

# 2019 MUNICIPAL DATA SHEET

( MUST ACCOMPANY 2019 BUDGET )

MUNICIPALITY: Borough of Andover

COUNTY : Sussex

<u>John A. Morgan</u> <b>Mayor's Name</b>	<u>12/31/19</u> <b>Mayor's Term Expires</b>
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<b>Governing Body Members</b>	
<b>Name</b>	<b>Term Expires</b>
<u>Mel Dennison</u>	<u>12/31/21</u>
<u>Robert Smith</u>	<u>12/31/21</u>
<u>Michael Figueiredo</u>	<u>12/31/19</u>
<u>Peter Pearson</u>	<u>12/31/19</u>
<u>John Hoag</u>	<u>12/31/20</u>
<u>Lynn Delfing</u>	<u>12/31/20</u>

<b>Municipal Officials</b>	
<u>Beth Brothman</u> <b>Municipal Clerk</b>	<u>1/3/08</u> Date of Orig. Appt. <u>C-1509</u>
<u>Melissa Caton</u> <b>Tax Collector</b>	<u>T1396</u> Cert No.
<u>Michelle LaStarza</u> <b>Chief Financial Officer</b>	<u>N0613</u> Cert No.
<u>Thomas M. Ferry, C.P.A.</u> <b>Registered Municipal Accountant</b>	<u>497</u> Lic No.
<u>Frank McGovern</u> <b>Municipal Attorney</b>	

**Official Mailing Address of Municipality**

Municipal Building

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137 Main Street

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Andover, NJ 07821

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**Fax #** (973) 786-6688

**Please attach this to your 2019 Budget and Mail to :**

**Director, Division of Local Government Services  
 Department of Community Affairs  
 P.O. Box 803  
 Trenton , N.J. 08625-0803**

<u>Division Use Only</u>
Municode: _____
Public Hearing Date: _____

**MUNICIPAL BUDGET**

Municipal Budget of the \_\_\_\_\_ Borough of \_\_\_\_\_ Andover \_\_\_\_\_, County of \_\_\_\_\_ Sussex \_\_\_\_\_ for the Fiscal Year 2019

It is Hereby certified that the Budget and Capital Budget annexed hereto and hereby made a part hereof is a true copy of the Budget and Capital Budget approved by resolution of the Governing Body on the \_\_\_\_\_ 11th \_\_\_\_\_ day of \_\_\_\_\_ March \_\_\_\_\_, 2019 and that public advertisement will be made in accordance with the provisions of N.J.S. 40A:4-6 and N.J.A.C. 5:30-4.4(d).

Certified by me, this \_\_\_\_\_ 11th \_\_\_\_\_ Day of \_\_\_\_\_ March \_\_\_\_\_, 2019

\_\_\_\_\_  
Clerk  
\_\_\_\_\_  
137 Main Street  
\_\_\_\_\_  
Address  
\_\_\_\_\_  
Andover, NJ 07821  
\_\_\_\_\_  
Address  
\_\_\_\_\_  
(973) 786-6688  
\_\_\_\_\_  
Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained here in are in proof, and the total of anticipated revenues equals the total of appropriations.

Certified by me, this \_\_\_\_\_ 11th \_\_\_\_\_ day of \_\_\_\_\_ March \_\_\_\_\_, 2019

\_\_\_\_\_  
Thomas M. Ferry, C.P.A., Registered Municipal Accountant  
\_\_\_\_\_  
Newton, New Jersey 07860  
\_\_\_\_\_  
Address

\_\_\_\_\_  
100B Main Street  
\_\_\_\_\_  
Address  
\_\_\_\_\_  
(973) 579-3212  
\_\_\_\_\_  
Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, the total of anticipated revenues equals the total of appropriations and the budget is in full compliance with the Local Budget Law, N.J.S. 40A:4-1 et seq.

Certified by me, this \_\_\_\_\_ 11th \_\_\_\_\_ day of \_\_\_\_\_ March \_\_\_\_\_, 2019

\_\_\_\_\_  
Chief Financial Officer

**DO NOT USE THESE SPACES**

**CERTIFICATION OF ADOPTED BUDGET**

It is hereby certified that the amount to be raised by taxation for local purposes has been compared with the approved Budget previously certified by me and any changes required as a condition to such approval have been made. The adopted budget is certified with respect to the foregoing only.

STATE OF NEW JERSEY  
Department of Community Affairs  
Direct of the Division of Local Government Services

Dated: \_\_\_\_\_ 2019 By: \_\_\_\_\_

**CERTIFICATION OF ADOPTED BUDGET**

*(Do Not advertise this Certification form)*

It is hereby certified that the Approved Budget made part hereof complies with the requirements of law, and approval is given pursuant to N.J.S. 40A:4-79.

STATE OF NEW JERSEY  
Department of Community Affairs  
Direct of the Division of Local Government Services

Dated: \_\_\_\_\_ 2019 By: \_\_\_\_\_





## EXPLANATORY STATEMENT - (Continued )

### SUMMARY OF 2018 APPROPRIATIONS EXPENDED AND CANCELED

	General Budget	Water Utility	Water/Sewer Utility	Utility	
Budget Appropriations - Adopted Budget	709,499.00	127,744.00			Explanation of Appropriations for "Other Expenses"  The amounts appropriated under the title of "Other Expenses" are for operating costs other than "Salaries & Wages".  Some of the items included in "Other Expenses" are:  Materials, supplies and non-bondable equipment;  Repairs and maintenance of buildings, equipment, roads, etc.,  Contractual services and trash removal, fire hydrant service, aid to volunteer fire companies, etc.;  Printing and advertising, utility services, insurance and many other items essential to the services rendered by municipal government.
Budget Appropriations Added by N.J.S. 40A:4-87					
Emergency Appropriations		7,700.00			
Total Appropriations	709,499.00	135,444.00			
<u>Expenditures</u>					
Paid or Charged (Including Reserve for Uncollected Taxes)	660,442.39	114,681.88			
Reserved	49,055.88	6,377.12			
Unexpended Balances Canceled	0.73	14,385.00			
Total Expenditures and Unexpended	709,499.00	135,444.00			
Balances Canceled					
Overexpenditures *					

\* See Budget Appropriation Items so marked to the right of column " Expended 2018 Reserved. "

