

**A REORGANIZATION MEETING OF THE PLANNING /ZONING BOARD OF THE
BOROUGH OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY WAS HELD
ON MONDAY, JANUARY 22, 2024 AT THE BOROUGH HALL BEGINNING AT 7:00 P.M.**

PRESENT: James Walter
John Morgan
Robert Smith
Jay Breitz
Beth Brothman
Heidi Daschko
Joanne Wojcik
David King

ABSENT: Peter Pearson

ALSO, PRESENT: Thomas J. Molica, Board Attorney

The meeting was called to order with a salute to the flag and in accordance with the Open Public Meetings Act by advertising notice of the meeting in the N.J. Herald and by posting copy of notice in the Borough Hall.

The oath of office was administered to: John Morgan, Class I
Robert Smith, Class III
Beth Brothman, Class II

A MOTION was made by Mayor Morgan, seconded by Mr. Walter to elect Heidi Daschko as Chairman of the Board. Upon roll call the following vote was cast: AYES: Walter, Morgan, Smith, Breitz, Brothman, Daschko, Wojcik, and, King. NAYS: None. Motion carried.

A MOTION was made by Mr. Walter, seconded by Mr. Smith to elect Joanne Wojcik as Vice Chairman. Upon roll call the following vote was cast: AYES: Walter, Morgan, Smith, Breitz, Brothman, Daschko, Wojcik, and, King. NAYS: None. Motion carried.

A MOTION was made by Mrs. Wojcik, seconded by Mr. King to name the N.J. Herald and the Sunday Herald as the official newspaper. Upon roll call the following vote was cast: AYES: Walter, Morgan, Smith, Breitz, Brothman, Daschko, Wojcik, and, King. NAYS: None. Motion carried.

A MOTION was made by Mr. Smith, seconded by Mayor Morgan that the regular meetings of the Board will be the 1st and 3rd Monday of each month. In the event the 3rd Monday is a holiday Monday the meeting will be the 4th Monday. Upon roll call the following vote was cast: AYES: Walter, Morgan, Smith, Breitz, Brothman, Daschko, Wojcik, and, King. NAYS: None. Motion carried.

A MOTION was made by Mrs. Wojcik, seconded by Mr. King to appoint Beth Brothman as Board Secretary. Upon roll call the following vote was cast: AYES: Walter, Morgan, Smith, Breitz, Brothman, Daschko, Wojcik, and, King. NAYS: None. Motion carried.

A MOTION was made by Mr. Smith, seconded by Mayor Morgan to appoint Thomas J. Molica of Vogel, Chait, Collins & Schneider, PC as Board Attorney. Upon roll call the following vote was cast: AYES: Walter, Morgan, Smith, Breitz, Brothman, Daschko, Wojcik, and, King. NAYS: None. Motion carried.

A MOTION was made by Mayor Morgan, seconded by Mrs. Wojcik to appoint Cory Stoner of H.E. Pellow & Associates as Board Engineer. Upon roll call the following vote was cast: AYES: Walter, Morgan, Smith, Breitz, Brothman, Daschko, Wojcik, and, King. NAYS: None. Motion carried.

REGULAR MEETING:

MINUTES:

A MOTION was made by Mr. Smith, seconded by Mrs. Wojcik to approve the minutes of the meeting held on December 18, 2023. The matter was opened to discussion and closed without comment. Upon roll call the following vote was cast: AYES: Walter, Breitz, Brothman, Wojcik, Daschko, Smith, and Morgan. NAYS: None. ABSTAIN: King. Motion carried.

CORRESPONDENCE: None.

AUDIENCE PARTICIPATION: None.

FORMAL APPLICATIONS: None.

NEW BUSINESS: None.

OLD BUSINESS: None.

RESOLUTIONS: The following resolution was tabled until the next regular meeting
Resolution of Memorialization of application PZ 07-2021 for Dunkin Drive Thru – Site Plan Amendment – 165 Main Street, Andover NJ 07821 – block 23 lot 6.01 - Zone C1 – Amendment of resolution decided on 12/20/21 – approved on November 20, 2023.

AUDIENCE PARTICIPATION: None.

ANY OTHER BUSINESS: None.

MOTION was made by Mr. Smith, seconded by Mr. King to adjourn the meeting. Upon roll call the following vote was cast: AYES: All in favor. NAYS: None. Motion carried.


Beth Brothman
Board Secretary

**ANDOVER BOROUGH
PLANNING / ZONING BOARD REORGANIZATION AGENDA
JANUARY 22, 2024 7 p.m.**

SALUTE TO FLAG

ROLL CALL

STATEMENT OF PUBLIC NOTICE

Notice of this meeting has been advertised in accordance with the Open Public Meetings Act by advertising notice of meeting in the New Jersey Herald and posting copy of notice in the Borough Hall. This agenda is subject to change by order of the Planning Board of the Borough of Andover before and/or during this scheduled meeting.

OATH OF OFFICE to members: John Morgan, Class I
 Robert Smith, Class III
 Beth Brothman, Class II
 Peter Pearson, Class IV (3-year) term end 12/24
 Vacancies (Alt# 1 & 2)

MOTION to elect Chairman of the Board

MOTION to elect Vice Chairman

MOTION to name the N.J. Herald and N.J. Sunday Herald as official newspaper.

MOTION that the regular meetings dates of the Board will be the 1st and 3rd Monday of each month. In the event the 3rd Monday is a holiday Monday the meeting will be the 4th Monday.

MOTION to appoint Beth Brothman as Board Secretary.

MOTION to appoint Thomas Molica of Vogel, Chait, Collins, Schneider as Board Attorney.

MOTION to appoint Cory Stoner of H.E. Pellow & Associates as Board Engineer.

REGULAR MEETING:

MINUTES:

MOTION to approve the minutes & executive session minutes of the meeting held on December 18, 2023 as presented.

AUDIENCE PARTICIPATION:

CORRESPONDENCE: None.

FORMAL APPLICATIONS: None.

NEW BUSINESS:

OLD BUSINESS:

RESOLUTIONS:

MOTION to memorialize a Resolution for application PZ 07-2021 for Dunkin Drive Thru – Site Plan Amendment – 165 Main Street, Andover NJ 07821 – block 23 lot 6.01 - Zone C1 – Amendment of resolution decided on 12/20/21 – approved on November 20, 2023.

AUDIENCE PARTICIPATION:

ANY OTHER BUSINESS:

MOTION to adjourn:

REMINDER: The next regular meetings scheduled for PZ Board will be on February 26, 2024 at 7 p.m.