

**ANDOVER BOROUGH  
COUNCIL MEETING AGENDA  
September 10<sup>th</sup>, 2018 7 p.m.**

**A REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD ON MONDAY, SEPTEMBER 10th, 2018 AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.**

**PRESENT:** Mayor Morgan, Council Members: Dennison, Hoag, Figueiredo, Pearson, Smith and Delfing

**ABSENT:** None.

Mayor Morgan called the meeting to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of meeting in the N.J. Herald and posting copy of notice in the Borough Hall.

The meeting was opened with a moment of silence to respect the passing of Mr. Arthur Copcutt a former Councilman and friend of Andover Borough.

**Statewide Insurance** – George Morville appeared before the Governing Body to discuss the annual Statewide Insurance Fund Renewal Schedules and help provide guidance to make sure the information is up to date.

**OFFICIALS REPORTS:**

A Motion was made by Mr. Figueiredo, seconded by Mrs. Hoag to approve the Treasurer's Report for August 13<sup>th</sup>, 2018 as presented and waive the reading. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith and Delfing. NAYS: None. ABSTAIN: None. Motion carried

**A MOTION** was made by Mr. Figueiredo, seconded by Mr. Dennison to accept the following reports and place on file: Joint Court Report for July, ABFD report for August. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

**CORRESPONDENCE:** The following information was presented to the Mayor and Council and placed on file:

NJDOT re: Maintenance Roadway Repair Contract North Sub-Region N-1 Contract No. N108, DP No. 19401

**AUDIENCE PARTICIPATION:** Cora Figueiredo, age 5, of West High Street asked the Governing Body if the Borough could have a Halloween Party. Colleen Figueiredo, her mom, stated she and Jamie Stowe another resident would head up the committee. They are requesting the use of the park building on 10/26/18. A MOTION was made by Mr. Smith and Mr. Hoag to provide the park building at no charge and an amount not to exceed \$300 for the purpose of a Halloween Party. A MOTION was made by Mr. Smith and seconded by Mr. Hoag to approve the motion. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith and Delfing. NAYS: None. ABSTAIN: None. Motion carried.

**REPORTS OF SPECIAL COMMITTEE:** None.

**REPORTS OF STANDING COMMITTEES:**

Administrative & Executive: Mr. Pearson reported that everything is going smoothly.

**Celebration of Public Events:** Mr. Figueiredo thanked the members of the governing body for their support in the Halloween Party. He also mentioned that the Sussex County Day once again is not on a day that he can attend and the notice provided to the borough was very late. Lastly, it was stated that a flower arrangement should be ordered for the funeral of Mr. Copcutt. The Borough Clerk will make those arrangements. A MOTION was made by Mr. Figueiredo, seconded by Mr. Dennison to approve up to \$300 for flowers. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith and Delfing. NAYS: None. ABSTAIN: None. Motion carried

**Finance:** Mr. Dennison had no report.

**Parks & Playgrounds:** Mr. Figueiredo reported that he has investigated the concerns of Clarence Stang in the park. He found the large tree to need some pruning but found no immediate concern that he could tell. Also, the "tree" that Mr. Stang was concerned about growing in the asphalt of the basketball court is not at all a hazard.

**Public Bldgs. & Grounds:** Mr. Smith reported that he has obtained a third quote to convert the boiler in the park building and borough hall to a natural gas unit. The governing body reviewed all three quotes. A MOTION was made by Mr. Dennison, seconded by Mr. Figueiredo to approve the estimate provided by TRAP AIR. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith and Delfing. NAYS: None. ABSTAIN: None. Motion carried

The bathroom faucet was repaired and the Fire Exit sign will be fixed. He also stated that the furnace can be turned on any time.

**Public Safety:** Mrs. Delfing had no immediate report. Mr. Hoag mentioned that Engine 62 had an issue. It was repaired now and Mr. Hoag is concerned that it will not last as long as the Hahn did. The ABFD will be looking into grants.