EXPLANATORY STATEMENT

BUDGET MESSAGE

SECTION 2

<b>Levy Cap Calculation</b>		<b>Adjusted Tax Levy</b>	345,483
Prior Year Amount to be Raised by Taxation for Municipal Purposes	336,860	Additions:	
Less: One Year Waivers		New Ratables - Increase in Valuations (New Construction and Additions)	58,800
Less: Prior Year Deferred Charges to Future Taxation Unfunded	15,775	Prior Year's Local Municipal Purpose Tax Rate (per\$10)	0.495
Less: Prior Year Charges: Emergencies to Future Taxation Unfunded			
Less: Prior Year Recycling Tax		New Ratable Adjustment to Levy	291
Less: Changes in Service Provider: Transfer of Service/Function		2015 Cap Bank Utilized in 2018	
Net Prior Year Tax Levy for Municipal Purpose Tax for Cap Calculations	<u>321,085</u>	2016 Cap Bank Utilized in 2018	
Plus: 2% Cap increase	6,422	2017 Cap Bank Utilized in 2018	
<b>Adjusted Tax Levy</b>	327,507	Amounts Approved by Referendum	
Plus: Assumption of Service/Function		<b>Maximum Allowable Amount to be Raised by Taxation</b>	345,774
<b>Adjusted Tax Levy Prior to Exclusions</b>	327,507		
Exclusions:		<b>Amount to be Raised by Taxation for Municipal Purposes</b>	332,946
Allowable Shared Service Agreements Increase			
Allowable Health Insurance Cost Increase		<b>(Under) Over Tax Levy CAP</b>	(12,828)
Allowable Pension Obligations Increase	776		
Allowable LOSAP Increase			
Allowable Capital Improvements Increase	16,500		
Allowable Debt Service and Capital Leases Increase	701		
Recycling Tax Appropriation			
Deferred Charges to Future Taxation Unfunded			
Current Year Deferred Charges: Emergencies			
Add Total Exclusions	<u>17,977</u>		
Less Cancelled or Unexpended Waivers			
Less Cancelled or Unexpended Exclusions	<u>1</u>		

**EXPLANATORY STATEMENT**

**BUDGET MESSAGE**

<p><b>SECTION 1</b></p> <p>The following Budget is presented for your review as required by the statutes of the State of New Jersey, prior to the actual Budget adoption.</p> <p>Budget "CAP" laws place limits on municipal expenditures. The actual calculation is somewhat complex, but in general it works as follows: Starting with the appropriations, the following prior year budget figures are subtracted: reserve for uncollected taxes, shared service agreements, debt service, State and Federal Aid, cash deficit (if any) and emergency appropriations up to three percent. The resulting figures are multiplied by 3.5% (according to P.L. 1990,c.89) and this is the "CAP" basis for the amount of increase allowed over the prior year Total General Appropriations. The governing body has decided to adopt an ordinance to raise the current rate of 2.5% to 3.5%.</p> <p>In addition to the increase allowed above, other increases are allowed:</p> <p>Increases from taxable valuations from new construction or improvements, and payments of debt service obligations.</p> <p>The actual budget is presented in such a way that you may easily distinguish the following:</p> <table border="0" style="margin-left: auto; margin-right: auto;"> <tr> <td style="text-align: right;">2019 Budget</td> <td style="text-align: right;">673,708.00</td> </tr> <tr> <td style="text-align: right;">2018 Budget</td> <td style="text-align: right;"><u>709,499.00</u></td> </tr> <tr> <td style="text-align: right;">Increase (Decrease)</td> <td style="text-align: right;">(35,791.00)</td> </tr> </table> <p>As the date of introduction of this Budget, The Local School Taxes and County Tax Rate HAVE NOT been determined.</p> <table border="0" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th></th> <th colspan="2" style="text-align: center;"><u>2019</u></th> <th colspan="2" style="text-align: center;"><u>2018</u></th> </tr> <tr> <th></th> <th style="text-align: center;"><u>Levy Amount</u></th> <th style="text-align: center;"><u>Tax Rate</u></th> <th style="text-align: center;"><u>Levy Amount</u></th> <th style="text-align: center;"><u>Tax Rate</u></th> </tr> </thead> <tbody> <tr> <td>Municipal Purpose Tax</td> <td style="text-align: right;">332,946.00</td> <td style="text-align: right;">0.495</td> <td style="text-align: right;">336,860.00</td> <td style="text-align: right;">0.447</td> </tr> <tr> <td>Municipal Open Space Tax</td> <td style="text-align: right;">20,185.00</td> <td style="text-align: right;">0.003</td> <td style="text-align: right;">20,410.00</td> <td style="text-align: right;">0.001</td> </tr> </tbody> </table> <p>The amount included in the Municipal Levy as the Reserve for Uncollected taxes is:</p> <table border="0" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;"><u>Levy Amount</u></th> <th style="text-align: center;"><u>Tax Rate</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: right;">127,384.00</td> <td style="text-align: right;">0.189</td> </tr> </tbody> </table>	2019 Budget	673,708.00	2018 Budget	<u>709,499.00</u>	Increase (Decrease)	(35,791.00)		<u>2019</u>		<u>2018</u>			<u>Levy Amount</u>	<u>Tax Rate</u>	<u>Levy Amount</u>	<u>Tax Rate</u>	Municipal Purpose Tax	332,946.00	0.495	336,860.00	0.447	Municipal Open Space Tax	20,185.00	0.003	20,410.00	0.001	<u>Levy Amount</u>	<u>Tax Rate</u>	127,384.00	0.189	<p>The actual "CAP" for the Borough of Andover will be reviewed and approved by the Division of Local Government Services in the State Department of Community Affairs.</p> <p><u>2019 CAP Calculation</u></p> <table border="0" style="width: 100%;"> <tr> <td>Total Appropriation for 2018</td> <td style="text-align: right;">709,499.00</td> </tr> <tr> <td>CAP Base Adjustment</td> <td></td> </tr> <tr> <td>Less Exceptions:</td> <td></td> </tr> <tr> <td>Reserve for Uncollected Taxes</td> <td style="text-align: right;">130,923.00</td> </tr> <tr> <td>Total State &amp; 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Sheet 3b (1a)

**NOTE: MANDATORY MINIMUM BUDGET MESSAGE MUST INCLUDE A SUMMARY OF:**

- 1 HOW THE 1977 "CAP" WAS CALCULATED. (Explain in words what the "CAPS" mean and show the figures.)
- 2 "CAP" LEVY WORKBOOK SUMMARY
- 3 A SUMMARY BY FUNCTION OF THE APPROPRIATIONS THAT ARE SPREAD AMONG MORE THAN ONE OFFICIAL LINE ITEM  
(e.g. if Police S&W appears in the regular section and also under "Operations Excluded from "CAPS" section, combine the figures for purposes of citizen understanding)
- 4 SCHEDULE SHOWING THE AMOUNTS CONTRIBUTED FROM EMPLOYEES, THE EMPLOYER SHARE AND THE TOTAL COST OF HEALTH CARE COVERAGE

**EXPLANATORY STATEMENT  
BUDGET MESSAGE**

**SECTION 3**

Recap of Split Functions

In order to comply with statutory and regulatory requirements, amounts appropriated for various functions, have been split and appear in several places as follows:

	Amount		Total
	Within "CAP"	Excluded from "CAP"	Amount
Road Improvement and Repairs			
Other Expenses	15,000.00	22,000.00	37,000.00

On April 17, 2019, a hearing on the Budget will be held. The public has the right and is encouraged to provide oral and written comments, ask questions and otherwise participate in the Budget adoption process. Information on the 2019 Budget, together with a true copy of the entire Budget is available to the public for their inspection by contacting Beth Brothman, Municipal Clerk at the Andover Borough Municipal Building, 973-786-6688.

