

**A REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER,
COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON MONDAY, SEPTEMBER 11th,
2017 AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.**

PRESENT: Mayor Morgan, Council Members: Hoag, Smith and Delfing.

ABSENT: Mr. Dennison, Mr. Figueiredo and Mr. Pearson

Mayor Morgan called the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald and posting copy of notice in the Borough Hall.

AUDIT REVIEW: Tom Ferry of Ferraioli, Wielkotz, Cerullo & Cuvo PA appeared before the governing body and presented the 2016 audit report.

MINUTES:

A MOTION was made by Mr. Smith, seconded by Mrs. Delfing to approve the minutes of the meeting of the Mayor and Council held on July 10, 2017 as per copies furnished to each member. Upon roll call the following votes were cast: AYES: Hoag, Smith NAYS: None. ABSTAIN: Delfing. Motion carried.

A MOTION was made by Mr. Smith, seconded by Mrs. Delfing to approve the minutes of the meeting of the Mayor and Council held on August 14, 2017 as per copies furnished to each member. Upon roll call the following votes were cast: AYES: Hoag, Delfing NAYS: None. ABSTAIN: Smith. Motion carried.

OFFICIALS REPORTS:

A MOTION was made by Mr. Hoag, seconded by Mr. Smith to approve the September 11th, 2017 Treasurer's Report as presented. Upon roll call the following votes were cast: AYES: Hoag, Smith and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

A MOTION was made by Mrs. Delfing, seconded by Mr. Smith accept the following reports and place on file: Joint Court Report for July & August, ABFD report for August, Lakeland Emergency Squad August & YTD report. Upon roll call the following votes were cast: AYES: Hoag, Smith and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

CORRESPONDENCE: The following was reviewed presented to the governing body.

A letter of resignation from William Paterson was received by the governing body. The Council was thankful for his over 35 years of service to the community.

AUDIENCE PARTICIPATION:

Members of Boy Scout Troop 81 appeared before the governing body seeking ideas for Eagle Scout projects. Evan Blake proposed a cleanup of the trail in the park that leads to the Sussex Branch Trail. They were also interested in making benches and perhaps creating a picnic area. Mayor Morgan mentioned the space at Sunset Vista Park a cement pad could be placed for a future pavilion. The governing body will work on ideas at their next workshop and contact them after that date.

Dick Mooney appeared before the board asking about the following issues. The hydrant at the south side of the tunnel on 206 is subject to ground erosion. Mrs. Brothman assured him that she has contacted the NJDOT and is waiting for the response. He also asked about the hydrant on the north side of 206 by Café Pierot. Mr. Smith will try to get there to loosen it up so it can be refurbished. He also asked about the trees on Railroad Ave. and Old Creamery which he has previously reported. A letter has been sent to the owner of the Railroad property and one will be sent to the owner on Old Creamery.

Mr. Covell asked about a water valve he has on his property that is exposed. He said it's raised about ground level. He was told he could hammer it down or add dirt. Mr. Covell also thanked them for listening to the boy scouts.

Jackie Espinoza of JCPL reported that the Clerk has been provided a new emergency number to get a hold of a crew.

REPORTS OF SPECIAL COMMITTEE: None.

REPORTS OF STANDING COMMITTEES:

Administrative & Executive: Mr. Pearson was absent. It was reported by the Municipal Clerk that the codification estimate could be up to \$2460.00. The monies have already been allocated at another time. There was also a brief discussion of Mr. Paterson's resignation.

Celebration of Public Events: Mr. Figueiredo was absent. The committee was reminded that a resident volunteered to put together a Halloween party on 10/28. She will be contacted to get and up date. The next event after that would be the Holiday Breakfast on December 2nd.

Finance: Mr. Dennison Absent no report.

Parks & Playgrounds: Mr. Figueiredo absent. It was reported that the low hanging trees in the park near the ball field need to be trimmed so that the riding mower can safely go underneath. There was also some discussion regarding the painting of the railing in the park. A MOTION was made by Mr. Hoag, seconded by Mr. Smith to approve an amount of \$150 of clean communities funds to paint the railing. Upon roll call the following vote was cast: AYES: Hoag, Smith, Delfing, NAYS: None. Motion carried.

Public Bldgs. & Grounds: Mr. Smith reported that a pipe burst in the basement on the same day as the first of the water main breaks. The pipes to the basement were stubbed so water is no longer going into that unused room. He also reported that Clarence would be out due to illness beginning on 8/23 for about a week or so.

Public Safety: Mrs. Delfing reported that the ABFD needs new tires for the Hahn as soon as possible. A investigation into price will be made.

