

A REGULAR / WORKSHOP MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON MONDAY, SEPTEMBER 20th, 2017 AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.

PRESENT: Mayor Morgan, Council Members: Hoag (7:17), Figueiredo, Smith and Delfing.

ABSENT: Mr. Dennison and Mr. Pearson

Mayor Morgan called the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald and posting copy of notice in the Borough Hall.

CORRESPONDENCE: None.

AUDIENCE PARTICIPATION: None.

OLD BUSINESS:

The CFO presented the purchasing policy to the governing body.

A MOTION was made by Mrs. Delfing, seconded by Mr. Smith to accept the purchasing policy as submitted. Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Smith and Delfing. NAYS: None. Motion carried.

There was some discussion regarding purchasing tires for the Hahn Fire Truck. The amount needed would be \$3200.

NEW BUSINESS:

At the request of scouts from Troop 81 who attended the meeting on 9/11, the governing body considered the types of Eagle Scout projects that would benefit the Borough. The following ideas were developed. bat boxes, creation of a park sign with rules and information, unify the memorial monuments in the park, walking track around lower soccer field.

Lakeland Emergency Squad requested the park for helicopter drill on 10/15 or 10/22. The governing body reviewed the request and approved it. A MOTION was made by Mr. Smith, seconded by Mr. Figueiredo to approve request based on availability of park and building. Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Smith, Delfing. NAYS: None. Motion carried.

The Mayor reported on the following:

1. The Fire Official position needs to be filled. The requirements of a fire official position was discussed.
2. A tree on Maple and Lakeview that was reported to be hazardous was discussed. A letter will be sent to homeowner.
3. Another letter will be sent to attorney handling the sale of the home.
4. Water contract should be prepared to be renewed with prevailing wage.
5. The caps on the hydrant by 210 Main Street still need to be worked on. Have tried several ways.
6. The Council discussed the need to fill the position of School Board Official with the impending resignation of Mr. Brothman.

ORDINANCE:

A MOTION was made by Mr. Smith, seconded by Mr. Figueiredo to approve the second reading and adoption of “AN ORDINANCE APPROPRIATING THE SUM OF \$13,200 FOR AIR PACKS FOR THE ANDOVER BOROUGH FIRE DEPARTMENT”. Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Smith, Delfing. NAYS: None. Motion carried.

RESOLUTIONS:

A MOTION was made by Mrs. Delfing, seconded by Mr. Smith to approve submittal of grant application and execute a grant contract with the New Jersey Department of Transportation for the Lindley Court project. Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Smith, Delfing. NAYS: None. Motion carried.

A MOTION was made by Mrs. Delfing, seconded by Mr. Smith to Approve to submittal of a grant application and execute a grant contract with the New Jersey Department of Transportation for the Prospect Avenue – Section II project. Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Smith, Delfing. NAYS: None. Motion carried.

WEST HIGH STREET PROJECT:

Estimate Certificate No. 2 reflecting quantities used through 9/6/17 was reviewed.

A MOTION was made by Mr. Smith, seconded by Mrs. Delfing to approve voucher in the amount of \$53,299.20 for work completed through 9/6/17 with contingency to hold until Mayor has approved the final work. Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Smith, Delfing. NAYS: None. Motion carried.

A MOTION was made by Mr. Smith, seconded by Mr. Figueiredo to authorize the Change Order No. 1 adjusting the contract amount to \$97,337.90 was made with contingency to hold signing until Mayor has approved the final work. Upon roll call the following votes were cast: AYES: Hoag, Figueiredo, Smith, Delfing. NAYS: None. Motion carried.

AUDIENCE PARTICIPATION: None.

MOTION TO ADJOURN:

A MOTION was made by Mr. Smith, seconded by Mr. Figueiredo to adjourn the meeting. AYES: All in Favor. NAYS: None. Motion carried.

Beth Brothman, RMC
Borough Clerk