**SECTION 4**

Health Care Coverage

The Borough of Andover does not provide Health Care Coverage for any employees



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General Revenues	Do Not Write in This Space	Anticipated		Realized in Cash in 2018
		2019	2018	
1. Surplus Anticipated	08-101	68,000.00	62,500.00	62,500.00
2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services	08-102			
Total Operating Surplus Anticipated	08-100	68,000.00	62,500.00	62,500.00
3. Miscellaneous Revenues - Section A: Local Revenues	XXXXXX			XXXXXXXXXX
Licenses:	XXXXXX			XXXXXXXXXX
Alcoholic Beverages	08-103	890.00	890.00	891.88
Other	08-104			
Fees and Permits	08-105			
Fines and Costs:	XXXXXX			XXXXXXXXXX
Other	08-109			
Municipal Court	08-110	3,000.00	1,200.00	3,191.36
Parking Meters	08-111			
Interest and Costs on Taxes	08-112			
Interest on Investments and Deposits	08-113			
Anticipated Utility Operating Surplus	08-114			
Interest and Costs on Assessments	08-115			
Cable T.V. Franchise Fee	08-116			

**Current Fund - Anticipated Revenues - ( Continued )**

General Revenues	Do Not Write in This Space	Anticipated		Realized in Cash in 2018
		2019	2018	
3.Miscellaneous Revenues - Section A: Local Revenues				
<b>Total Section A: Local Revenues</b>	08-001	3,890.00	2,090.00	4,083.24

**Current Fund - Anticipated Revenues - ( Continued )**

General Revenues	Do Not Write in This Space	Anticipated		Realized in Cash in 2018
		2019	2018	
3.Miscellaneous Revenues - Section B: State Aid Without Offsetting Appropriations				
Consolidated Municipal Property Tax Relief Aid	09-200			
Legislative Initiative Municipal Block Grant	09-201			
Energy Receipts Tax (P.L.1997,Chapters 162 &167)	09-202	127,232.00	127,232.00	127,232.00
<b>Total Section B: State Aid Without Offsetting Appropriations</b>	09-001	127,232.00	127,232.00	127,232.00



**Current Fund - Anticipated Revenues - ( Continued )**

General Revenues	Do Not Write in This Space	Anticipated		Realized in Cash in 2018
		2019	2018	
3.Miscellaneous Revenues - Section D: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government Services- Shared Service Agreements Offset with Appropriations:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Land Use/Zoning Secretary Sandyston Township	11-180	16,730.00	16,422.00	16,730.00
<b>Total Section D: Shared Service Agreements Offset with Appropriations</b>	11-001	16,730.00	16,422.00	16,730.00













**Current Fund - Anticipated Revenues - ( Continued )**

General Revenues	Do Not Write in This Space	Anticipated		Realized in Cash in 2018
		For 2019	For 2018	
<b>Summary of Revenues</b>	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
1. Surplus Anticipated ( Sheet 4, #1)	08-101	68,000.00	62,500.00	62,500.00
2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services (Sheet 4,#2)	08-102			
3. Miscellaneous Revenues:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Total Section A: Local Revenues	08-001	3,890.00	2,090.00	4,083.24
Total Section B: State Aid Without Offsetting Appropriations	09-001	127,232.00	127,232.00	127,232.00
Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations	08-002	5,000.00	7,000.00	5,349.00
Total Section D: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Interlocal Municipal Services Agreements	11-001	16,730.00	16,422.00	16,730.00
Total Section E: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Additional Revenues	08-003			
Total Section F: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues	10-001	19,310.00	74,895.00	74,895.00
Total Section G: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Other Special Items	08-0047	600.00	1,500.00	614.90
Total Miscellaneous Revenues	13-099	172,762.00	229,139.00	228,904.14
4. Receipts from Delinquent Taxes	15-499	100,000.00	81,000.00	104,611.87
5. Subtotal General Revenues (Items 1,2,3 and 4)	13-199	340,762.00	372,639.00	396,016.01
6. Amount to be Raised by Taxes for Support of Municipal Budget:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
a) Local Tax for Munc. Purposes Including Reserve for Uncollected Taxes	07-190	332,946.00	336,860.00	XXXXXXX
b) Addition to Local District School Tax	07-191			
c) Minimum Library Tax	07-192			
Total Amount to be Raised by Taxes for Support of Municipal Budget	07-199	332,946.00	336,860.00	359,940.42
<b>7. Total General Revenues</b>	13-299	673,708.00	709,499.00	755,956.43

8. GENERAL APPROPRIATIONS  (A) Operations - Within "CAPS"	Do Not Write In This Space	Appropriated				Expended 2018	
		For 2019	For 2018	For 2018 By Emergency Appropriation	Total for 2018 As Modified By All Transfers	Paid or Charged	Reserved
General Government:							
Mayor and Committee							
Salaries and Wages	20-110-1	18,798.00	18,428.00		18,429.00	18,429.00	
Other Expenses	20-110-2	2,400.00	2,400.00		2,400.00	2,044.00	356.00
Municipal Clerk							
Salaries and Wages	20-120-1	49,746.00	48,831.00		48,831.00	48,831.00	
Other Expenses	20-120-2	6,750.00	6,500.00		6,750.00	6,426.30	323.70
Financial Administration							
Other Expenses	20-130-2						
Audit Services	20-135-2	14,220.00	13,940.00		13,940.00	9,180.00	4,760.00
Computer Services	20-140-2	7,000.00	6,000.00		6,000.00	4,980.80	1,019.20
Collection of Taxes							
Salaries & Wages	20-145-1	1,667.00	1,634.00		1,634.00	1,634.00	
Liquidation of Tax Title Liens	20-145-2	5,000.00					
Assessment of Taxes							
Salaries and Wages	20-150-1	12,169.00	11,930.00		11,930.00	11,930.00	
Other Expenses	20-150-2	500.00	500.00		500.00	202.20	297.80
Revaluation	20-150-2	5,000.00	5,000.00		5,000.00		5,000.00

