover Borough. Allyssa Mylan Inman, age 5, was the runner-up.

MINUTES:

A MOTION was made by Mr. Hoag, seconded by Mrs. Delfing to approve the minutes of the meeting held on June 10, 2017 with change to the administrative report. Upon roll call the following votes were cast: AYES: Smith, Pearson, Delfing. NAYS: None. ABSTAIN: Hoag. Motion carried.

OFFICIALS REPORTS:

A MOTION was made by Mrs. Delfing, seconded by Mr. Hoag to approve the June 12th, 2017 Treasurer's Report as presented. Upon roll call the following votes were cast: AYES: Hoag, Pearson, Smith and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

A MOTION was made by Mr. Smith, seconded by Mrs. Delfing accept the following reports and place on file: ABFD report for May, Lakeland Emergency Squad May & YTD Totals Upon roll call the following votes were cast: AYES: Hoag, Pearson, Smith and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

CORRESPONDENCE: The following was reviewed presented to the governing body.

Anthony Pio Costa III re: letter requesting permission to land light helicopter in Gristmill parking lot will be passed along to zoning attorney for review.

NJDEP re: Municipal Separate Storm Sewer System Permit (MS4)

Andover Regional Schools re: 2017/2018 School Year Tax Payments we reviewed.

Richard Vohden re: Economic and Demographic Facts

AUDIENCE PARTICIPATION: None.

REPORTS OF SPECIAL COMMITTEE: Jim Landrith discussed the ongoing site plan review the Grinnell matter and the glass recycling station plan review in Andover Township.

REPORTS OF STANDING COMMITTEES:

Administrative & Executive:

Mr. Pearson briefly discussed summer hours. A MOTION was made by Mr. Pearson, seconded by Mrs. Delfing to approve the closure of the office on Fridays from Memorial Day to Labor Day. Upon roll call the following votes were cast: AYES: Hoag, Pearson, Smith and Delfing. NAYS: None.

Motion carried

Mr. Pearson also reported that he is looking into hiring an IT person to square away the email issues and that the Clerk is working on codification of ordinances.

Celebration of Public Events: In Mr. Figueiredo's absence it was reported by the Mayor that the Memorial Day wreath ceremony was a success.

Finance: Absent. No report.

Parks & Playgrounds: There was a brief discussion regarding the mason estimates submitted to repair Borough Hall front steps, the side door step at the Park building, the hole near the foundation of the Park building on the Rte 517 side and the retaining wall along Rte 517. A MOTION was made by Mrs. Delfing, seconded by Mr. Smith to approve the \$7100 estimate provided by VJG Mason. Upon roll call the following votes were cast: AYES: Hoag, Pearson, Smith and Delfing. NAYS: None. Motion carried.

The Generator Grant was discussed. The bid award is expected in July with award in August and one by Fall.

Mr. Smith continued to report that the A/C is almost completed at the Park building. The purchase of a connector is necessary. The Mayor asked the voltage of the well pumps and they are 220 or 208 voltage. Lastly, the excess items in the basement of the Park building will be removed and asset inventory will reflect those items if necessary.

Public Bldgs. & Grounds: In Mr. Figueiredo's absence Mr. Smith reported that the railing at the park needs to be painted. He also reported that a great job was done to mulch by Crew 276 at the playground and the church group volunteers are open to for most any job.

Public Safety: Mrs. Delfing reported that the ABFD is down a truck as its harder to get parts. They are looking for a smaller units and replacement is needed.

Streets & Roads: Mr. Hoag reported that work on West High Street is estimated to begin 6/19.

Water Utility: Mr. Smith discussed the estimates for m-scope on Well #2 and estimate for repair of Well #1 meter. A MOTION was made by Mr. Smith, seconded by Mr. Hoag to approve the estimate submitted by HRS Drilling in the amount of \$1925 for the installation of an m-scope. Upon roll call the following votes were cast: AYES: Hoag, Pearson, Smith and Delfing. NAYS: None. Motion carried.

NEW BUSINESS:

The Mayor reported that a new school board candidate will be needed and sought names of those who may be interested.

There was a brief discussion regarding the Foreclosure by the Borough of lands eligible for a tax title lien in order to clear them off of the tax ledgers.

OLD BUSINESS:

Draft ordinances of a vacant/abandoned property ordinance were reviewed by the governing body.

ORDINANCE:**Vacant & Abandoned Properties:**

A Motion was made by Mr. Pearson and seconded by Mr. Smith to approve the introduction and publication of "AN ORDINANCE TO AMEND CHAPTER 66, ENTITLED "FEES", OF THE CODE OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY, ESTABLISHING FEES FOR REGISTRATIONS AND RENEWAL REGISTRATIONS OF VACANT PROPERTIES." Upon roll call the following votes were cast: AYES: Hoag, Pearson, Smith and Delfing. NAYS: None. Motion carried.

A Motion was made by Mr. Hoag and seconded by Mrs. Delfing to approve the second reading and publication of "AN ORDINANCE OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY, AMENDING CHAPTER 104, ENTITLED "PROPERTY MAINTENANCE" OF THE CODE OF THE BOROUGH OF ANDOVER TO ADD AND INCLUDE NEW SECTION 104-14, ENTITLED "VACANT AND ABANDONED PROPERTIES". Upon roll call the following votes were cast: AYES: Hoag, Pearson, Smith and Delfing. NAYS: None. Motion carried.

A Motion was made by Mrs. Delfing and seconded by Mr. Pearson to approve the introduction and publication of "AN ORDINANCE TO AMEND SECTION 1-15, ENTITLED "STANDARDIZATION OF PENALTIES", OF THE CODE OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY. Upon roll call the following votes were cast: AYES: Hoag, Pearson, Smith and Delfing. NAYS: None. Motion carried.

Tax Redemption:

A MOTION was made by Mrs. Delfing, seconded by Mr. Smith to approve a Resolution for redemption of tax sale certificate #2016-005 for block 24 lot 3 in the amount of \$593.15. . Upon roll call the following votes were cast: AYES: Hoag, Pearson, Smith and Delfing. NAYS: None. Motion carried.

Municipal Liquor License Authority:

A MOTION was made by Mr. Smith, seconded by Mr. Pearson to adopt Resolution to renew the liquor license of JJ8789 d/b/a Crossed Keys Inn. Upon roll call the following votes were cast: AYES: Hoag, Pearson, Smith and Delfing. NAYS: None. Motion carried.

AUDIENCE PARTICIPATION: None.

MOTION TO PAY THE BILLS:

A MOTION was made by Mr. Smith, seconded by Mr. Pearson to pay the bills on the list of the meeting held on 6/12/17. Upon roll call the following votes were cast: AYES: Hoag, Pearson, Smith and Delfing. NAYS: None. Motion carried.

MOTION TO ADJOURN:

A MOTION was made by Mr. Smith, seconded by Mr. Pearson to adjourn the meeting. AYES: All in Favor. NAYS: None. Motion carried.

Beth Brothman, RMC
Borough Clerk