**Streets & Roads:** Mr. Hoag began his report with Lindley Court road project which is underway. The asphalt paving could not be completed today due to the rain. He also reported that all the road signs have been installed and that we need to order some additional signs. A MOTION was made by Mr. Hoag, seconded by Mrs. Delfing to approve an amount not to exceed \$600. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith and Delfing. NAYS: None. ABSTAIN: None. Motion carried. Lastly, he reported that the County Road Department will not repair catch basins.

**Water Utility:** Mr. Smith reported that a new chlorinator has been purchased. The water operator is requesting a second one, but we should look into fixing the one that is not working as it was not purchased too long ago. The Borough Clerk will email Mr. Olivo to let him know we need to know where we can send the broken chlorinator to get it fixed. Mr. Smith also reported that he will look into quotes for a company that investigates water loss. There was then some discussion regarding the Water Maintenance Contract and amending some of the requirements.

**OLD BUSINESS:** A resolution was received from Green Twp. granting Andover Borough Sole Supervision and Taxing Authority over block 27 lot 7 and reviewed by the Council.

The governing body selected 10/13/18 for a date to hold the memorial for former Councilman Scott Danielson from dates provided by his wife, Tammy Danielson. The ceremony will start at 10 a.m. and light refreshments will be served after. Members of the ABFD, LES and Warren Dispatch will be invited.

**NEW BUSINESS:** The governing body reviewed the Water Conservation Plan as provided by the Water Operator, Robert Olivo. A MOTION was made by Mr. Smith, seconded by Mr. Figueiredo to approve the plan as submitted. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith and Delfing. NAYS: None. ABSTAIN: None. Motion carried

The Mayor reported that the Energy Aggregation program, SWEC, is higher than in previous years and we should keep an eye on that contract. He continued to discuss the In Rem foreclosure status on the five properties within the Borough and stated that the process is moving along. He continued to report that he had attended the Freeholders meeting this month and had obtained links to add to the municipal website to address road and bridge issues as well as a link to mosquito control.

**ORDINANCE:**

**A MOTION** was made by Mr. Figueiredo, seconded by Mr. Smith to approve the second reading and adoption of "AN ORDINANCE TO AMEND SECTION 134-6, ENTITLED "PROHIBITED USES", OF ARTICLE II, ENTITLED "GENERAL PROVISIONS", OF CHAPTER 134, ENTITLED "ZONING", OF THE CODE OF THE BOROUGH OF ANDOVER," COUNTY OF SUSSEX, NEW JERSEY. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith and Delfing. NAYS: None. ABSTAIN: None. Motion carried

**RESOLUTIONS:**

**TAX Collector:**

A MOTION was made by Mr. Dennison, seconded by Mr. Figueiredo to approve a Resolution authorizing a Disabled Veteran Exemption on property tax in the amount of 50% on Block 18 Lot 10. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith and Delfing. NAYS: None. ABSTAIN: None. Motion carried

**Standby Generators:**

A MOTION was made by Mr. Smith, seconded by Mr. Hoag by to approve a Resolution for the approval of voucher in the amount \$1715.58 to Innovative Electrical Contracting, Inc. for the release of retainage. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith and Delfing. NAYS: None. ABSTAIN: None. Motion carried

**AUDIENCE PARTICIPATION:** None.

**PAY THE BILLS:**

**A MOTION** was made by Mr. Pearson, seconded by Mr. Figueiredo to pay the bill on the list dated 09/10/2018. Upon roll call the following votes were cast: AYES: Dennison, Hoag, Figueiredo, Pearson, Smith and Delfing. NAYS: None. ABSTAIN: None. Motion carried

**ADJOURN:**

A MOTION was made by Mr. Smith seconded by Mr. Dennison to adjourn the meeting. AYES: All in Favor. NAYS: None. Motion carried.

Beth Brothman, RMC  
Borough Clerk