Streets & Roads:

Mr. Hoag reported that the County has presented a cost of \$50 per ton with a max of 6 tons to repair/patch Lindley Court and Prospect Avenue. There was also some discussion regarding the cost for a map of inlets and manholes (catch basins) prepared by Harold Pellow's office. The cost of preparation is \$1440.00.

A MOTION was made by Mr. Hoag, seconded by Mr. Smith to approve the amount up to \$600 for the patch repair of Lindley and Prospect. Upon roll call the following votes were cast: AYES: Hoag, Smith, Delfing. NAYS: None. Motion carried.

A MOTION was made by Mrs. Delfing, seconded by Mr. Hoag to approve the amount of \$1440 for the preparation of map showing catch basins (inlet & manholes) for the patch repair of Lindley and Prospect. Upon roll call the following votes were cast: AYES: Hoag, Smith, Delfing. NAYS: None. Motion carried.

Water Utility: Mr. Smith reported that there were four water main breaks this week. An incredible amount of time and effort went into restoring the water system. He is very thankful to those who lent a hand in the repair. The generator at the pump house will be prepared and run. Also, the m-scope was added to pump #2 as planned. There was then some discussion about the emergency calls reaching all residents. There are people who did not get the emergency message. That system will be looked into. The cost is about \$11,000 so far without the asphalt invoices. The water tower repairs were discussed. Some trees still need to be removed. The water utility intends to purchase two 20x6 sleeves from Robert Mooney to add to the water supplies.

OLD BUSINESS:

The following estimate was considered. A MOTION was made by Mrs. Delfing, seconded by MR. Hoag to approve the General Code Codification Price Estimate for Supplement #21 of an amount up to \$2460. Upon roll call the following votes were cast: AYES: Hoag, Smith and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

The Mayor reported on the following issues:

- He mentioned that the first responder resolution was not passed by Byram.
- He also mentioned that he was concerned that the reverse 911 messages are not getting to everyone in the community. Even he did not receive it during the water main breaks. The next newsletter will have information as to how to register.
- It also was realized during the water main breaks that the alarm system was not reporting to the correct people. The following is the new and most current list of those who are to be contacted by the alarm company: a.) Borough Hall b.) Robert Smith c.) Dick Mooney d.) John Hoag

Mr. Hoag was reminded that the radio testing has to be done while the leaves are still in the trees as well as putting up the "no overnight parking" signs on Maple Street.

The Mayor was contacted by Robert Mooney to look at a tree on the corner of Lakeview and Maple which he felt should be taken down. He would like another to go take a look before any letters are sent out.

NEW BUSINESS: The Mayor mentioned that there is an effort by the Mayor of Newton to consolidate the school systems.

ORDINANCE:

A MOTION was made by Mr. Smith, seconded by Mrs. Delfing to approve the second reading and adoption of "AN ORDINANCE APPROPRIATING THE SUM OF \$39740.00 FOR PURCHASE OF FIRST RESPONDER VEHICLE, LAKELAND EMERGENCY SQUAD". Upon roll call the following votes were cast: AYES: Hoag, Smith and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

A MOTION was made by Mrs. Delfing, seconded by Mr. Smith to approve the second reading and adoption of "AN ORDINANCE RENAMING PRIOR ORDINANCE ENTITLED 'APPROPRIATING THE SUM OF \$25,000 FOR EMERGENCY REPAIR TO SENIOR BUILDING' TO 'APPROPRIATING THE SUM OF \$25,000 FOR REPAIRS TO PUBLIC PROPERTY'. Upon roll call the following votes were cast: AYES: Hoag, Smith and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

RESOLUTIONS:

WEST HIGH STREET PROJECT:

A MOTION was made by Mr. Smith, seconded by Mr. Hoag to table the following West High Street actions after consideration of the punch list remaining on the project until the workshop meeting on 9/20/17. Upon roll call the following vote was cast: AYES: Hoag, Smith, Delfing. NAYS: None. Motion carried.

Review of Estimate Certificate No. 2 reflecting quantities used through 9/6/17 - tabled

MOTION to approve voucher in the amount of \$53,299.20 for work completed through 9/6/17 – tabled.

MOTION to authorize the Change Order No. 1 adjusting the contract amount to \$97,337.90 – tabled.

AUDIENCE PARTICIPATION: None.

MOTION TO PAY THE BILLS:

A MOTION was made by Mr. Hoag, seconded by Mrs. Delfing to pay the bills on the list of the meeting held on 9/11/17. Upon roll call the following votes were cast: AYES: Hoag, Smith, and Delfing. NAYS: None. Motion carried.

MOTION TO ADJOURN:

A MOTION was made by Mr. Smith, seconded by Mr. Hoag to adjourn the meeting. AYES: All in Favor. NAYS: None. Motion carried.

Beth Brothman, RMC
Borough Clerk