8. GENERAL APPROPRIATIONS  (A) Operations - Within "CAPS" - (Continued)	Do Not Write In This Space	Appropriated				Expended 2018	
		For 2019	For 2018	For 2018 By Emergency Appropriation	Total for 2018 As Modified By All Transfers	Paid or Charged	Reserved
Legal Services & Costs							
Other Expenses	20-155-2	11,000.00	11,000.00		11,000.00	8,165.32	2,834.68
Engineering Services & Costs							
Other Expenses	20-165-2	5,000.00	5,000.00		5,000.00	4,458.62	541.38
Municipal Land Use Law (N.J.S.A. 40:55D-1)							
Salaries and Wages	21-180-1	6,938.00	6,803.00		6,803.00	6,802.02	0.98
Other Expenses	21-180-2	4,750.00	5,000.00		4,750.00	3,019.65	1,730.35
Master Plan/Housing	21-180-2	6,000.00	3,000.00		3,000.00	121.50	2,878.50
Code Enforcement							
Salaries and Wages	22-200-1	7,122.00	7,866.00		7,422.00	925.00	6,497.00
Insurance							
General Liability	25-210-2	31,938.00	31,938.00		31,938.00	31,938.00	
Fire Department ESIP Insurance	25-211-2	4,215.00	4,101.00		4,101.00	4,101.00	
Workers' Compensation	25-215-2	5,359.00	5,500.00		5,500.00	5,359.00	141.00
Police							
Salaries & Wages Crossing Guards	25-240-1	4,680.00	4,320.00		4,320.00	4,320.00	
Other Expenses Crossing Guards	25-240-2	500.00	500.00		500.00		500.00

8. GENERAL APPROPRIATIONS  (A) Operations - Within "CAPS" - (Continued)	Do Not Write In This Space	Appropriated				Expended 2018	
		For 2019	For 2018	For 2018 By Emergency Appropriation	Total for 2018 As Modified By All Transfers	Paid or Charged	Reserved
Emergency Management Systems							
Salaries & Wages	25-252-1	659.00	646.00		646.00	646.00	
Other Expenses	25-252-2	600.00	600.00		600.00	440.00	160.00
Public Safety							
Aid to Volunteer Fire Company Contribution	25-255-2	6,000.00	6,000.00		6,000.00	6,000.00	
Aid to Volunteer Fire - Fire Equipment Mtce.	25-255-2	13,000.00	13,000.00		13,000.00	6,894.28	6,105.72
First Aid Organization- Contribution	25-260-2	4,000.00	4,000.00		4,000.00		4,000.00
Uniform Fire Safety Act (Ch. 383 P.L. 1983)							
Fire Official							
Salaries and Wages	25-265-1	600.00	600.00		600.00		600.00
Other Expenses	25-265-2	10.00	10.00		10.00		10.00
Streets and Roads							
Road Equipment Repair & Maintenance	26-290-2	15,000.00	5,000.00		5,000.00	4,472.29	527.71
Sanitation							
Garbage Collection (P.L. 1987 - Ch.74)	26-305-2	11,000.00	11,000.00		11,000.00	10,887.84	112.16
Recycling							
Other Expenses	26-305-2	7,500.00	7,500.00		7,500.00	7,084.80	415.20
Public Buildings & Grounds							
Salaries & Wages	26-310-1	5,200.00	5,100.00		5,100.00	5,088.91	11.09
Other Expenses	26-310-2	4,750.00	4,750.00		4,750.00	3,780.34	969.66

8. GENERAL APPROPRIATIONS  (A) Operations - Within "CAPS" - (Continued)	Do Not Write In This Space	Appropriated				Expended 2018	
		For 2019	For 2018	For 2018 By Emergency Appropriation	Total for 2018 As Modified By All Transfers	Paid or Charged	Reserved
Health and Welfare							
Board of Health							
Salaries & Wages	27-330-1	552.00	1,641.00		1,641.00	1,211.95	429.05
Other Expenses	27-330-2	700.00	400.00		400.00	118.59	281.41
Animal Control							
Salaries & Wages	27-340-1		600.00		600.00	549.00	51.00
Other Expenses	27-340-2	900.00	600.00		600.00	298.00	302.00
Parks and Playgrounds							
Salaries & Wages	28-370-1	8,735.00	8,735.00		8,735.00	6,875.00	1,860.00
Other Expenses	28-370-2	4,700.00	4,700.00		4,700.00	2,057.96	2,642.04
Celebration of Public Events, Anniversary, Holiday							
Other Expenses	30-420-2	2,350.00	2,000.00		2,350.00	2,026.10	323.90
Electricity	31-430-2	13,000.00	13,000.00		13,000.00	11,763.80	1,236.20
Telephone	31-440-2	2,200.00	2,000.00		2,200.00	2,199.44	0.56
Natural Gas	31-446-2	4,950.00	5,500.00		4,950.00	4,076.42	873.58

8. GENERAL APPROPRIATIONS  (A) Operations - Within "CAPS" - (Continued)	Do Not Write In This Space	Appropriated				Expended 2018	
		For	For 2018	For By Emergency Appropriation	Total for As Modified By All Transfers	Paid or Charged	Reserved
<b>Uniform Construction Code - Appropriations Offset by Dedicated Revenues (N.J.A.C. 5:23-4.17)</b>	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Construction Official/Building Inspector							
Salaries and Wages	22-195-1	9,993.00	9,797.00		9,797.00	9,797.00	
Other Expenses	22-195-2	10.00	10.00		10.00		10.00
Plumbing Sub-Code Official							
Salaries and Wages	22-197-1	1,500.00	1,500.00		1,500.00	1,470.00	30.00
Fire Sub-Code Official							
Salaries and Wages	22-198-1	1,500.00	1,500.00		1,500.00	1,190.00	310.00
Electrical Sub-Code Official							
Other Expenses	22-199-2	1,500.00	1,500.00		1,500.00	1,330.00	170.00







8. GENERAL APPROPRIATIONS	Do Not Write In This Space	Appropriated				Expended 2018	
		For 2019	For 2018	For 2018 By Emergency Appropriation	Total for 2018 As Modified By All Transfers	Paid or Charged	Reserved
<b>(E) Deferred Charges and Statutory Expenditures- Municipal Within "CAPS"</b>	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
<b>(2) Statutory Expenditures</b>	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Contribution to:							
Public Employees' Retirement System	36-471-2	13,908.00	12,875.00		12,875.00	12,875.00	
Social Security System (O.A.S.D.I.)	36-472-2	11,300.00	10,632.00		11,075.00	10,964.61	110.39
Consolidated Police and Firemen's Pension Fund	36-474-2						
Police and Firemen's Retirement System of N.J.	36-475-2						
Unemployment Compensation Insurance	23-225-2	100.00	100.00		100.00	53.70	46.30
Defined Contribution Program	36-476-2						
<b>Total Deferred Charges and Statutory Expenditures - Municipal within "CAPS"</b>	34-209	25,308.00	23,607.00		24,050.00	23,893.31	156.69
<b>(G) Cash Deficit of Proceeding Year</b>	46-865						
<b>(H-1) Total General Appropriations for Municipal Purposes within "CAPS"</b>	34-299	357,469.00	335,987.00		335,987.00	287,518.44	48,468.56





