

**ANDOVER BOROUGH
COUNCIL MEETING AGENDA
October 9th, 2018 7 p.m.**

A REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON MONDAY, OCTOBER 9th, 2018 AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.

PRESENT: Mayor Morgan, Council Members: Dennison (7:35 p.m.), Figueiredo, Pearson and Smith

ABSENT: Mr. Hoag and Mrs. Delfing

Mayor Morgan called the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald and posting copy of notice in the Borough Hall.

MINUTES:

A MOTION was made by Mr. Smith, seconded by Mr. Figueiredo to approve the minutes of the meeting held on August 13th, 2018. Upon roll call the following votes were cast: AYES: Pearson and Smith. NAYS: None. ABSTAIN: Mr. Figueiredo. Motion carried.

A MOTION was made by Mr. Smith, seconded by Mr. Figueiredo to approve the minutes of the meeting held on September 10th, 2018. Upon roll call the following votes were cast: AYES: Figueiredo, Pearson and Smith. NAYS: None. ABSTAIN: None. Motion carried.

OFFICIALS REPORTS:

There was no treasurer's report for this meeting.

A MOTION was made by Mr. Figueiredo, seconded by Mr. Pearson to accept the following reports and place on file: Joint Court Report for August, Summary of Code Enforcement through 10/01/2018, ABFD Report for September, Lakeland Emergency Squad Report for September and YTD. Upon roll call the following votes were cast: AYES: Figueiredo, Pearson, and Smith. NAYS: None. ABSTAIN: None. Motion carried.

CORRESPONDENCE: The following information was presented to the Mayor and Council and placed on file:

Letter NJDEP Div. of Water Supply re: Two New State Max Contaminant Levels

Letter NJLM re: Nomination to Mayors Hall of Fame

Letter Guaglardi & Meliti LLP re: Service Electric Cable TV of New Jersey, Inc. Application for Renewal of Municipal Consent

Letter State NJ Board of Public Utilities re: Service Electric Cable TV of New Jersey, Inc. Application for Renewal of Municipal Consent

Letter SCMUA re: Proposed FY2019 Rate Schedule Effective 12/1/18

AUDIENCE PARTICIPATION: Kevin Cavanaugh, 25 Prospect Avenue asked what the status was of the tree notification. He received a letter from the Borough stating that he needed to remove the tree which was reported as hazardous. He presented a copy of a survey which indicates the tree in question is not within his property. The Mayor told him that the Borough was still investigating the matter and would like to meet with him to review where the survey pins are.

REPORTS OF SPECIAL COMMITTEE: Mr. James Landrith reported that the SCMUA had not yet reported the rate increases and also there is a concern with Sparta Township. A quarry owner within Sparta approached the NJDEP to rehabilitate the land. Koafin is the product that was used in this project. SWAC has concerns about the product as it is over a water source and it was discovered that NJDEP didn't report it to the County or municipality. Mr. Landrith expressed his concern that this could happen in other municipalities as the protocol wasn't followed. SWAC will be carrying this through until next year to see it through as the permit is still active.

REPORTS OF STANDING COMMITTEES:

Administrative & Executive: Mr. Pearson reported that there is a need to change the November meeting due to lack of quorum. A MOTION was made by Mr. Smith, seconded by Mr. Pearson to move the meeting to Wednesday, November 7th at 7 p.m. Upon roll call the following votes were cast: AYES: Figueiredo, Pearson, and Smith. NAYS: None. ABSTAIN: None. Motion carried.

Celebration of Public Events: Mr. Figueiredo reported that the Halloween event is being planned and invitations are going out soon for the Oct. 26th event. He also stated that he is available for a period of time before and after the memorial for Mr. Danielson which is being held on Saturday, October 13th at 2 p.m. The Clerk will continue to contact the Warren County dispatch to attend along with the ABFD and LES. Lastly, he addressed the donation in Mr. Copcutt's name in lieu of sending flowers. The Council will put \$250 towards the donation to Troop 81 in his name from the amount allocated last month.

Finance: Mr. Dennison is absent. The Mayor reported that Congress Gottheimer is hosting an Assistance to Fire Department Grant Workshop in New Milford and the Mayor would like the finance committee to try to attend that workshop. Mr. Pearson volunteered to attend.

**** Mr. Dennison entered into the meeting at 7:35 p.m.*****

Parks & Playgrounds: Mr. Figueiredo

Mr. Smith informed Mr. Figueiredo that Clarence Stang is storing the grass clippings in the building and that the gas fumes need to be addressed. They will look into those matters. The Clerk asked if the dirt removal project in the park will be done this year. After some discussion it was determined that Mr. Mooney will provide that service before the winter. It was also mentioned that the park would need to be mulched in Spring.

Public Bldgs. & Grounds: Mr. Smith reported that the permits are still being submitted to replace the furnaces in both the Borough Hall and Park Building.

