

A REGULAR / BUDGET WORKSHOP MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON MONDAY, AUGUST 14th, 2017 AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.

PRESENT: Mayor Morgan, Council Members: Hoag, Pearson, Figueiredo and Delfing.

ABSENT: Mr. Dennison and Mr. Smith

Mayor Morgan called the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald and posting copy of notice in the Borough Hall.

MINUTES:

A MOTION was made by Mr. Hoag, seconded by Mrs. Delfing to approve the minutes of the meeting held on June 12, 2017 with change to the administrative report. Upon roll call the following votes were cast: AYES: Hoag, Pearson, Delfing. NAYS: None. ABSTAIN: Figueiredo. Motion carried.

OFFICIALS REPORTS:

A MOTION was made by Mr. Pearson, seconded by Mr. Figueiredo to approve the August 14th, 2017 Treasurer's Report as presented. Upon roll call the following votes were cast: AYES: Hoag, Pearson, Figueiredo and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

A MOTION was made by Mr. Figueiredo, seconded by Mr. Pearson accept the following reports and place on file: Lakeland 2017 July and YTD Report, Lakeland 2016 Financial Report (in response to the 5 year agreement, ABFD for July. Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Pearson, and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

CORRESPONDENCE: The following was reviewed presented to the governing body.

Ltr STATE NJDOT re: FY 2018 Municipal Aid Grants – was reviewed. To expedite the process the governing body determined the roadways to submit.

A MOTION was made by Mr. Figueiredo, seconded by Mr. Hoag to approve Lindley Court as #1 and Prospect Avenue as #2 selections for municipal aid. Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Pearson, and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

AUDIENCE PARTICIPATION:

Mr. Richard Mooney appeared before the governing body and expressed his concern over the following: He stated that there are tandem trucks which are over the weight limit coming down Railroad Avenue. He was advised that signage will be installed this month. He expressed that there was a tree at the end of Railroad Avenue that he was concerned call fall down. The Mayor stated that it was the homeowners responsibility and that a letter would be sent. Mr. Mooney continued to express concern over the exposure of a hydrant on Route 206 south that, since the road resurfacing has been subject to soil erosion. The clerk was directed to contact the NJDOT. Lastly, he stated that the ABFD reported some hydrants as being hard to turn on/off and he could take care of them if he had a list. He will be provided a list after the meeting.

REPORTS OF SPECIAL COMMITTEE: None.

REPORTS OF STANDING COMMITTEES:

Administrative & Executive:

Mr. Pearson reported that he is continuing to work on the emails and has the CMFO up and running.

Celebration of Public Events: Mr. Figueiredo's reported that Sussex County Day is 9/17 and unless we have 2 people to man the table we will be unable to participate. After some consideration it was determined that the Clerk should RSVP that we are unable to participate.

The matter of the memorial tree dedication for Mr. Danielson came up. Mrs. Delfing will provide a few suggestions and another letter will be sent to Mrs. Danielson to see if we can get the process moving along.

Finance: Mr. Dennison Absent. The Mayor asked to have Tom Ferry of FWCC appear before the board to present the 2016 audit.

Parks & Playgrounds: Mr. Figueiredo reported that the basketball court is coming along. The cracks need to be sealed and perhaps a seal coat.

Public Bldgs. & Grounds: Mr. Smith is absent. No report.

Public Safety: Mrs. Delfing reported that the ABFD need to replace the air bottles as they expire in September. They have a situation where they can trade in 11 and get 22 back for \$13,200 and are good through 2029.

Streets & Roads:

Mr. Hoag reported that Lindley and Prospect could use the same pot hole fill that we did last winter with the County. A MOTION was made by Mr. Hoag, seconded by Mrs. Delfing to approve up to \$1500 to perform this work by the County. Upon roll call the following votes were cast: AYES: Figueiredo, Pearson, Delfing, Hoag. NAYS: None. ABSTAIN: None. Motion carried.

There was a discussion regarding putting the maintenance of catch basins on a schedule. The clerk was asked to get a map of catch basins from Harold Pellow's office.

The signage for Railroad Avenue will be completed the last week of August.