8. GENERAL APPROPRIATIONS  (A) Operations - Excluded From "CAPS"	Do Not Write In This Space	Appropriated				Expended 2018	
		For 2019	For 2018	For 2018 By Emergency Appropriation	Total for 2018 As Modified By All Transfers	Paid or Charged	Reserved
Uniform Construction Code Appropriations Offset by Increased Fee	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Revenues (N.J.A.C. 5:23-4.17)	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
<b>Total Uniform Construction Code Appropriations</b>	29-999						

8. GENERAL APPROPRIATIONS  (A) Operations - Excluded From "CAPS"	Do Not Write In This Space	Appropriated				Expended 2018	
		For 2019	For 2018	For 2018 By Emergency Appropriation	Total for 2018 As Modified By All Transfers	Paid or Charged	Reserved
<b>Interlocal Municipal Service Agreements</b>	XXXXXX			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
"911" Dispatching Communication							
Other Expenses	42-250-2	9,306.00	9,124.00		9,124.00	9,123.44	0.56
County of Sussex							
Road Repair and Maintenance							
Other Expenses	42-290-2	22,000.00	22,000.00		22,000.00	21,414.22	585.78
Municipal Court - Andover Township							
Other Expenses	42-490-2	26,531.00	26,010.00		26,010.00	26,010.00	
Land Use/Zoning Secretary							
Sandyston Township Salaries and Wages	42-180-1	13,526.00	13,526.00		13,526.00	13,525.02	0.98
Financial Administration							
Wantage Township Other Expenses	42-130-2	24,939.00	24,450.00		24,450.00	24,450.00	
Tax Collector							
Wantage Township Other Expenses	42-145-2	11,903.00	12,670.00		12,670.00	12,670.00	
<b>Total Interlocal Municipal Service Agreements</b>	42-999	108,205.00	107,780.00		107,780.00	107,192.68	587.32

8. GENERAL APPROPRIATIONS  (A) Operations - Excluded From "CAPS"	Do Not Write In This Space	Appropriated				Expended 2018	
		For 2019	For 2018	For 2018 By Emergency Appropriation	Total for 2018 As Modified By All Transfers	Paid or Charged	Reserved
Additional Appropriations Offset By Revenues (N.J.S. 40A:4-45.3H)	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
<b>Total Additional Appropriations Offset By Revenues (N.J.S. 40A:4-45.3H)</b>	34-304						





8. GENERAL APPROPRIATIONS  (A) Operations - Excluded From "CAPS"	Do Not Write In This Space	Appropriated				Expended 2018	
		For 2019	For 2018	For 2018 By Emergency Appropriation	Total for 2018 As Modified By All Transfers	Paid or Charged	Reserved
Public and Private Programs Offset By Revenues ( Continued )	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
<b>Total Public and Private Programs Offset By Revenues</b>	40-999	19,310.00	19,895.00		19,895.00	19,895.00	
<b>Total Operations - Excluded from "CAPS"</b>	34-305	127,515.00	127,675.00		127,675.00	127,087.68	587.32
<b>Detail:</b>							
Salaries and Wages	34-305-1	13,526.00	13,526.00		13,526.00	13,525.02	0.98
Other Expenses	34-205-2	113,989.00	114,149.00		114,149.00	113,562.66	586.34







8. GENERAL APPROPRIATIONS  (E) Deferred Charges - Municipal - Excluded From "CAPS"	Do Not Write In This Space	Appropriated				Expended 2018	
		For 2019	For 2018	For 2018 By Emergency Appropriation	Total for 2018 As Modified By All Transfers	Paid or Charged	Reserved
(1) Deferred Charges	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorization	46-870-2			XXXXXXXXXX			XXXXXXXXXX
Special Emergency Authorizations - 5 Years (N.J.S. 40A:4-55)	46-870-2			XXXXXXXXXX			XXXXXXXXXX
Special Emergency Authorizations - 3 Years (N.J.S. 40A:4-55.1 & 40A:4-55.13))	46-870-2			XXXXXXXXXX			XXXXXXXXXX
Deferred Charges to Future Taxation Unfunded:				XXXXXXXXXX			XXXXXXXXXX
Improvement to Smith Street	45-877-2		15,775.00	XXXXXXXXXX	15,775.00	15,774.27	XXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXX
<b>Total Deferred Charges - Municipal - Excluded From "CAPS"</b>	46-999		15,775.00		15,775.00	15,774.27	
(F) Judgments	34-480			XXXXXXXXXX			XXXXXXXXXX
(N) Transferred to Board of Education for Use of Local Schools ( N.J.S.A. 40:48-17.1&17.3)	29-405			XXXXXXXXXX			XXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXX
(G) With Prior Consent of Local Finance Board: Cash Deficit of Proceeding Year	46-885			XXXXXXXXXX			XXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXX
<b>(H-2) Total General Appropriations for Municipal Purposes Excluded from "CAPS"</b>	34-309	188,855.00	242,589.00		242,589.00	242,000.95	587.32

8. GENERAL APPROPRIATIONS	Do Not Write In This Space	Appropriated				Expended 2018	
		For 2019	For 2018	For 2018 By Emergency Appropriation	Total for 2018 As Modified By All Transfers	Paid or Charged	Reserved
<b>For Local District School Purpose - Excluded From "CAPS"</b>	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
<b>(I) Type 1 District School Debt Service</b>	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Payment of Bond Principal	45-930-2						XXXXXXXXXX
Payment of Bond Anticipation Notes	45-900-2						XXXXXXXXXX
Interest on Bonds	45-930-2						XXXXXXXXXX
Interest on Notes	45-935-2						XXXXXXXXXX
<b>Total of Type 1 District School Debt Service - Excluded From "CAPS"</b>	48-999						XXXXXXXXXX
<b>(J) Deferred Charges and Statutory Expenditures - Local School - Excluded From "CAPS"</b>	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations - Schools	29-406			XXXXXXXXXX			XXXXXXXXXX
Capital Project for Land, Building or Equipment N.J.S. 18A:22-20	29-40						XXXXXXXXXX
Total of Deferred Charges and Statutory Expenditures- Local School - Excluded From "CAPS"	29-409						XXXXXXXXXX
(K) Total Municipal Appropriations for Local District School Purposes { Items (I) and (J) } - Excluded From "CAPS"	29-410						XXXXXXXXXX
<b>(O) Total General Appropriations - Excluded From "CAPS"</b>	34-399	188,855.00	242,589.00		242,589.00	242,000.95	587.32
<b>(L) Subtotal General Appropriations { Items (H-1) and (O) }</b>	34-400	546,324.00	578,576.00		578,576.00	529,519.39	49,055.88
<b>(M) Reserve for Uncollected Taxes</b>	50-899	127,384.00	130,923.00	XXXXXXXXXX	130,923.00	130,923.00	
<b>9. Total General Appropriations</b>	34-499	673,708.00	709,499.00		709,499.00	660,442.39	49,055.88

