

A REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON MONDAY, DECEMBER 10th, 2018 AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.

PRESENT: Mayor Morgan, Council Members: Dennison, Figueiredo, Hoag, Pearson, Smith and Delfing.

ABSENT: None.

Mayor Morgan called the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald and posting copy of notice in the Borough Hall.

Service Electric Cable TV of New Jersey, Inc. – the public hearing scheduled for this date for consent renewal agreement has been canceled. There will be no public hearing on this matter as per the renewal certificate of approval issued by the NJ Board of Public Utilities docket #CE99090714

REPORTS:

A MOTION was made by Mr. Figueiredo, seconded by Mrs. Delfing to approve the following reports and place on file: Joint Court report for October, ABFD report for November. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried.

CFO:

A MOTION was made by Mr. Dennison, seconded by Mr. Pearson to approve a budget transfer resolution. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried.

A MOTION was made by Mr. Dennison, seconded by Mr. Figueiredo approve a resolution for emergency appropriation for water leak detection in water operating. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried.

CORRESPONDENCE: The following letters were presented to the governing body and placed on file:

Letter from State NJ OEM re: reminder of expiration of municipal Emergency Operations Plan on 2/5/19

Letter from Sussex County Sheriff's Office Division of Communications re: follow up to November discussion.

Letter from SCMUA re: FY2019 Rate Schedule Effective December 1, 2018.

Letter from H.E. Pellow & Assoc., Inc. re: End of Year Report

AUDIENCE PARTICIPATION:

Mr. David Chippendale owner of commercial properties block 11 lot 3 and 3.01 appeared before the Mayor and Council requesting that they consider issuing a letter that they are in support of having a medical marijuana dispensary in the Borough of Andover. In light of new legislation, the State will be issuing six more permits for such facilities. A sample draft letter was provided for the governing body to review. Mr. Smith continued the discussion with the Council pertaining to the issuance of such letter.

A MOTION was made by Mrs. Delfing, seconded by Mr. Figueiredo to approve the issuance of letter following the sample letter provided. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried.

REPORTS OF SPECIAL COMMITTEE: Mr. Landrith appeared before the governing body and reported on the following on behalf of SWAC. Septic regulations of implementing requirements upon the residents was something that is being continued to be on addressed. There was much discussion as to the necessity of such a requirement. Mr. Landrith with bring with him more information to the next meeting to show the reasoning why such requirements are being hard-pressed to be passed. Mr. Landrith continued to report that they are also addressing the recycling

REPORTS OF STANDING COMMITTEES:

Administrative & Executive: Mr. Pearson working on salary guide for January. Certified recycling coordinator have County do it.

Celebration of Public Events: Mr. Figueiredo thanked everyone for their help with the community breakfast. Invitations to the seniors to be sent next year.

Finance: Mr. Dennison reported that the treasurer's report is showing a growing balance. Mr. Smith addressed the Council regarding the need to budget for repair work to be done by contractors as they may not always have people on Council with the know how to repair some equipment.

Parks & Playgrounds: Mr. Figueiredo reported that the garbage bins were filled with household trash. Mr. Figueiredo removed the garbage can inside of the building to stop the offender from discarding their household garbage in them. There was some consideration to make the park a "carry in – carry out" facility.

Public Bldgs. & Grounds: Mr. Smith reported that the conversation of the furnace is being done at the park building. Mr. Smith also discussed the need to replace the bulb in the park building stairwell.

Public Safety: Mrs. Delfing had no report.

Streets & Roads: Mr. Hoag reported that there is a sink hole forming on the roadway of Railroad Avenue. He is seeking estimates from Mr. Pettit and the County. He also reported that we have the additional signage that needs to be placed.

Water Utility: Mr. Smith reported that he needs the water committee to help input on the water contracts and work on the utility information. We were using 182,000 gallons a day and we are down to 52,000 gallons a day after the repair done in November. The committee needs to get together right away to redo the contract for water repair. He was adamant that it needs to be addressed right away. Mr. Mooney is currently doing some repair work and will be leaving on Saturday the 15th for Florida. Mr. Mooney has been covering for Mr. Petit who is not interested in completing his contract obligation.

ORDINANCES: None.

RESOLUTIONS:

Municipal Aid Grant – Lindley Court:

A MOTION was made by Mr. Smith, seconded by Mr. Pearson to approve voucher in the amount of \$431.94 for Denville Line Painting Inc., estimate Certificate #1 reflecting work completed through 10/5/18 and authorization for signature of Change Order #1 reflecting adjusted contract amount of \$440.76. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried.

Transfer Resolution:

A MOTION was made by Mrs. Delfing, seconded by Mr. Hoag to approve a transfer resolution in the amount of \$894. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried.

NEW BUSINESS:

Board of Health: The Borough Board of Health was sent a survey by the County inquiring as to their outreach to the public regarding maintenance of the septic systems. They were informed that NJAC 7:9A-3.14 requires a local board of health to send notifications on how to better maintain a septic system. After some discussion the Council determined that a good way to address and meet this requirement would be to put the information in the newsletter.

Joint Court:

Request to enter into collection service agreement – tabled from last month. The governing body reviewed the resolution passed by Andover Township on the same matter. The question was asked, what is the amount of money in uncollected fees that they need to consider this agreement? Broken down by town? And does that rate come off after the fees are collected? The Clerk is to seek the answers to these questions and report back to the Council.

Rental Escrow Reimbursement:

A MOTION was made by Mr. Figueiredo, seconded by Mr. Pearson to approve a reimbursement of rental escrow deposit for Angela Neagu. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried

Lakeland Emergency Squad: Review of amended Lakeland Emergency Squad Agreement

A MOTION was made by Mrs. Delfing, seconded by Mr. Figueiredo to approve and authorize signature of the amended Lakeland Emergency Squad Agreement with Byram Township, Andover Township & Andover Borough. Upon roll call the following votes were cast: AYES: Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried. Abstain: Dennison. NAY Hoag.

Morville Agency:

Worker's Compensation – supplemental proposal. Was tabled to determine how this policy parallels the workman's comp policy.

ANY OTHER BUSINESS:**MOTION TO PAY THE FINAL BILLS FOR 2018 AS SUBMITTED:**

A MOTION was made by Mrs. Delfing, seconded by Mr. Figueiredo to pay the bills on the list dated 12/10/2018. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith, Delfing. NAYS: None. Motion carried.

AUDIENCE PARTICIPATION: None.

MOTION TO ADJOURN:

A MOTION was made by Mr. Figueiredo, seconded by Mr. Hoag to adjourn the meeting. Upon roll call the following vote was cast: AYES: All in favor. NAYS: None. Motion carried.

REMINDER:

- Year-end meeting Wednesday, December 12th, 2018 7:00 p.m.
- Reorganization meeting Wednesday, January 2nd, 2019 7:00 p.m.
- Regular meeting Monday, January 14th, 2019 7:00 p.m.
- Regular/Workshop meeting Wednesday, January 23rd, 2019 7:00 p.m.