There was a brief discussion regarding the guardrail that some of the audience from the July meeting wanted in the park to protect the playground. Mr. Hoag reported that he discussed it with the County and they placed it on a list.

Water Utility: Mr. Smith absent. The following was reported in his absence: HRS Drilling is scheduled for Thursday 8/17 to install the m-scope needed as per Mr. Olivo and that the water run off on Brighton Road was investigated and found to be ground water.

NEW BUSINESS:

The governing body reviewed the ABFD membership application of Lisa M. Coccoziello. A MOTION was made by Mrs. Delfing, seconded by Mr. Figueiredo to approve the application. Upon roll call the following votes were cast: AYES: Figueiredo, Pearson, Delfing. NAYS: None. ABSTAIN: Hoag. Motion carried.

It was reported that Mr. Paterson has affirmed he will be retiring this year. Upon his formal submission the Borough will seek a replacement. It was also reported that the SCLOM will be hosting an event in August at the Mohawk House. The clerk was asked to rsvp for four attendees.

OLD BUSINESS: None.

ORDINANCE:

A MOTION was made by Mr. Pearson, seconded by Mr. Figueiredo to approve the introduction and publication of "AN ORDINANCE APPROPRIATING THE SUME OF \$39740.00 FOR PURCHASE OF FIRST RESPONDER VEHICLE, LAKELAND EMERGENCY SQUAD". Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Pearson, and Delfing. NAYS: None. Motion carried.

A MOTION was made by Mrs. Delfing, seconded by Mr. Figueiredo to approve the introduction and publication of "AN ORDINANCE RENAMING PRIOR ORDINANCE ENTITLED 'APPROPRIATING THE SUM OF \$25000 FOR EMERGENCY REPAIR TO SENIOR BUILDING' TO 'APPROPRIATING THE SUME OF \$25000 FOR REPAIRS TO PUBLIC PROPERTY'". Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Pearson, and Delfing. NAYS: None. Motion carried.

A MOTION was made by Mrs. Delfing, seconded by Mr. Pearson to approve the introduction and publication of "AN ORDINANCE APPROPRIATING THE SUM OF \$13,200 FOR AIR PACKS FOR THE ANDOVER BOROUGH FIRE DEPARTMENT". Upon roll call the following votes were cast: AYES: Figueiredo, Pearson, and Delfing. NAYS: None. ABSTAIN: Hoag. Motion carried.

RESOLUTIONS:

Tax Redemption:

A MOTION was made by Mr. Pearson, seconded by Mrs. Delfing to approve a Resolution to refund overpayment made on Block 23 Lot 1 for 2011. Taxes in the amount of \$235.63 on tax sale certificate #2015-004. Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Pearson, and Delfing. NAYS: None. Motion carried.

A MOTION was made by Mr. Pearson, seconded by Mrs. Delfing to approve a Resolution of redemption for Block 16 Lot 13 in the amount of \$660.74 on tax sale certificate #2015-004. Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Pearson, and Delfing. NAYS: None. Motion carried.

AUDIT:

A MOTION was made by Mr. Figueiredo, seconded by Mrs. Delfing to approve the publication of Summary or Synopsis of Audit Report. Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Pearson, and Delfing. NAYS: None. Motion carried.

A MOTION was made by Mr. Figueiredo, seconded by Mrs. Delfing to pass Resolution to submit a certified copy of Resolution and required Affidavit showing evidence of compliance. Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Pearson, and Delfing. NAYS: None. Motion carried.

A MOTION was made by Mr. Figueiredo, seconded by Mrs. Delfing to accept the Corrective Action Plan as submitted by the CFO. Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Pearson, and Delfing. NAYS: None. Motion carried.

AUDIENCE PARTICIPATION: None.

MOTION TO PAY THE BILLS:

A MOTION was made by Mr. Figueiredo, seconded by Mr. Hoag to pay the bills on the list of the meeting held on 8/14/17. Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Pearson, and Delfing. NAYS: None. Motion carried.

MOTION TO ADJOURN:

A MOTION was made by Mr. Figueiredo, seconded by Mrs. Delfing to adjourn the meeting. AYES: All in Favor. NAYS: None. Motion carried.

Beth Brothman, RMC
Borough Clerk