8. GENERAL APPROPRIATIONS  Summary of Appropriations	Do Not Write In This Space	Appropriated				Paid or Charged	Reserved
		For 2019	For 2018	For 2018 By Emergency Appropriation	Total for 2018 As Modified By All Transfers		
<b>(A) Operations:</b>							
<b>(A+B) Within "CAPS" - Including Contingent</b>	34-299	332,161.00	312,380.00		311,937.00	263,625.13	48,311.87
<b>Statutory Expenditures</b>	XXXXXX	25,308.00	23,607.00		24,050.00	23,893.31	156.69
<b>(A) Operations - Excluded From "CAPS"</b>	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
<b>Other Operations</b>	34-300						
<b>Uniform Construction Code</b>	22-999						
<b>Interlocal Municipal Service Agreements</b>	42-999	108,205.00	107,780.00		107,780.00	107,192.68	587.32
<b>Additional Appropriations Offset by Revenues</b>	34-303						
<b>Public &amp; Private Programs Offset by Revenues</b>	40-999	19,310.00	19,895.00		19,895.00	19,895.00	
<b>Total Operations - Excluded From "CAPS"</b>	34-305	127,515.00	127,675.00		127,675.00	127,087.68	587.32
<b>(C) Capital Improvements</b>	44-999	33,000.00	71,500.00		71,500.00	71,500.00	
<b>(D) Municipal Debt Service</b>	45-999	28,340.00	27,639.00		27,639.00	27,639.00	
<b>(E) Total Deferred Charges (Sheet 18+28)</b>	46-999		15,775.00		15,775.00	15,774.27	
<b>(F) Judgements</b>	34-480						
<b>(G) Cash Deficit</b>	46-885						
<b>(K) Local District School Purposes</b>	24-210						
<b>(N) Transferred to Board of Education</b>	29-450						
<b>(M) Reserve for Uncollected Taxes</b>	50-899	127,384.00	130,923.00		130,923.00	130,923.00	
<b>Total General Appropriations</b>	34-499	673,708.00	709,499.00		709,499.00	660,442.39	49,055.88



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10. Dedicated Revenues from Water Utility	FCOA	Anticipated		Realized in Cash in 2018
		For 2019	For 2018	
Operating Surplus Anticipated	08-501	25,694.00	26,744.00	26,744.00
Operating Surplus Anticipated with Prior Written Consent of Director of Local Government Services	08-502			
Total Operating Surplus Anticipated	08-500	25,694.00	26,744.00	26,744.00
Rents	08-503	101,000.00	101,000.00	120,266.01
Miscellaneous Receipts	08-504			
Purchase of Sewer Allocation - Private Grant	08-505			
Fire Hydrant Service - General Budget	08-506			
	08-507			
Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Additioanl Water Rents	08-503			
Additional Sewer Rents	08-504			
Deficit ( General Budget )	08-549			
<b>Total Water Revenues</b>	91107-00	126,694.00	127,744.00	147,010.01

ility

11. Appropriations for Water Utility	FCOA	Appropriated				Expended 2018	
		For 2019	For 2018	For 2018 By Emergency Appropriation	Total for 2018 As Modified By All Transfers	Paid or Charged	Reserved
<b>Operating:</b>	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Salaries and Wages	55-501	15,500.00	15,682.00		15,682.00	15,682.00	
Other Expenses	55-502	53,017.00	55,000.00	7,000.00	62,503.82	56,160.37	6,343.45
Audit	55-503	4,422.00	4,422.00				
Utilities	55-504	4,800.00	7,000.00	700.00	11,618.18	11,618.18	
<b>Capital Improvements:</b>	XXXXXX			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Down Payments on Improvements	55-510						
Capital Improvement Fund	55-511	15,000.00	15,000.00	XXXXXXXXXX	15,000.00	15,000.00	
Capital Outlay	55-512						
Water Meters	55-515	5,000.00	5,000.00		5,000.00	5,000.00	
Water Tower	55-516	20,000.00	10,000.00		10,000.00	10,000.00	
Water Mains							
<b>Debt Service:</b>	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Payment of Bond Principal	55-520						XXXXXXXXXX
Payment of Bond Anticipation Notes	55-521						XXXXXXXXXX
Interest on Bonds	55-522						XXXXXXXXXX
Interest on Notes	55-523						XXXXXXXXXX
							XXXXXXXXXX
							XXXXXXXXXX

**Dedicated Water/Sewer Utility Budget - (continued)**

11. Appropriations for Water Utility	FCOA	Appropriated				Expended 2018	
		For 2019	For 2018	For 2018 By Emergency Appropriation	Total for 2018 As Modified By All Transfers	Paid or Charged	Reserved
<b>Deferred Charges and Statutory Expenditures</b>	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Deferred Charges:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations	55-530	7,700.00		XXXXXXXXXX			XXXXXXXXXX
Emergency Authorizations (N.J.S. 40A:4-55) Damage by Flood or Hurricane				XXXXXXXXXX			XXXXXXXXXX
Expenditure Without an Appropriation	55-535			XXXXXXXXXX			
Improvements to Water Supply System	55-540		14,385.00	XXXXXXXXXX	14,385.00		
				XXXXXXXXXX			
				XXXXXXXXXX			
Statutory Expenditures :	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Contribution To :							
Public Employees' Retirement System	55-540						
Social Security System (O.A.S.I.)	55-541	1,255.00	1,255.00		1,255.00	1,221.33	33.67
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et. seq.)	55-542						
<b>Judgments</b>	55-550						
<b>Deficit in Operations in Prior Years</b>	55-560			XXXXXXXXXX			XXXXXXXXXX
<b>Surplus ( General Budget)</b>	55-570			XXXXXXXXXX			XXXXXXXXXX
<b>Total Water Appropriations</b>	92109-00	126,694.00	127,744.00	7,700.00	135,444.00	114,681.88	6,377.12

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14. Dedicated Revenues From	Anticipated		Realized in Cash in 2018
	2019	2018	
Assessment Cash			
Interfund - Other Trust Fund			
Deficit ( General Budget )			
<b>Total Assessment Revenues</b>			
15. Appropriations for Assessment Debt	Appropriated		Expended 2018 Paid or Charged
	2019	2018	
Payment of Bond Principal			
Payment of Bond Anticipation Notes			
<b>Total Assessment Appropriations</b>			