Public Safety: Mrs. Delfing is absent. The Mayor reported that the Fire Department won 2nd place in the category of equipment over 21 years.

Streets & Roads: Mr. Hoag was absent. The Mayor reported that Mr. Hoag put up some no parking signs along Railroad Avenue and it was a big help to the flow of traffic and public safety. The Mayor also stated that Lindley Court project is completed. There was a brief discussion about the tree on Prospect. The matter will be looked into as stated during the audience participation.

Water Utility: Mr. Smith reported that he and the Mayor met with a person who performs water leak detection. This company, New Tech, provided an estimate for the work to be performed. The amount should not exceed \$975 per day with not more than 3 days.

A MOTION was made by Mr. Smith, seconded by Mr. Pearson to approve an amount not to exceed \$5000 for this service. Upon roll call the following votes were cast: AYES: Dennison, Figueiredo, Pearson, and Smith. NAYS: None. ABSTAIN: None. Motion carried.

The work is expected to begin the first week in November.

OLD BUSINESS: The Mayor reported that the In Rem foreclosure paperwork wasn't filed in time so there will be a few months before we can complete the process. The Mayor continued to report that he attended a Brownsfield Seminar to better understand the process in order to get the property back up to the proper standard.

Mr. Dennison reported that he would still like to hold a shredding event using Clean Community funds. He asked if this is something that the borough is interested. The Council decided to perform this during the Spring.

Mr. Pearson asked if there was something that could be done about the cars racing along Smith Street and Railroad Avenue. Mr. Figueiredo stated that West High Street is also a problem. There was some discussion to arrange a meeting with the County Sheriff's Office to understand the option to address this issue as well as violators of the overnight parking ordinance.

NEW BUSINESS:

Statewide Joint Insurance:

A MOTION was made by Mr. Smith, seconded by Mr. Pearson to approve a resolution appointing Beth Brothman as Statewide Joint Insurance Fund Commissioner for 2019. Upon roll call the following votes were cast: AYES: Dennison Figueiredo, Pearson, and Smith. NAYS: None. ABSTAIN: None. Motion carried.

A MOTION was made by Mr. Dennison, seconded by Mr. Figueiredo to approve a resolution appointing Michelle LaStarza as Statewide Joint Insurance Alternate Fund Commissioner for 2019. Upon roll call the following votes were cast: AYES: Dennison, Figueiredo, Pearson, and Smith. NAYS: None. ABSTAIN: None. Motion carried.

A MOTION was made by Mr. Pearson, seconded by Mr. Figueiredo to approve a resolution appointing George Morville as Statewide Joint Insurance Risk Management Consultant for 2019. Upon roll call the following votes were cast: AYES: Dennison, Figueiredo, Pearson, and Smith. NAYS: None. ABSTAIN: None. Motion carried.

A MOTION was made by Mr. Smith, seconded by Mr. Dennison to approve the authorization of an agreement with George Morville as Risk Management Consultant for 2019. Upon roll call the following votes were cast: AYES: Dennison, Figueiredo, Pearson, and Smith. NAYS: None. ABSTAIN: None. Motion carried.

The Council reviewed the Statewide Needs Assessment Survey and Summary of training.

Sunset Vista Park: The Council reviewed the options to merge the lots of Sunset Vista park. Lots 4, 5 & 6 are the lots in question. After a discussion it was determined that the best avenue was to bring an action for title by adverse possession. **A MOTION** was made by Mr. Figueiredo, seconded by Mr. Pearson to authorize the borough attorney to bring action for title by adverse possession for ownership of lot 5. Upon roll call the following votes were cast: AYES: Dennison, Figueiredo, Pearson, Smith. NAYS: None. Motion carried.

ORDINANCE: None.

RESOLUTIONS:

Municipal Aid Grants:

A MOTION was made by Mr. Figueiredo, seconded by Mr. Smith to approve a Resolution to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Old Creamery Road project. Upon roll call the following votes were cast: AYES: Dennison, Figueiredo, Pearson, and Smith. NAYS: None. ABSTAIN: None. Motion carried.

A MOTION was made by Mr. Pearson, seconded by Mr. Smith to approve a resolution to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Prospect Avenue project Upon roll call the following votes were cast: AYES: Dennison, Figueiredo, Pearson, and Smith. NAYS: None. ABSTAIN: None. Motion carried.

Escrow Reimbursement:

A MOTION was made by Mr. Figueiredo, seconded by Mr. Dennison to approve a Resolution to refund escrow rental deposit to Travell Robinson. Upon roll call the following votes

The Mayor discussed the potential hiring of Tom Pinand as the Fire Official, Zoning and Code Enforcement Officer. He will be meeting with him in February.

AUDIENCE PARTICIPATION: None.

MOTION TO ADJOURN:

A MOTION was made by Mrs. Delfing, seconded by Mr. Dennison to adjourn the meeting. AYES: All in favor. NAYS: None. Motion carried.

Beth Brothman, RMC
Borough Clerk