**Dedicated Water Utility Assessment Budget**

14. Dedicated Revenues From	Anticipated		Realized in Cash in 2018
	2019	2018	
Assessment Cash			
Deficit Water Utility Budget			
<b>Total Water Utility Assessment Revenues</b>			
15. Appropriations for Assessment Debt	Appropriated		Expended 2018 Paid or Charged
	2019	2018	
Payment of Bond Principal			
Payment of Bond Anticipation Notes			
<b>Total Water Utility Assessment Appropriations</b>			

ies

Utility

14. Dedicated Revenues From	Anticipated		Realized in Cash in 2018
	2019	2018	
Assessment Cash			
Deficit ( ) Utility Budget			
<b>Total ( ) Utility Assessment Revenues</b>			
15. Appropriations for Assessment Debt	Appropriated		Expended 2018 Paid or Charged
	2019	2018	
Payment of Bond Principal			
Payment of Bond Anticipation Notes			
<b>Total ( ) Utility Assessment Appropriations</b>			

Dedication by Rider - (N.J.S. 40A:4-39) "The dedicated revenues anticipated during the year 2019 from Dog Licenses, State or Federal Grant

State Training Fees - Uniform Construction Code Act; Developer's Escrow Fund; Electrical Inspection Deposits/Fees; Snow Removal Trust Fund;

Andover Parks Donations; Open Space, Recreation, Farmland and Historic Preservation Trust; Small Cities: Revolving Loan Fund; Affordable

Housing Trust

are hereby anticipated as revenue and are hereby appropriated for the purposes to which said revenue is dedicated by statute or other legal requirement."

*(Insert additional, appropriate titles in space above when applicable, if resolution for rider has been approved by the Director)*

**Current Fund Balance Sheet - December 31, 2018**

ASSETS		
Cash and Investments	1110100	400,358.34
Due from State of N.J. (c. 29, P.L. 1971)	1111000	1,887.29
Federal and State Grants Receivable	1110200	210,843.23
Receivable with Offsetting Reserves:	XXXXXX	XXXXXXXX
Taxes Receivable	1110300	75,148.00
Tax Title Liens Receivable	1110400	252,407.94
Property Acquired by Tax Title Lien Liquidation	1110500	
Other Receivables	1110600	10,350.75
Deferred Charges Required to be in 2019 Budget	1110700	0.00
Deferred Charges Required to be in Budgets Subsequent to 2019	1110800	0.00
<b>Total Assets</b>	<b>1110900</b>	<b>950,995.55</b>

**LIABILITIES , RESERVES AND SURPLUS**

* Cash Liabilities	2110100	46,075.45
Reserves for Receivable	2110200	548,639.92
Surplus	2110300	356,170.18
<b>Total Liabilities , Reserves and Surplus</b>	<b>2110400</b>	<b>950,885.55</b>

School Tax Levy Unpaid	2220100	0.00
		0.00
Less: School Tax Deferred	2220200	0.00
* Balance Included in Above "Cash Liabilities"	2220300	0.00

(Important: This appendix must be included in advertisement of budget.)

**Comparative Statement of Current Fund Operations and Changes in Current Surplus**

		Year 2018	Year 2017
Surplus Balance, January 1st	2310100	298,587.53	348,919.72
<b>CURRENT REVENUE ON A CASH BASIS:</b>			
Current Taxes			
*(Percentage collected: 2018 - 94.99% 2017 - 92.48%)	2310200	1,963,735.48	1,858,960.98
Delinquent Taxes	2310300	106,634.41	67,834.28
Other Revenues and Additions to Income	2310400	431,659.04	314,253.65
<b>Total Funds</b>	<b>2310500</b>	<b>2,800,616.46</b>	<b>2,589,968.63</b>
<b>EXPENDITURES AND TAX REQUIREMENTS:</b>			
Municipal Appropriations	2310600	709,499.00	624,835.00
School Taxes (Including Local and Regional)	2310700	1,324,841.00	1,281,839.00
County Taxes (Including Added Tax Amounts)	2310800	389,691.87	377,894.47
Open Space Tax	2310900	20,414.41	6,812.63
Other Expenditures and Deductions from Income	2311000		
<b>Total Expenditures and Tax Requirements</b>	<b>2311100</b>	<b>2,444,446.28</b>	<b>2,291,381.10</b>
Less: Expenditures to be Raised by Future Taxes	2311200		
<b>Total Adjusted Expenditures and Tax Requirements</b>	<b>2311300</b>	<b>2,444,446.28</b>	<b>2,291,381.10</b>
<b>Surplus Balance - December 31st</b>	<b>2311400</b>	<b>356,170.18</b>	<b>298,587.53</b>

Nearest even percentage may be used

**Proposed Use of Current Fund Surplus in 2019 Budget**

Surplus Balance December 31, 2018	2311500	356,170.18
Current Surplus Anticipated in 2019 Budget	2311600	68,000.00
<b>Surplus Balance Remaining</b>	<b>2311700</b>	<b>288,170.18</b>

Capital Budget and Capital Improvement Program

This section is included with the Annual Budget pursuant to N.J.A.C. 5:30-4. It does not in itself confer any authorization to raise or expend funds. Rather it is a document used as part of the local unit's planning and management program. Specific authorization to expend funds for purposes described in this section must be granted else where , by a separate bond ordinance, by inclusion of a line item in the Capital Improvement Section of this budget, by an ordinance taking the money from the Capital Improvement Fund , or other lawful means.

CAPITAL BUDGET

- A plan for all capital expenditures for the current fiscal year.  
If no Capital Budget is Included, check the reason why:
- Total capital expenditures this year do not exceed \$25,000, including appropriations for Capital Improvement Fund Capital Line Items and Down Payments on Improvements
- No bond ordinances are planned this year.

CAPITAL IMPROVEMENT PROGRAM

- A multi - year list of planned capital projects , including the current year.  
Check appropriate box for number of years covered , including current year:
- 3 years. (Population under 10,000)
- 6 years. (Over 10,000 and all county governments)
- \_\_\_\_\_ years. (Exceeding minimum time period)
- Check if municipality is under 10,000 has not expended more than \$25,000 annually for capital purposes in immediately previous three years , and is not adopting CIP.

**Narrative for Capital Improvement Program**

The attached Capital Improvement Program is designed to meet the requirements of law and therefore, is narrow in scope and limited by the use of standardized forms and summary sheets. In reality, the ongoing planning process is dynamic and continually changing. The primary purpose of this plan, however, is to serve as a guide for continuous planning and budgeting. The capital planning process includes input from various boards, individuals, and departments within the Borough.

The Mayor and Council are continuously conscious of capital improvements necessary within the Borough as evidenced by preparing this Capital Budget.

This capital Budget is not a spending budget, but a plan for budgeting current and future improvements.







**2019 Year Capital Program -2019 - 2022  
Summary of Anticipated Funding Sources and Amounts**

LOCAL UNIT Borough of Andover

1 Project Title	2 Estimated Total Cost	Budget Appropriations		4 Capital Improvement Fund and Capital Reserves	5 Capital Surplus	6 Grants in Aid Other Funds	Debt Allowed		
		3a Current Year 2019	3b Future Years				7a General	7b Self Liquidating	7c Assessment
<b>General Capital</b>									
Capital Improvement Fund	100,000.00	7,000.00	24,503.98	68,496.02					
Purchase of Fire Truck	85,000.00	10,000.00	11,500.00	63,500.00					
Purchase of Office Equipment	12,000.00		6,313.56	5,686.44					
Improvements to Streets and Roads	80,000.00		43,201.43	36,798.57					
Improvements to Municipal Building	30,000.00		30,000.00						
Improvements to Parks	60,000.00	13,000.00	16,692.22	30,307.78					
Purchase of Turnout Gear	30,000.00	3,000.00	9,201.45	17,798.55					
<b>Totals - All Projects</b>	397,000.00	33,000.00	141,412.64	222,587.36					

## Section 2 - Upon Adoption for Year 2019

(Only to be included in the Budget as Finally Adopted)

Be it Resolved by the Mayor and Council of the Borough of Andover, County of Sussex, that the budget here in before set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations , and authorization of the amount of:

- (a) \$ 332,946.00 (item 2 below) for municipal purposes ,and
- (b) \$ \_\_\_\_\_ (item 3 below) for school purposes in Type 1 School Districts only (N.J.S. 18A:9-2) to be raised by taxation and,
- (c) \$ \_\_\_\_\_ (item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in Type II School Districts only (N.J.S. 18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations.
- (d) \$ 20,185.00 (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy

	(	(	
Recorded Vote	(	(	Abstained (
(insert last name)	(	(	(
	Ayes (	Nays (	(
	(	(	Absent (
	(	(	(

### Summary of Revenues

1. General Revenues		
Surplus Anticipated	08-100	68,000.00
Miscellaneous Revenues Anticipated	40004-10	172,762.00
Receipts from Delinquent Taxes	15-499	100,000.00
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (Item 6(a), Sheet11)		
	07-190	332,946.00
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOL IN TYPE 1 SCHOOL DISTRICTS ONLY		
Item 6, Sheet 11	40010-10	
Item 6(b), Sheet 11 (N.J.S. 40A :4-14)	41416-10	
Total Amount to be raised by Taxation for Schools in Type 1 School Districts Only		
4. To Be Added to The Certificate for Amount to be Raised by Taxation for Schools in Type II School Districts Only:		
Item 6(b), Sheet 11 (N.J.S. 40A :4-14)	07-191	
Item 6(c), Sheet 11	07-192	
<b>Total Revenues</b>	40000-10	673,708.00

**Summary of Appropriations**

<b>5. GENERAL APPROPRIATIONS:</b>	XXXXXXXXXX	XXXXXXXXXX
<b>Within "Caps"</b>	XXXXXXXXXX	XXXXXXXXXX
(a&b) Operations Including Contingent	30001-00	332,161.00
(e) Deferred Charges and Statutory Expenditures - Municipal	30004-00	25,308.00
(g) Cash Deficit	46-885	
<b>Excluded from "CAPS"</b>	XXXXXXXXXX	XXXXXXXXXX
(a) Operations - Total Operations Excluded from " CAPS"	60023-00	127,515.00
(c) Capital Improvements	6002-00	33,000.00
(d) Municipal Debt Service	60003-00	28,340.00
(e) Deferred Charges - Municipal	60024-00	
(f) Judgments	37-480	
(n) Transfer to Board of Education for Use of Local Schools (N.J.S.40:48-17.1 & 17.3)	29-405	
(g) Cash Deficit	46-885	
(k) For Local District School Purposes	60008-00	
(m) Reserve for Uncollected Taxes (Included Other Reserves if Any)	50-899	127,384.00
<b>6. SCHOOL APPROPRIATIONS - Type 1 School Districts only (N.J.S. 40A:4-13)</b>	60010-00	
<b>Total Appropriations</b>	30000-00	673,708.00

It is hereby certified that the within budget is a true copy budget finally adopted by resolution of the Governing Body on the 17th day of April , 2019  
It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2019 approved budget and all amendments thereto, if any , which have been previously approved by the Director of Local Government Services.

\_\_\_\_\_  
Beth Brothman, Municipal Clerk  
Certified by me  
This 17th day of April , 2019

**COUNTY/MUNICIPAL OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND**

DEDICATED REVENUES FROM TRUST FUND	ANTICIPATED		REALIZED IN CASH IN 2018	APPROPRIATIONS	Appropriated		Expended 2018	
	2019	2018			for 2019	for 2018	Paid or Charged	Reserved
Amount to be Raised by Taxation	20,185	6,807	6,813	Development of lands for Recreation and Conservation:	xxxxxxxx xx	xxxxxxxx xx	xxxxxxxx xx	xxxxxxxx xx
				Salaries and Wages				
Interest Income				Other Expenses				
Reserve Funds:		10,593	10,587	Maintenance of Lands for Recreation and Conservation:	xxxxxxxx xx	xxxxxxxx xx	xxxxxxxx xx	xxxxxxxx xx
				Salaries and Wages				
				Other Expenses				
				Historic Preservation:	xxxxxxxx xx	xxxxxxxx xx	xxxxxxxx xx	xxxxxxxx xx
				Salaries and Wages				
Total Trust Fund Revenues:	20,185	17,400	17,400	Other Expenses				
<p align="center">Summary of Program</p> <p>Year Referendum Passed/Implemented: <u>2011</u> Date</p> <p>Rate Assessed: \$ <u>.01 to .04</u></p> <p>Total Tax Collected to date \$ <u>81,498</u></p> <p>Total Expended to date: \$ <u>45,015</u></p> <p>Total Acreage Preserved to date <u>.00</u> (Acres)</p> <p>Recreation Land Preserved in 2018 <u>.00</u> (Acres)</p> <p>Farmland Preserved in 2018 _____ (Acres)</p>				Acquisition of Lands for Recreation and Conservation:				
				Acquisition of Farmland				
				Down Payments of Improvements				
				Debt Service:	xxxxxxxx xx	xxxxxxxx xx	xxxxxxxx xx	xxxxxxxx xx
				Payment of Bond Principal				
				Payment of Bond Anticipation Notes and	15,000	15,000	15,000	
				Interest on Bonds				
				Interest on Notes	1,660	2,400	2,400	
				Reserve for Future Use	3,525			
				Total Trust Fund Appropriations:	20,185	17,400	17,400	

**Annual List of Change Orders Approved  
Pursuant to N.J.A.C. 5:30-11**

Contacting Unit: Borough of Andover

Year Ending: December 31, 2018

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et. seq. Please identify each change order by name of project.

1.

2.

**NONE**

3.

4.

For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)

If you have not had a change order exceeding the 20 percent threshold for the year indicated above please check here  and certify below.

March 11, 2019

Date

Clerk of the Governing Body